

**CHEMICAL USAGE POLICY**

Date: \_\_\_\_\_

Provider: \_\_\_\_\_ Site Address: \_\_\_\_\_

**Authority:**

Minnesota Statute § 245A.04, Subd. 1 (c) Application procedures states:

“An applicant or license holder must have a policy that prohibits license holders, employees, subcontractors and volunteers, when directly responsible for persons served by the program, from abusing prescription medication or being in any manner under the influence of a chemical that impairs that individual’s ability to provide services or care. The license holder must train employees, subcontractors and volunteers about the programs drug and alcohol policy.”

**Purpose:**

To establish this licensed facility’s policy regarding alcohol and drug use while performing services for the licensed facility.

**Authority:**

Minnesota Statute § 245A.04, Subd. 1

**Policy:**

This facility prohibits the license holders, employees, subcontractors and volunteers, when directly responsible for persons served by the program, from abusing prescription medication or being in any manner under the influence of a chemical that impairs that individual’s ability to provide services or care.

The individual listed below shall inform the license holder when taking medically prescribed drugs or other substances which may negatively affect job performance.

**My Chemical Usage Policy is as follows:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As a family daycare provider, I will ensure that my emergency backup providers, substitutes, 2<sup>nd</sup> caregivers, helpers and any other caregivers, are aware of, and agree to abide by this policy.

As a family (adult or child) foster care provider, I will ensure that my respite provider, employee, and any family member caring for the client(s), or volunteer (neighbor, etc.) are aware of, and agree to abide by this policy.

As a corporate foster care provider (adult or child), I will ensure that all staff and volunteers are aware of and agree to abide by this policy.

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**All respite providers, employees and any family members, subcontractors and volunteers must be trained on the facility’s policy.**

**I have reviewed and been trained on this licensed facilities alcohol and drug use policy.**

Caregiver (any)

Date

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