

## AMMENDED ENHANCED 911 ORDINANCE

The County Board of Otter Tail County ordains:

### I. GENERAL PROVISIONS

A. Title. This Ordinance from the date of its passing shall be known as the Enhanced 911 Ordinance.

B. Scope. This Ordinance shall be applicable to all property located in Otter Tail County.

C. Legal Authority. This Ordinance is enacted pursuant to Minnesota Statutes §145A.05, Subd. 1; 145A.10, Subd. 7; and 403.07.

D. Purpose. The purpose of this Ordinance is to assure that every locatable structure in Otter Tail County is assigned an address that reflects a known location, in order to assist the provision of emergency medical care to all persons in Otter Tail County, regardless of place of residence or location.

### II. DEFINITIONS

Address. A unique identifier issued by Otter Tail County which meets Enhanced 911 and United States Postal requirements.

Attribute Data. Additional information specific to a location which would be helpful for rendering service in the event of an emergency. Examples include: Medical diagnosis of occupants, living will declarations, need for or availability of special medical equipment such as respirators, and information for responders' protection.

Emergency Medical Care. Activities intended to protect the health of persons suffering a medical emergency and to ensure a rapid and effective emergency medical treatment. These activities include the coordination or provision of training, cooperation with public safety agencies, communications, life-support transportation as defined by Minnesota law, public information and involvement and system management.

Enhanced 911 Service. The use of selective routing, automatic location identification or local location identification as part of local 911 emergency telephone services.

Local Location Identification. The process of locating the origin of calls to a 911 system by means of a periodically updated database located and maintained at the public safety answering point.

Locatable Structure. All structures which serve as a residence, whether permanent, temporary or seasonal, commercial building or any other structure requires an address for the delivery of mail by the United States Postal Service.

Location. A point on a map which reflects the current Otter Tail County E-911 addressing scheme.

Public Agency. Any unit of local government or special purpose district located in whole or in part within this state which provides or has authority to provide firefighting, police, ambulance, medical or other emergency services.

Public Safety Agency. A functional division of a public agency which provides firefighting, police, medical or other emergency services, or a private entity which provides emergency medical or ambulance services.

Public Safety Answering Point. A communications facility operated on a 24 hour basis which first receives 911 calls from persons in a 911 service area and which may, as appropriate, directly dispatch public safety services or extend transfer or relay 911 calls to appropriate public safety agencies.

### III ADDRESS REQUIREMENTS

A. E-911 Address Change. Following adoption by Otter Tail County of an E-911 Addressing System, ~~the United States Postal Service shall inform all residents and business owners of their new E-911 address change.~~ ***The Address Coordinator will notify residents of their address change. It is the responsibility of the homeowner to notify the United States Postal Service of their address change.***

B. Owner Responsibility. Following adoption by Otter Tail County of an E-911 Addressing System, every owner of real property in Otter Tail County shall assure that each locatable structure on the property shall be assigned an E-911 address by the County and that the public safety answering point shall be provided with all appropriate attribute data for that E-911 address.

1. Every owner of real property containing a locatable structure which has been assigned an E-911 address shall display the number in a location and manner in accordance with the requirements of the Otter Tail County E-911 Addressing System.
2. Otter Tail County shall provide and place the initial address number signs at each E-911 address. The property owner at each E-911 address will be charged for the cost of the sign which shall be made a special assessment upon the property served pursuant to Minnesota Statute §429.101. The property owners will be responsible to maintain and replace the signs.

C. Notice of New Construction. Every owner of real property in Otter Tail County on which a locatable structure is erected or placed after the effective date of this Ordinance shall notify the Otter Tail County Addressing Coordinator, ~~Courthouse, Fergus Falls, Minnesota, 218/739-2271,~~ ***Government Service Center, Fergus Falls, Minnesota*** of the completion of a structure and shall obtain an E-911 address to be displayed as required herein.

D. Telephone Utility Data. Following approval of the County E-911 System by the Minnesota Department of Administration for a local location identification base, each public utility providing telephone service shall provide current customer names, service addresses, and telephone numbers to each Public Safety Answering Point within the 911 system and shall update the information according to a schedule prescribed by the county 911 plan, as required by Minnesota Statute §403.07, Subd. 3.

E. Electric Utility Data. Following approval of the County E-911 System by the Minnesota Department of Administration for a local location identification base, each public utility providing electrical service in Otter Tail County shall notify each owner of a locatable structure in Otter Tail County who applies for new electric service installation of the requirements of this Ordinance for an E-911 address. In addition, each electric utility shall provide the Otter Tail County Addressing Coordinator with notice of all new electric service installations within 30 days of completion. Otter Tail County shall provide the owner and electric utility with the E-911 address for the location of each new electric service installation.

F. Use of Information. Names, addresses, and telephone numbers provided to a 911 system under this Ordinance are private data and may be used only for identifying the location or identity, or both, of a person calling a 911 Public Safety Answering Point. The information furnished may not be used or disclosed by the 911 system agencies, their agents, or their employees for any other purpose except under a Court Order.

G. Fee. The Public Safety Answering Point is hereby authorized to assess a reasonable fee to cover the cost of providing an E-911 address to the owner of a newly constructed locatable structure.

#### IV. VIOLATION.

Every person who shall violate any of the provisions of Sections III.A through F. of this Ordinance shall be guilty of a petty misdemeanor, punishable as provided by Minnesota Statutes, §609.02, Subd. 4(a). Each day or 24 hour period during which a violation continues shall constitute a separate offense.

#### V. EFFECTIVE DATE.

This Ordinance shall be effective upon passage by the County Board and publication according to law.

Enacted 17<sup>th</sup> day of August, 1999.

OTTER TAIL COUNTY

By \_\_\_\_\_  
Syd G Nelson, Chair