

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
515 W. Fir Avenue, Fergus Falls, MN  
Tuesday, June 29, 2010  
9:30 a.m.**

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, June 29, 2010, at 9:31 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Roger Froemming, Chair; John Lindquist, Vice-Chair; Everett Erickson, and Lee Rogness present. Commissioner Doug Huebsch was absent.

**Approval of Agenda**

Motion by Erickson, second by Rogness, and unanimously carried to approve the Human Services Board agenda of June 29, 2010 with the following addition:

Request for Approval of Human Services Contracts

**Approval of Minutes**

Motion by Rogness, second by Lindquist, and unanimously carried to approve the Human Services Board minutes of June 8, 2010 as mailed.

**DWI Court Program**

Probation Director, Chuck Kitzman, provided DWI Court documents including staff information. He reported that the Surveillance Officer has resigned effective July 10, 2010. He explained that 75% of this position is grant funded and 25% is provided by the County with in-kind administrative services. Mr. Kitzman requested authority to replace the position to keep the DWI Court Program services consistent for program success. Motion by Rogness, second by Erickson, and unanimously carried to authorize the Probation Director to replace a .5 FTE Surveillance Officer position because the position is grant funded and the County would not save any dollars by not filling the position. The in-kind County services would be provided by prosecuting these cases rather than spending time with the DWI Court Program process.

Motion by Froemming, second by Rogness, and unanimously carried to authorize the Probation Director to submit an application to the MN Department of Public Safety for DWI Court grant funds in the amount of \$90,000.00 for the period of October 1, 2010 through September 30, 2011.

**Dog Bite Hearing**

At 9:45 a.m., Chairman Froemming convened a Dog Bite Hearing. County Attorney, David Hauser, explained that this procedure is under the Otter Tail County Animal Health Control Ordinance where there have been allegations of two dog bites by a Yorkshire Terrier named Oscar owned by Alan Ratajesak. Public Health Nurse, Jessica Metzger, provided information regarding the two dog bites. Mr. Ratajesak acknowledged that the two dog bites did occur. Discussion took place regarding the dog bite situations and recommendations for public safety. It was noted that all vaccinations are up-to-date. Ms. Metzger indicated that Oscar is typically an indoor dog, and recommended that any time Oscar goes out he should be on a short leash and isolated from strangers in the home. Motion by Lindquist, second by Erickson, and unanimously carried to keep the dog, Oscar, indoors unless on a leash with an adult, and keep the dog away from strangers as recommended by the Public Health Department. The County Attorney will draft findings in the case.

**Approval of Human Services Contracts**

Motion by Erickson, second by Rogness, and unanimously carried to authorize the Chairman's signature to renew the following Human Services contracts:

Agency	Program	Effective Date	Targeted Population	Funding Source
<b>Adult Foster Care Contracts</b>				
Mel & Mary Anne Frank	Residential Services/ Home Plus/Foster Care Services	07/01/10 through 06/30/11	Elderly	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Karla & Richard Guldseth	Residential Services/ Home Plus/Foster Care Services	07/01/10 through 06/30/11	Elderly	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Coleen Houge	Residential Services/ Home Plus/Foster Care Services	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Michael & Suzanne Koep	Residential Services/ Home Plus/Foster Care Services	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Bob & Vicki Long	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Richard & Diane Mester	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Mary Soland	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Gerald & Joy Synsteliën	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Steve & Deneise Synsteliën	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Joy & Norm Westby	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Christopher & Melissa Wiezorek	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
Deane Williams	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds (per state rate schedule)
<b>Elderly Services &amp; Assisted Living</b>				
Helping Hands	Elderly Services	07/01/10 through 06/30/11	Elderly	Shall not exceed the OTC approved rate
Lake Country Home Care	Residential Services/ Assisted Living	07/01/10 through 06/30/11	Elderly	Shall not exceed the OTC approved rate
Tender Hearts Home Care	Residential Services/ Assisted Living	07/01/10 through 06/30/12	Elderly	Shall not exceed the OTC approved rate
CK Home Health Care	Residential Services/ Assisted Living	07/01/10 through 06/30/12	Elderly	Shall not exceed the OTC approved rate
Country Pines Home Care	Residential Services/ Assisted Living	07/01/10 through 06/30/12	Elderly	Shall not exceed the OTC approved rate

Prairie View Asst. Living	Residential Services/ Assisted Living	07/01/10 through 06/30/12	Elderly	Shall not exceed the OTC approved rate
Willow Creek Senior Living	Residential Services/ Assisted Living	07/01/10 through 06/30/12	Elderly	Shall not exceed the OTC approved rate
Pioneer Senior Cottages/Pioneer Retirement	Residential Services/ Assisted Living	07/01/10 through 06/30/12	Elderly	Shall not exceed the OTC approved rate
<b>Amendment CD Rate Reduction Effective 07-01-10</b>				
Lake Region Halfway Homes	Chemical Dependency Treatment	07/01/10 through 12-31-10	Eligible Individuals	Rate reductions – County of Financial Resp, Consolidated Treatment Fund & MA
Share House Stepping Stones	Chemical Dependency Treatment	07/01/10 through 12-31-10	Eligible Individuals	Rate reductions – County of Financial Resp, Consolidated Treatment Fund & MA
LMHC	Chemical Dependency Treatment	07/01/10 through 12-31-10	Eligible Individuals	Rate reductions – County of Financial Resp, Consolidated Treatment Fund & MA
Rewind, Inc.	Chemical Dependency Treatment	07/01/10 through 12-31-10	Eligible Individuals	Rate reductions – County of Financial Resp, Consolidated Treatment Fund & MA

**Safe Communities Coalition Grant**

Family Services Collaborative Manager, Jane Patrick, briefed the Board on the purpose of the Safe Communities grant and coalition. Ms. Patrick spoke about the Coalition's initiatives that have been established and requested approval of the following resolution for the grant:

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT  
Otter Tail County Resolution No. 2010 - 35**

Commissioner Froemming offered the following resolution and moved for its adoption:

Be it resolved that Otter Tail County Public Health enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2010 through September 30, 2011.

Roger Froemming, Chair of the Otter Tail County Human Services Board, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Otter Tail County Public Health and Public Health Financial Manager, Janet Lindberg, to be the fiscal agent and administer the grant.

Commissioner Rogness seconded the resolution and, upon being put to vote, the resolution was adopted as follows:

<u>Board of County Commissioners</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Leland R. Rogness	X			
Douglas A. Huebsch			X	
Everett P. Erickson	X			
John Lindquist	X			
Roger Froemming	X			

Dated: \_\_\_\_\_

OTTER TAIL COUNTY HUMAN SERVICES BOARD

Attest: \_\_\_\_\_

Larry Krohn, Clerk

By: \_\_\_\_\_

Roger Froemming, Human Services Board Chair

**Approval to Pay Bills & Claims**

Motion by Erickson, second by Lindquist, and unanimously carried to approve payment of the Human Services bills and claims as presented.

**Adjournment**

At 10:10 a.m., Chairman Froemming offered a motion, seconded by Lindquist, and unanimously carried to declare the meeting of the Otter Tail County Human Services Board adjourned until Tuesday, July 13, 2010.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_

Roger Froemming, Human Services Board Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, June 29, 2010, at 10:32 a.m. at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Roger Froemming, Chair; John Lindquist, Vice-Chair; Everett Erickson, and Lee Rogness present. Commissioner Huebsch was absent.

**Approval of Agenda**

Motion by Rogness, second by Lindquist, and unanimously carried to approve the Board of Commissioners agenda of June 29, 2010 with the following changes:  
Highway Committee Meeting Postponed  
2:30 p.m. – Disaster Response Update

**Approval of Minutes**

Motion by Lindquist, second by Erickson, and unanimously carried to approve the Board of Commissioners minutes of June 15, 2010, as presented.

**Approval to Pay Bills**

Motion by Erickson, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**CSAH 67 Bridge Replacement**

Motion by Froemming, second by Rogness, and unanimously carried to authorize the Chairman's signature to execute a Highway Construction Contract between the County of Otter Tail and Landwehr Construction, Inc. of St. Cloud, MN, for work on S.A.P. 56-667-033.

**Bid Award – Maplewood State Park Road**

Motion by Erickson, second by Lindquist, and unanimously carried to award S.A.P. 56-600-024 to the low bidder, Mark Sand & Gravel Co., of Fergus Falls, MN in the amount of \$341,394.10 as recommended by the Highway Engineer.

**Bid Award – Water Street Road Bridge Replacement**

Motion by Froemming, second by Erickson, and unanimously carried to award S.A.P. 056-599-057 to the low bidder, Korby Contracting Co., Inc. of Fergus Falls, MN in the amount of \$444,437.80 as recommended by the Highway Engineer.

**Phase 1A Archaeological Survey – Iverson Lake Outlet Project**

Motion by Rogness, second by Erickson, and unanimously carried to award S.A.P. 056-997-003 to the low bidder, Trefoil Cultural & Environmental Heritage of Sauk Rapids, MN in an amount not to exceed \$1,500.00.

**Minnesota State Transportation Fund Resolution  
for Construction of County Bridge No. 56J20  
Project No. S.A.P. 056-667-033**

**Otter Tail County Resolution No. 2010 - 36**

Commissioner Froemming offered the following and moved for its adoption:

WHEREAS, Otter Tail County has applied to the Commissioner of Transportation for a Grant from the Minnesota State Transportation Fund for the Construction of County Bridge No. 56J20 (Project No. S.A.P. 056-667-033) on CSAH 67 over Rock Creek, in Section 19-T134N-R37W (Deer Creek Township) And;

WHEREAS, The amount of the grant has been determined to be \$61,757.50 by reason of lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, That County of Otter Tail does hereby affirm that any cost of the bridge in excess of the grant will be appropriated from the funds available to the County of Otter Tail, and that any grant monies appropriated for the bridge but not required, based on the final estimate, shall be returned to the Minnesota State Transportation Fund.

Commissioner Lindquist seconded the motion and YEAS and NAYS are as follows:

Board of County Commissioners	<u>YEA</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Everett P. Erickson	X			
Roger Froemming	X			
John Lindquist	X			
Douglas A. Huebsch			X	
Leland R. Rogness	X			

Adopted at Fergus Falls, Minnesota, this 29th day of June, 2010

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

By: \_\_\_\_\_  
Roger Froemming, Board of Commissioners Chair

### **Boat & Water Equipment**

Motion by Lindquist, second by Rogness, and unanimously carried to authorize the Chairman's signature to execute a Grant Agreement between the State of Minnesota DNR and the County of Otter Tail for an underwater camera system and side-scan sonar units. The grant amount is \$14,665.

### **Board Appointments**

Motion by Froemming, second by Rogness, and unanimously carried to re-appoint Janice Palan to the Otter Tail County Housing and Redevelopment Authority Board for the term of August 1, 2010 through August 1, 2015.

Motion by Froemming, second by Lindquist, and unanimously carried to reappoint Raymond Mounts to a four (4) year term on the Otter Tail Water Management District Board.

### **Application for Exempt Permit**

Motion by Lindquist, second by Erickson, and unanimously carried to approve, with no waiting period, the LG220 Application for Exempt Permit as submitted by the Holy Cross Church for an event scheduled for Sunday, September 12, 2010 at 54216 County Highway 148 in Butler Township.

### **Requests for Payment**

Motion by Erickson, second by Lindquist, and unanimously carried to deny the request of the Red River Basin Commission for a 2010 funding appropriation in the amount of \$400.00.

Motion by Erickson, second by Lindquist, and unanimously carried to approve payment, in the amount of \$24,518.50, to Lindquist and Venum for Chapter 11 Bankruptcy legal services provided during the month of May, 2010.

Motion by Erickson, second by Rogness, and unanimously carried to approve the following drainage system related expenditures:

Richard Carlund	County Ditch No. 29 (Beaver)	\$ 250.00
Leitch Excavating	County Ditch No. 37 (Installed Culvert)	\$1,644.00
OTC Highway Dept	County Ditch No. 37 (Culvert)	\$ 840.79
Randy Wasvick	County Ditch No. 70 (Viewer's Meals)	\$ 238.57

### **Election Judge**

Motion by Erickson, second by Rogness, and unanimously carried to appoint Janice Nelson as an Election Judge to serve on the Absentee Ballot Board for the August 10, 2010 State Primary Election and for the November 2, 2010 State General Election.

### **Pelican River Watershed District**

A motion was offered by Commissioner Rogness to authorize a County representative to attend the Pelican River Watershed District public meeting on July 15<sup>th</sup> for consideration of a project. Discussion followed – motion withdrawn.

### **License Applications**

Motion by Erickson, second by Lindquist, and unanimously carried to approve the following applications for license:

Amor Rumors 30932 Larson Rd Battle Lake, MN 56515	On Sale Liquor and Sunday Liquor
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Big Pine Lodge  
43606 Mosquito Heights Road  
Perham, MN 56573  
(License subject to approval of County Attorney's office and County Sheriff's office.)

On/Off Sale 3.2 Malt Liquor

Hamburger Hollow  
43077 County Highway 53  
New York Mills, MN 56567

On/Off Sale 3.2 Malt Liquor

Koep's Clitherall Corner  
21136 County Highway 5  
Clitherall, MN 56524

Off Sale 3.2 Malt Liquor

Peak Supper Club  
43517 County Highway 38  
Clitherall, MN 56524

\*On Sale Wine  
On Sale 3.2 Malt Liquor

(\*License is subject to approval of the County Attorney's office and County Sheriff's office.)

Playtime Sports Bar and Ballroom Inc.  
43974 390<sup>th</sup> Street  
Perham, MN 56573

On Sale Liquor and Sunday Liquor

Motion by Erickson, second by Froemming, and unanimously carried to approve the following applications for license with the condition that all licensing requirements must be met:

Battle View Landing  
22540 County Highway 5  
Henning, MN 56551

On Sale Wine  
On/Off Sale 3.2 Malt Liquor

Galaxy Resort Restaurant & Deck  
39578 County Highway 41  
Dent, MN 56528

On Sale Liquor and Sunday Liquor

Lakeland General Store  
22438 Old 59 Rd  
Pelican Rapids, MN 56572

Off Sale 3.2 Malt Liquor

Trackside Restaurant & Lounge  
63131 Highway 10 W  
Wadena, MN 56482

On Sale Liquor

**Public Meeting – Jennie-O Turkey Store**

At 11:05 a.m., Chairman Froemming opened a public meeting for comment(s) regarding a permit request from Jennie-O Turkeys to construct two new barns and increase their animal units at their Turtle Lake farm located in Sverdrup Township. County Attorney, David Hauser, stated that this public hearing is held on behalf of the Minnesota Pollution Control Agency. The MPCA is responsible for issuing the permit. No comment, either at this public meeting or in writing previous to the meeting, was received. Chairman Froemming closed the public meeting at 11:09 a.m.

**Watershed Discussion**

SWCD Manager, Brad Mergens, stated that Wilkin County is planning to proceed with a petition to form the proposed Upper Red Lower Otter Tail Watershed District. Wilkin County has requested that Otter Tail County provide them four names of individuals to be listed on their petition that will be submitted to the Board of Water & Soil Resources to form a Watershed District. They indicated that if the names are not provided, they would proceed and submit names on their own.

A meeting was held and candidates were interviewed. These individuals must live within the watershed boundaries. GIS Coordinator, Brian Armstrong, spoke about the boundaries and provided two maps (a green map and blue map). The green map is the original boundary line submitted by Wilkin County and the blue map changes the boundary lines to avoid dividing parcels. It creates a boundary line on all parcels completely in the watershed district. Mr. Mergens indicated that it is the responsibility of the DNR Division of Waters to verify the boundary line.

Several members of the public and property owners within the proposed watershed offered comment summarized as follows:

Jonathan Piekarski:

- Otter Tail County property owners are not willing to serve because they are opposed to the proposed watershed district.
- Does not support submitting names for this petition.
- Otter Tail County property owners are not in agreement with the Wilkin County's principles of moving the water out fast which creates a problem up stream.
- Requested communication to legislators and BWSR identifying the Otter Tail County position of storing/holding water.
- Spoke in favor of creating an Otter Tail River Watershed District rather than the watershed proposed by Wilkin County.

Dan Jennen:

- Spoke in favor of requesting the County Attorney to write a letter to BWSR to explain why the Otter Tail County Board of Commissioners is unable to find people willing to have their name listed on the petition as potential watershed Board members.

Charlie Piekarski:

- Noted that the Bois de Sioux Watershed District wanted Wilkin County to be in their watershed and Wilkin County Commissioners stated that it wasn't right for them. Now, Wilkin County is trying to force property owners on the east portion of Otter Tail County to be included in a watershed district when Otter Tail County residents feel it isn't right for us.

County official's comments are summarized as follows:

GIS Coordinator, Brian Armstrong:

- Judicial Ditch #2 is capturing and diverting the flow of water from Otter Tail County.
- Show data that Otter Tail County water is cleaner flowing out of our County than when it flows out of Wilkin County.

Land & Resource Director, Bill Kalar:

- Spoke in opposition of submitting names if the County is opposed to the proposed district.
- May want to do some water testing.
- Otter Tail County is already performing water quality activities and follows our Water Plan.
- Provide reasons why Otter Tail County should not be forced into this district.
- There is a process in statute to remove a section from a watershed district or to enlarge a watershed district.

A motion was offered by Rogness, seconded by Lindquist, and unanimously carried to direct the County Attorney to respond by July 1, 2010 to Wilkin County's letter of request to identify Otter Tail County property owners willing to be listed as potential Board members on their proposed watershed district petition. Otter Tail County Commissioners have been unable to identify anyone willing to be listed in the petition. Otter Tail County Commissioners will meet with Wilkin County on Tuesday, July 13, 2010 at 9:30 a.m. at Wilkin County's regular Board meeting to discuss this issue further.

**Recess & Reconvene**

At 12:15 p.m., Chairman Froemming recessed the meeting of the Otter Tail County Board of Commissioners for lunch break. The meeting was reconvened at 1:02 p.m.

**Uniform Commercial Code Satellite Office**

Motion by Erickson, second by Lindquist, and unanimously carried to authorize the Chairman's signature to execute a UCC Satellite Office Agreement between the State of Minnesota Secretary of State's Office and the County of Otter Tail Recorder's office.

**Sentence to Service Contract**

Motion by Froemming, second by Rogness, and unanimously carried to authorize the Chairman's signature to execute Amendment No. 1 to B23838 (Sentence to Service Program Contract) between the State of Minnesota Commissioner of Corrections and County of Otter Tail. The amendment reduces compensation from the State for the program from \$57,782.50 to \$28,891.25 for FY2011.

**Secure Housing for Release Violators**

Motion by Erickson, second by Rogness, and unanimously carried to approve an Agreement between the State of Minnesota Commissioner of Corrections and County of Otter Tail to house State offenders at a reimbursement rate of \$55.00 per day. Otter Tail County has the right to review data before accepting offenders in the program. The agreement is effective from September 1, 2010 through June 30, 2011.

**Final Plat – Pelican Point First Addition**

Motion by Erickson, second by Lindquist, and unanimously carried to approve the Final Plat entitled "Pelican Point First Addition", a replat of the easterly lots 6 & 7, the westerly lots 3-7, lots 8-41 and vacated roadway all in Block 2, Pelican Point and a part of Gov't lots 7 & 8, Section 4, Township 137N, Range 42W in Dunn Township; Pelican Lake (56-078).

**Recess & Reconvene**

At 1:26 p.m., Chairman Froemming recessed the meeting of the Otter Tail County Board of Commissioners for a Building Committee meeting. The meeting was reconvened at 2:03 p.m.

**Response to Air Quality Report**

Diane Thorson, Larry Krohn, David Hauser, and Rick West of the Executive Safety Steering Committee reported that two weeks ago, the County received a report from the environmental testing consultant. They found that there was some mold in the courthouse and some areas of concern. The Executive Safety Committee met and determined that the County needs to move people out of the law enforcement space in the Courthouse. There is duct work with insulation inside and carpet needs to be removed and replaced. Consideration of the long range plan which identifies this portion of the Courthouse to be removed was also discussed. This becomes important when planning to move employees short term, perform the work, and move them back or moving employees long term. County officials met with City of Fergus Falls officials to notify them of the concerns.

Public Health Director, Diane Thorson, and Coordinator, Larry Krohn, recommended that employees be moved out of the area while work is completed. High efficiency hepa air filters (99% purity) have been installed as a temporary measure.

Physical Plant Manager, Rick Sytsma, reported on a commercial remediation company that may be able to clean the air ducts on nights and weekends. Any particles disrupted during the cleaning are captured by hepa filters. The company could clean, remediate, and encapsulate leaving the duct work in place. This would negate the need to remove the duct work and employees would not need to be moved. Ms. Thorson spoke with concerns about the roof. Mr. Sytsma reported that Herzog Roofing has looked at the roof and repaired some pinholes. The insulation will be examined for moisture and a report on these findings can be available next week.

Discussion continued regarding dispatch and the need for services of a planner to configure space that envisions the specific needs of a central dispatch center. The emerging plan is to relocate staff and further research details to make a decision regarding the law enforcement portion of the Courthouse.

#### **Tornado Disaster Relief Update**

Acting Emergency Services Director, Larry Krohn, briefed the Board on Otter Tail County's response to the tornado of June 17, 2010. Otter Tail County followed an Emergency Operations Plan adopted in 2003. Mr. Krohn identified various areas of responsibility including identification of people needing immediate help along with taking care of downed power lines and gas leaks. Maps of the affected areas were developed and Representative Collin Peterson flew the storm path. A joint volunteer effort was mobilized between the City of Wadena, Wadena County, and Otter Tail County. Motion by Rogness, second by Froemming, and unanimously carried to endorse the concept of working collaboratively with the City of Wadena and Wadena County to facilitate consistent treatment of residents of both counties and cities who were affected by the tornado disaster.

#### **RESOLUTION AUTHORIZING JOINT WADENA/OTTER TAIL DEMOLITION SITE** **Otter Tail County Resolution No. 2010 - 39**

Commissioner Froemming offered the following resolution and moved for its adoption:

WHEREAS, the counties of Wadena and Otter Tail and City of Wadena are responding to an emergency situation related to the June 17, 2010 tornado; and

WHEREAS, collectively, they established a debris management site; and

WHEREAS, the property of the site belongs to the City of Wadena; and

WHEREAS, Wadena County has agreed to be the manager of the site and fiscal agent for the project; and

WHEREAS, the entities have agreed to collectively count loads of material that are received at the site as a result of the tornado damage.

NOW, THEREFORE, BE IT RESOLVED, that the cost of establishing and operating the site will be based upon the individual materials and number of loads hauled to the site with cost allocated, to the appropriate entity, by percentage based upon these numbers.

Commissioner Erickson seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Roger Froemming, Board of Commissioners Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**Public Infrastructure Storm Damage Information**

Highway Engineer, Rick West, provided a public infrastructure damage estimate of 1 million dollars for Otter Tail County and 4 million dollars for Wadena County. Otter Tail County trucks, loaders and brooms are currently being used in the most damaged portion of the City of Wadena. Motion by Erickson, second by Rogness, and unanimously carried to authorize the Highway Engineer to provide equipment as necessary for clean-up of the June 17, 2010 tornado.

Further discussion took place regarding connecting people to resources and services with the Red Cross, OT/Wadena Community Action Council, and faith-based entities. The Human Services and Public Health Department's will be involved with a long term recovery plan.

**Resolution Requesting a Presidential Declaration of a Major Disaster  
Otter Tail County Resolution No. 2010 - 37**

Commissioner Rogness offered the following resolution and moved for its adoption:

WHEREAS, the County of Otter Tail has sustained severe losses of major proportion, caused by the tornado(s) of June 17, 2010; and

WHEREAS, Otter Tail County is a public entity within the State of Minnesota; and

WHEREAS, substantial damage has been sustained to public and private property, as outlined in the damage assessment forms; and

WHEREAS, the cost of recovery from this disaster is beyond the resources available within the county, and state and federal resources as necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, for and on behalf of the citizens of Otter Tail County, request the Governor of the State of Minnesota to petition the President of the United States to declare the County of Otter Tail, Minnesota, to be a major disaster area, through appropriate channels.

BE IT FURTHER RESOLVED, that this request is for:

The Public Assistance (Infrastructure Support) and Human Service Programs as offered through P.L. 93-288 and 106.390; and

The Hazard Mitigation Program, as offered through P.L. 93-288 and 106.390.

BE IT FURTHER RESOLVED, that the acting County Emergency Management Director is authorized to coordinate the damage survey teams with local government and assist in the administration of the disaster recovery process, as needed.

Commissioner Lindquist seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Roger Froemming, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Volunteers for Disaster Relief**

Motion by Erickson, second by Froemming, and unanimously carried to compensate employees of Otter Tail County their normal rate of pay when assisting/volunteering with the June 17, 2010 tornado disaster relief.

A motion was offered by Rogness, seconded by Froemming, and unanimously carried to commend Otter Tail County staff for their commitment and professionalism in which they responded to the needs of citizens of our County during the tornado disaster.

**Independence Day Parade**

Motion by Erickson, second by Lindquist, and unanimously carried to approve the Annual Independence Day Parade and corresponding road closures (from Sheldon's to the river outlet) on the west end of Otter Tail Lake on Sunday, July 4, 2010, as requested. This motion is contingent upon approval of the Sheriff's Department, proof of insurance and that Otter Tail County is held harmless relative to liability.

**Adjournment**

At 3:38 p.m., Chairman Froemming adjourned the meeting of the Otter Tail County Board of Commissioners until 9:30 a.m. on Tuesday, July 6, 2010.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Roger Froemming, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

CB/kd

**WARRANTS APPROVED ON 6/29/2010 FOR PAYMENT 6/29/2010**

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	5,398.64
AL'S REFRIGERATION	1,190.05
AMERICAN INSTITUTIONAL SUPPLY	387.53
AMERICAN WELDING & GAS INC	1,637.23
B & D FOODS INC	138.72
BARNA GUZY & STEFFEN LTD	416.00
BEAR GRAPHICS INC	3,357.68
BLESI-EVANS COMPANY	351.91
BLUFFTON OIL COMPANY	1,797.75
BOB'S STANDARD BULK SERVICE	46.55
BRIGGS CORPORATION	124.57
BUGBEE'S LOCKSMITH	6.00
BURELBACH AMERICAN LEGION POST	200.00
CDW GOVERNMENT INC	16,845.53
CHARLES D CENTER POST 3289	200.00
CLEMENT COMMUNICATIONS INC	600.30
CLINICAL & FORENSIC PSYCHOLOGY	1,750.00
CO OP SERVICES INC	381.13
CODE 4 SERVICES LLC	3,524.22
COOPERS TECHNOLOGY GROUP	835.82
CORNELL SYVERSON POST 17	200.00
CRAGUNS LODGE AND CONFERENCE C	235.52
CREATIVE CASTING INC	230.75
CROP PRODUCTION SERVICES	31,238.17
CUMMINS NPOWER LLC	2,210.77
JOHN DEMUTH	59.99
DESIGN ELECTRONICS	67.29
DETROIT LAKES OVERHEAD DOOR SE	108.12
DEX EAST	21.70
DIAMOND VOGEL PAINTS	974.78
KATHY DOMHOLT	13.07
EDWARD CARLSON POST 283	200.00
MICHELLE ELDIEN	35.50
EMERGENCY AUTOMOTIVE TECHNOLOG	21.65
ESRI INC	9,866.58
FARMERS CO OP OIL ASSN	2,697.70
FERGUS FALLS DAILY JOURNAL	233.00
CITY FERGUS FALLS	111,149.28
FERGUS TIRE CENTER	23.50
BRENT FLODEN	206.89
FORTWENGLER ELECTRIC INC	57.55
FOTH & VAN DYKE	6,399.78
G & K SERVICES	864.76
GALL'S INC	99.14
GE CAPITAL (CA)	374.05
GEORGE BERGEM POST 489	200.00
GILMORE WEIK VFW POST 5252	200.00
GODFATHERS EXTERMINATING INC	271.43
GOPHER STATE ONE CALL	28.70
GORHAM OIEN MECHANICAL INC	194.00
GRAINGER INC	134.40
DENISE GUBRUD	176.33
HAIMERL AMERICAN LEGION POST 1	200.00
NICOLE HANSEN	57.00
HAROLD T SWENSON VFW POST 612	200.00
DAVID HAUSER	106.00
HEALTHCARE ENVIRONMENTAL SERVI	29.10
HEART OF THE LAKES POST 7702	200.00
MARILYN HELLER	13.25
HENNING AUTO PARTS INC	51.68
HOOTS SPORTS	92.38
INDEPENDENT EMERGENCY SERVICES	64.22
THE INDEPENDENT	213.50

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INNOVATIVE OFFICE SOLUTIONS	146.45
ISSUETRAK INC	600.00
J C'S GENERAL STORE	11.41
DAVID JENNEN	82.29
KEEPRS INC CY'S UNIFORMS	1,658.22
KELLY SERVICES INC	1,058.40
KORBY CONTRACTING COMPANY INC	90.00
SAMANTHA LAHMAN	483.00
LAKE REGION HEALTHCARE CORP	1,168.00
LAKES AREA COOPERATIVE	640.08
LAKES COUNTRY SERVICE CO OP	23,610.83
LARRY OTT INC TRUCK SERVICE	1,625.00
LARRY'S SUPERMARKET	20.40
LEITCH EXCAVATING	422.00
LOCATORS & SUPPLIES INC	1,202.75
M-R SIGN COMPANY INC.	73,927.27
MANNY'S - ROCKY'S BAIT	385.34
MARCO INC ST LOUIS	563.71
MARK SAND & GRAVEL CO	9,048.86
AMY MARK	46.60
MATTHEW BENDER & COMPANY INC	593.19
MCCC MI 33	300.00
MCCOLLOUGH WELDING	767.36
JAMES MCMAHON	4.90
MEKALSON HYDRAULICS INC	343.51
WENDY METCALF	352.78
GEORGE MEYER	107.40
MIDWEST PRINTING CO	283.22
MIDWESTERN MAT RENTAL & SUPPLY	164.47
MINNEAPOLIS FINANCE DEPARTMENT	360.00
MN POLLUTION CONTROL AGENCY	460.00
KURT MORTENSON	136.00
MPLS COMMUNITY AND TECH COLLEG	280.00
ANNE MUELLER	10.63
NAPA FERGUS FALLS	59.33
NARDINI FIRE EQUIPMENT	3,265.26
NATIONAL 4-H SUPPLY SERVICE	86.46
NELSON AUTO CENTER	242.65
NETWORK CENTER COMMUNICATIONS	1,835.00
NORTHERN STATES SUPPLY INC	1,914.22
NORTHWEST IRON FIREMEN INC	39.28
OFFICEMAX INCORPORATED	524.84
OLSON OIL CO INC	2,699.38
OLSON STITZEL AMERICAN LEGION	200.00
ONE CALL LOCATORS LTD	240.32
THE ORIGINAL HEATING MAN	1,735.54
OTTER TAIL CO TREASURER	737.50
OTTERTAIL TRUCKING INC	19,133.00
PAMIDA INC 008	40.87
PAMIDA PHARMACY	2,433.49
PAUL PUTNAM AMERICAN LEGION PO	200.00
PERRIN MOBILE MEDICAL	61.91
PETE'S BODY SHOP & TOWING	1,909.19
PITNEY BOWES	1,866.46
PRAIRIE IMPLEMENT INC	107.04
PRODUCTIVE ALTERNATIVES INC	63.71
PUBLIC SAFETY CENTER INC	221.64
QUILL CORPORATION	149.04
RASMUSSEN-SCHEDOWSKI VFW POST	200.00
RAY'S OIL COMPANY	59.40
RDO TRUST #80-6130	20,211.51
RED BARN PLAT BOOKS	1,530.00
RELIABLE OFFICE SUPPLIES	178.95
SECURITY STATE BANK	25.00
SERVICE FOOD SUPER VALU	76.30
SIGELMAN STEEL & RECYCLING INC	1.06
SIGNWORKS SIGNS & BANNERS LLC	1,164.94
SKILLPATH SEMINARS	259.81
RYAN SORKNESS	128.00

SOUTHTOWN C-STORE	48.26
STEINS INC	6,547.46
SYNERGY GRAPHICS	16,960.98
THYSSEN KRUPP ELEVATOR CORPORA	249.25
TNT REPAIR INC	119.69
TORDENSKJOLD TOWNSHIP	360.00
TRANQUILITY BUILDING SERVICES	454.22
TRI-STATE DIVING	45.19
SUSAN ULSCHMID	50.22
UNIFORMS UNLIMITED	1,729.18
UNIVERSITY OF MN	100.00
VICTOR LUNDEEN COMPANY	156.80
VIKING COCA-COLA	275.20
WASTE MANAGEMENT	14,063.39
WEST OTTER TAIL CO FAIR ASSOCI	75.00
WEST PAYMENT CENTER	669.36
WHITE BANNER UNIFORM SHOP	765.71
LORI WINDELS	39.98
ZIEGLER INC	761.78
**** <b>FINAL TOTAL.....</b>	<b>\$437,238.00 **</b>

Approved minutes