

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, January 6, 2009
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, January 6, 2009, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Everett Erickson, Roger Froemming, John Lindquist, Doug Huebsch, and Lee Rogness present.

Oath of Office

Judge, Wally Senyk, administered the formal Oath of Office to the new Commissioners representing the First, Third, and Fifth Districts.

Year 2009 Otter Tail County Board Chair

Board of Commissioners Clerk, Larry Krohn, requested nominations for the CY2009 Otter Tail County Board Chair. Motion by Lindquist, second by Froemming, and unanimously carried to elect Commissioner Everett Erickson as the Otter Tail County Board Chair for 2009.

Year 2009 Otter Tail County Board Vice-Chair

Chairman, Everett Erickson, assumed the chair and requested nominations for the CY2009 Otter Tail County Board Vice-Chair. Motion by Huebsch, second by Rogness, and unanimously carried to elect Commissioner Roger Froemming as the Otter Tail County Board Vice-Chair for 2009.

Approval of Agenda

Motion by Froemming, second by Lindquist, and unanimously carried to approve the Board of Commissioners agenda of January 6, 2009 as presented.

Approval of Minutes

Motion by Froemming, second by Huebsch, and unanimously carried to approve the Board of Commissioners meeting minutes of December 30, 2008, as presented, with a clarification that the Vehicle Policy motion on Page 5 passed with Commissioner Mosher opposed. The correction is made in the official copy of the December 30, 2009, minutes.

Approval to Pay Bills

Motion by Lindquist, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Investments Resolution
Otter Tail County Resolution No. 2009 - 01**

Commissioner Rogness offered the following and moved its adoption:

RESOLVED by the Board of Commissioners of Otter Tail County, Minnesota, that the Otter Tail County Treasurer be and is hereby given authority to invest County funds as available.

Commissioner Huebsch seconded the motion and YEAS and NAYS are as follows:

<u>Board of County Commissioners</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Everett P. Erickson	X			
Roger Froemming	X			
John Lindquist	X			
Douglas A. Huebsch	X			
Leland R. Rogness	X			

Adopted this 6th day of January, 2009.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Everett P. Erickson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Depository Resolution
Otter Tail County Resolution No. 2009 - 02

Commissioner Froemming offered the following and moved its adoption:

RESOLVED by the Board of Commissioners of Otter Tail County, Minnesota, that all financial institutions in Otter Tail County, including state and federal banks be and are hereby designated as depositories of County funds.

Commissioner Lindquist seconded the motion and YEAS and NAYS are as follows:

<u>Board of County Commissioners</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Everett P. Erickson	X			
Roger Froemming	X			
John Lindquist	X			
Douglas A. Huebsch	X			
Leland R. Rogness	X			

Adopted this 6th day of January, 2009.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Everett P. Erickson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Highway Project Advertisements

Motion was made by Froemming, second by Huebsch, and unanimously carried to designate the Otter Tail County website as the official publication for highway project advertisements for bids as authorized by Minnesota Statute 331A.12 Subdivision 2.

Annual Appropriations

Motion by Froemming, second by Lindquist, to authorize payment of the CY2009 annual appropriations. Motion by Huebsch, second by Rogness, to amend the motion to fund the annual appropriations at the 2008 level. Additional funding may be provided at a later date depending on the County's budget. The Chairman called for a vote on the amended motion, which passed unanimously.

Annual Appropriation	Appropriation Amount for 2009
West Central Initiative	\$20,000.00
West Otter Tail Fair Association	\$13,000.00
East Otter Tail Fair Association	\$13,000.00
Otter Tail Country Tourism Association	\$ 8,000.00
The History Museum	\$12,000.00
Rural Life Outreach	\$ 1,000.00
Minnesota Red River Valley Development Association	\$ 800.00

Board of Appeal and Equalization Dates

Motion by Lindquist, second by Rogness, and unanimously carried to convene the County Board of Appeal and Equalization on Wednesday, June 17, 2009, at 9:00 a.m. and to reconvene the County Board of Equalization for final action on Tuesday, June 30, 2009.

Calendar Year 2009 Pocket Gopher Bounty Resolution

Otter Tail County Resolution No. 2009 - 03

Upon a motion made by Huebsch, seconded by Rogness, and unanimously carried, the following resolution was adopted:

RESOLVED by the Board of County Commissioners of Otter Tail County, Minnesota, that

The sum of thirty cents (\$.30) be paid out of the General Revenue Fund of Otter Tail County for every pocket gopher killed in said County during the year 2008/2009 in cases where the township in which the pocket gophers were so killed shall provide for the payment of at least an additional bounty of forty cents (\$.40) for each pocket gopher so killed.

RESOLVED FURTHER, that said payment of such County shall be made by the County Auditor upon certificates executed by the Chairman and/or Clerk of the Town Board of said Township setting forth that the township had issued and delivered to each claimant a payment for at least seventy cents (\$.70) for each pocket gopher so killed.

Adopted at Fergus Falls, MN this 6th day of January, 2009.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____

Everett P. Erickson, Board of Commissioners Chair

Larry Krohn, Clerk

**Calendar Year 2009 Tax Forfeited Land Sale Apportionment Resolution
Otter Tail County Resolution No. 2009 - 04**

Upon motion made by Rogness, seconded by Froemming, and unanimously carried, the following resolution was adopted:

RESOLVED by the Board of County Commissioners of Otter Tail County, Minnesota, that

WHEREAS, it is provided in Minn. Stat. 282.05 for the apportionment of proceeds from the sale of tax forfeited lands, and

WHEREAS, the County Auditor shall apportion the tax sale proceeds to the taxing district pursuant to Minn. Stat. 282.08 and

WHEREAS, Minn. Stat. 282.08 (4) (b) provides that the County Board may set aside 20% of the proceeds remaining after the value of public improvements, special assessments and bond issues levied on the property have been paid, for acquisition and maintenance of county parks and recreational areas, and

WHEREAS, Otter Tail County has a park and recreational area, which would benefit by such an apportionment.

NOW, THEREFORE, BE IT RESOLVED, that the County Auditor retains 20% of the proceeds from the sale of tax forfeited lands for acquisition and maintenance of parks and recreational areas from the proceeds to be disbursed according to law.

Adopted at Fergus Falls, MN this 6th day of January, 2009.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____ Everett P. Erickson, Board of Commissioners Chair
Larry Krohn, Clerk

Annual Insurance Payments

Motion by Huebsch, second by Rogness, and unanimously carried to approve payment to the Minnesota Counties Insurance Trust for the following expenses:

Insurance	Invoice No.	Payment
Property/Casualty Coverage	Invoice No. 31375 JKR	\$442,805.00
Workers Compensation Coverage	Invoice No. 30892 JKR	\$483,284.00
Property/Casualty Coverage	Invoice No. 31550 JKR	<u>\$ (9,812.00)</u>
Total		\$916,277.00

2009 Printing and Publishing Bids

After previously advertising for bids to be received for printing and publishing of the County Board minutes, legal notices, delinquent tax list and county's annual financial statement, the following bids were opened:

Legal Notices, Publications and Commissioners' Minutes:

Daily Journal \$13.61 per S.A.U.

Annual Financial Statement:

Henning Citizens Advocate First Publication \$13.61 per S.A.U.
Perham Enterprise Bulleting Second Publication \$13.61 per S.A.U.

Delinquent Tax List:

New York Mills Herald First Publication \$13.61 per S.A.U.
New York Mills Herald Second Publication \$ 8.47 per S.A.U.

After consideration, a motion was made by Lindquist, seconded by Rogness, and unanimously carried to designate the following papers for Otter Tail County's 2009 publishing and printing requirements with the exception of the official publication for highway project advertisements for bids, which will be posted to the Otter Tail County website as authorized by Minnesota Statute 331A.12 Subdivision 2:

Legal Notices, Publications and Commissioners' Minutes:

Daily Journal \$13.61 per S.A.U.

Annual Financial Statement:

Henning Citizens Advocate First Publication \$13.61 per S.A.U.
Perham Enterprise Bulleting Second Publication \$13.61 per S.A.U.

Delinquent Tax List:

New York Mills Herald First Publication \$13.61 per S.A.U.
New York Mills Herald Second Publication \$ 8.47 per S.A.U.

Delinquent Real Estate Parcels Publishing Expense

Motion by Huebsch, second by Froemming, and unanimously carried to set the cost assessed to delinquent real estate parcels that are published in the Delinquent Tax List, at \$48.00 per parcel.

License Application

Motion by Huebsch, second by Lindquist, and unanimously carried to approve the following application for license:

Playtime Sports Bar Tobacco
43974 390th St.
Perham, MN 56573

Board of Adjustment Members

Discussion took place regarding the Board of Adjustment members. Appointments will be made at the next regular Board meeting.

Drainage Ditch Maintenance Assessment for 2009

Motion by Froemming, second by Rogness, and unanimously carried to authorize an annual County Drainage System repair/maintenance assessment, in the amount of \$750.00, for payable year 2009 for Drainage Ditch No. 39.

Board Meeting Schedule for 2009

Motion by Froemming, second by Lindquist, and unanimously carried to establish the following meeting dates for Calendar Year 2009 as the Human Services Board and County Board of Commissioners' regular meeting dates:

CY2009 Month	Full Day County Board 9:15 a.m.	Human Services Followed by County Board - 9:15 a.m.
January	06 & 20	13 & 27
February	03 & 17	10 – No Mtg Feb. 24
March	03 & 17	10 & 24 & 31
April	07 & 21	14 & 28
May	05 & 19	12 & 26
June	02 & 16	09 & 23
July	07 & 21	14 & 28
August	04 & 18	11 & 25
September	01 & 22	15 & 29
October	06 & 20	13 & 27
November	03 & 17	10 & 24
December	01 & 15	08 & 22

Recess & Reconvene

At 11:50 a.m., Chairman Erickson recessed the meeting of the Otter Tail County Board of Commissioners for a Personnel Committee meeting and lunch break. The meeting was reconvened at 1:01 p.m.

Information Disbursed

County Coordinator, Larry Krohn, provided various informational documents including the Open Meeting Law, Duties of County Commissioners, County Government Structure, County Vehicle Policy, Vacation Donation Policy, A Guide to Property Tax, and other reference documents.

Adjournment

At 2:04 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, January 13, 2009.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
 Everett P. Erickson, Board of Commissioners Chair

Attest: _____
 Larry Krohn, Clerk

WARRANTS APPROVED ON 1/06/2009 FOR PAYMENT 1/06/2009

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A-1 TROPHY	23.96
STACY ADAMS	96.00
AMERICAN DIVERSITY BUSINESS SO	213.53
ARVIG COMMUNICATION SYSTEMS	40.00
ASSOCIATION OF MN COUNTIES	700.00
MARK BECKER	82.99
BECKLUND OIL CO	1,620.18
BELMONT FUNERAL HOME	543.00
CO OP SERVICES INC	95.18
COOPERS TECHNOLOGY GROUP	289.67
DRIVER & VEHICLE SERVICES DIVS	304.50
ENVIROTECH SERVICES INC	6,415.11
FERGUS ELECTRIC	2,039.40
CITY FERGUS FALLS	1,359.86
FERGUS TIRE CENTER	29.95
GALL'S INC	26.98
GRAINGER INC	27.72
DANIEL GROUT	96.00
DALE HABERER	96.00
HAWES SEPTIC TANK PUMPING	70.00
HENRY'S FOODS INC	1,842.89
HEPPNER CONSULTING INC	14,513.84
INNOVATIVE OFFICE SOLUTIONS	591.43
JK SPORTS	518.99
GARY JOHNSON	35.99
K.I.D.LEASING	256.44
KELLY SERVICES INC	1,246.30
KREISERS INC	1,174.69
LAKE REGION HEALTHCARE CORP	250.00
PAT LARUM	128.89
LOCATORS & SUPPLIES INC	151.95
MACO	2,130.00
MARCO	4,979.59
MARCO INC FARGO	449.76
MCCC MI 33	24,191.56
MN ASSOC OF CO OFFICERS	265.00
MN TRANSPORTATION ALLIANCE	4,210.00
NAPA FERGUS FALLS	104.19
NELSON AUTO CENTER	224.85
SUSAN NELSON	10.00
NETWORK CENTER COMMUNICATIONS	1,146.32
TYLER NORDBY	96.00
NORTH AMERICAN SALT CO	5,495.07
NORTHERN PLUMBING SUPPLY	520.10
THE ORIGINAL HEATING MAN	370.86
OTIS ELEVATOR CO	107.77
PETE'S BODY SHOP & TOWING	105.44
RDO EQUIPMENT CO FARGO	450.92
RELIABLE OFFICE SUPPLIES	109.15
SBLC-FF	40.00
GREG SEIM	14.00
SERVICE FOOD SUPER VALU	36.23
PAUL SIMENGAARD	46.00
SIMPLEXGRINNELL LP	4,020.42
STATE INDUSTRIAL PRODUCTS	264.42
STEINS INC	2,978.05

STREICHERS	31.98
THYSSEN KRUPP ELEVATOR CORPORA	804.86
TODD WADENA ELECTRIC COOP	2,982.71
TRANE	450.00
QUINTON ULSCHMID	96.00
UNIV OF MN EXTENSION SERVICE	489.90
VICTOR LUNDEEN COMPANY	118.67
VIKING COCA-COLA	210.02
JO WEATHERLY	<u>1,049.62</u>
**** FINAL TOTAL.....	\$93,480.90 ****

approved minutes