

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Wednesday, November 12, 2008
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Wednesday, November 12, 2008, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Everett Erickson, Vice-Chair; Bob Block, Roger Froemming and Dennis Mosher present. Chairman Syd Nelson was present at 9:35 a.m.

Approval of Agenda

Motion by Froemming, second by Mosher, and unanimously carried to approve the Human Services Board agenda of November 12, 2008 with the following addition:
Discussion – Nursing Home Hardship Case

Approval of Minutes

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board minutes of October 28, 2008 as presented.

Public Health Department

Safe Communities Grant:

Motion by Mosher, second by Block and unanimously carried to authorize the appropriate County officials' signatures to execute a contract between the County of Otter Tail and the State of Minnesota to accept the Safe Communities Grant, in the amount of \$22,000.00 for a period of October 1, 2008 through September 30, 2009. Otter Tail County contracts with Jane Patrick for oversight of grant activities with focus on increasing use of seatbelts and decreasing motor vehicle fatalities.

2007 Local Public Health Report:

Public Health Director, Diane Thorson, submitted the "Local Public Health Planning and Performance Measurement Reporting System Summary Report for 2007 Data" and reviewed statistics. Otter Tail County's per capita public health expenditures were reported as \$36.00 with the average Health Departments in the State at \$57.00 per capita. Ms. Thorson reviewed the various funding sources and corresponding activities and identified dental services for MA clients as a gap in health services available in the County.

Human Services Department

MACSSA:

Human Services Director, John Dinsmore, stated that the Minnesota Association of County Social Services Administrators (MACSSA) is exploring multi-county collaboration looking at six different models in an effort to address budget issues.

Crisis Beds Contract:

Motion by Erickson, second by Mosher, and unanimously carried to authorize the appropriate County officials' signatures to execute a contract between the County of Otter Tail and Productive Alternatives, Inc. for the period of July 1, 2008 through December 31, 2009. Becker, Clay, Otter Tail, and Wilkin counties applied for a State Grant and received \$283,202.00 for two Adult Mental Health crisis beds to be housed in the Productive Alternatives facility known as The Willows.

Amendment – ShareHouse:

Motion by Froemming, second by Block, and unanimously carried to authorize the Chairman's signature to execute an Amendment to the 2008 Provider Contract between the County of Otter Tail and ShareHouse – Stepping Stones, New York Mills, MN, to implement the State mandated 2% COLA effective October 1, 2008.

Host County Contract – Catholic Charities:

Motion by Block, second by Mosher, and unanimously carried to authorize the Chairman's signature to execute a Host County Purchase of Service Agreement for Mental Health Services between the County of Otter Tail and Catholic Charities – Intensive Treatment Unit for the period of January 1, 2009 to December 31, 2009. This Treatment Facility is for adolescents with residential, day treatment, and educational services with a rate of \$353.49 per day.

Community Addiction Recovery Enterprise (C.A.R.E.):

Human Services Director, John Dinsmore, requested approval to submit a letter of support for the expansion of adult bed capacity for the C.A.R.E. chemical dependency treatment program. The expansion would allow for the development of a specialized treatment program for pregnant women. Expansion of this specialized service will also require C.A.R.E.'s adolescent chemical dependency program to be relocated to Brainerd, Minnesota. Commissioners requested additional information regarding this change and whether or not it will necessitate changes to the building resulting in additional construction change orders.

Letter of Support – Rewind Program:

Motion by Mosher, second by Froemming, and unanimously carried to authorize the Chairman's signature on a Letter of Support to expand the current Rewind Program located in Perham from an 8 bed residential chemical dependency treatment program to a 9 bed treatment facility.

Hardship Waiver Request:

Commissioner Mosher referred to a request of a family for waiver of the tax appraised value of \$218,000 and the purchase price of \$175,000 due to hardship. Discussion took place regarding the case and commissioners requested that this be reviewed by the County Board.

Approval to Pay Bills & Claims

Motion by Erickson, second by Mosher, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:33 a.m., Chair Nelson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, November 25, 2008.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Syd Nelson, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, November 12, 2008, at 10:38 a.m., at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Everett Erickson, Vice-Chair; Bob Block, Roger Froemming, and Dennis Mosher present. Commissioner Block was absent at 11:15 a.m.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the County Board agenda of November 12, 2008, with the following additions:

10:55 a.m. – Request for Approval of Final Plats
11:00 a.m. – Auditor's Agenda Items

Approval of Minutes

Motion by Froemming, second by Erickson, and unanimously carried to approve the County Board minutes of November 4, 2008, as presented.

Approval to Pay Bills

Motion by Erickson, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Fort Juleson Site

County Attorney, David Hauser, presented a draft letter regarding the conditions to accept the Fort Juleson property. A copy of the minutes was included which outlined the funding from the County of \$2,000 in the first year and \$2,000 in the second year. Discussion continued with the Friends of Fort Juleson regarding the appraisal, survey, reversion language, recognition of the family, and a proposed parking lot. Cliff Knutson, member of the Friends of Fort Juleson, stated that the site must be acquired before fund raising for the property can begin. He requested that the County proceed with a survey of the property. Mr. Hauser stated that it may be prudent to obtain an agreement from the owner before authorizing money to be spent on the survey. Motion by Block, second by Mosher, and carried with Froemming opposed, to proceed with an agreement with Anderson Land Surveying, Inc. at a cost of \$1,000.00, to complete a survey for receiving the property known as Fort Juleson which consists of approximately 10 acres. Mr. Hauser will revise the draft letter to include that the County will proceed with the survey and request the owner's response to the proposed agreement.

Ditch Cleaning – CSAH 8

Motion by Froemming, second by Erickson, and unanimously carried to authorize the Chairman's signature to execute a Contract for Ditch Cleanout between the County of Otter Tail and Mark & Brenda Construction, Inc. for work completing a Ditch Cleanout on CSAH 8 from Station 271+00 to Station 380+00 in Section 32 of Corliss Township, NE of Perham. This motion is contingent upon the approval of the County Attorney.

**Minnesota State Transportation Fund Resolution
for the Removal of Bridge No. 3300
S.A.P. 56-599-56**

Otter Tail County Resolution No. 2008 - 63

Commissioner Erickson offered the following resolution and moved its adoption:

WHEREAS, Otter Tail County has applied to the Commissioner of Transportation for a Grant from the Minnesota State Transportation Fund for the Removal of Bridge No. 3300 (S.A.P. 56-599-56) over the Otter Tail River on Rush Lake Loop and Hidden Road, And;

WHEREAS, The amount of the grant has been determined to be \$251,690.45 by reason of lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, That the County of Otter Tail does hereby affirm that any cost of the bridge in excess of the grant will be appropriated from the funds available to the County of Otter Tail, and that any grant monies appropriated for the bridge but not required, based on the final estimate, shall be returned to the Minnesota State Transportation Fund.

Commissioner Froemming seconded the motion and upon being put to vote, the resolution was unanimously adopted:

Adopted at Fergus Falls, Minnesota, this 12th day of November, 2008.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Syd Nelson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Highway Bridge Design Contracts

Motion by Mosher, second by Froemming, and unanimously carried to approve a Consultant Services Agreement between the County of Otter Tail and Interstate Engineering for design work to prepare for construction to replace Bridge #56502 over Otter Tail Lake on CSAH 72. The project is scheduled for 2011 if federal highway dollars are successfully secured. Estimated design cost is \$59,500.00.

Motion by Erickson, second by Mosher, and unanimously carried to approve a Consultant Services Agreement between the County of Otter Tail and Interstate Engineering for design work to prepare for construction to replace Bridge #4824 over the Pelican River in Dunn Township. Cost of the contract was reported as \$14,700.00.

Motion by Froemming, second by Erickson, and unanimously carried to approve a Consultant Services Agreement between the County of Otter Tail and Interstate Engineering for design work to prepare for construction to replace Bridge #L0944 over the Leaf River at an estimated contract cost of \$14,700.00.

Final Plats

Motion by Mosher, second by Froemming, and unanimously carried to approve the Final Plat of Kathryn E. Deutsch Trust entitled Deutsch Addition, a 4 lot subdivision in Section 11 of Clitherall Township; Clitherall Lake (56-238).

Motion by Erickson, second by Froemming, and unanimously carried to approve the Final Plat of Lowell Satterlee and Deanna Satterlee entitled "Satterlee Acres", which consists of 2 detached backlots in Section 2 of Dora Township; Loon Lake (56-523).

Payment Approval

Motion by Mosher, second by Erickson, and unanimously carried to approve payment, in the amount of \$2,550.34 to Young and Associates from the Capital Improvement Fund for services provided for the 60 Bed Chemical Dependency Health Center project.

Joint Powers Agreement

Motion by Froemming, second by Mosher, and unanimously carried to authorize the County Chair and the County Auditor to sign the Joint Powers Agreement between the State of Minnesota, acting through its Office of the Secretary of State and the Otter Tail County Auditor for the purpose of providing election recount services for the automatic recount of votes pursuant to Minnesota Statutes, Section 204C.35, Subdivision 1 for the General Election for United States Senate.

Application for Exempt Permit

Motion by Froemming, second by Erickson, and unanimously carried to approve, subject to the applicant providing the date(s) of the event, the LG220 Application for Exempt Permit as submitted by the Make-A-Wish Foundation of Minnesota for an event at the Playtime Sports Bar and Grill located at 43974 309th St., Perham, MN.

Training Expenses Approved

Motion by Mosher, second by Erickson, and unanimously carried to authorize training expenses for commissioners-elect for attendance at the following meetings:

 Otter Tail Family Services Collaborative Annual Meeting on December 1, 2008 at Thumper Pond
 800 Megahertz Meeting on November 20, 2008 at Ottertail Operations Center

Lakes Country Service Cooperative

Motion by Froemming, second by Mosher, and unanimously carried to approve payment, in the amount of \$250.00, to Lakes Country Service Cooperative in Fergus Falls for Otter Tail County's membership fee.

Adjournment

At 12:11 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, November 18, 2008.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Syd Nelson, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

CB/kd

WARRANTS APPROVED ON 11/12/2008 FOR PAYMENT 11/12/2008

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	7,465.51
ABG MAINTENANCE INC	766.80
MARLYS ADAMS	9.08
AGGREGATE INDUSTRIES INC	1,438.70
AMAZON ENVIRONMENTAL INC	6,617.55
AMERICAN TOWER CORPORATION	91.26
AMERICAN WELDING-WILLMAR FIRE	105.47
BRIAN ARMSTRONG	109.62
ARVIG COMMUNICATION SYSTEMS	200.00
AUTO VALUE FERGUS FALLS	1,051.07
BEN HOLZER UNLIMITED	27.02
BOB BARKER COMPANY INC	217.35
BOB'S STANDARD BULK SERVICE	104.65
BOBCAT OF OTTER TAIL COUNTY	34.50
BOUND TREE MEDICAL LLC	242.50
TIM BRAND	48.61
BRANDON COMMUNICATIONS INC	710.86
CERTIFIED AUTO REPAIR	662.33
CIT TECHNOLOGY FIN SERV INC	189.86
COOPERS TECHNOLOGY GROUP	2,284.80
COUNTRY GLASS INC	501.10
CULLIGAN WATER COND	80.66
CULLIGAN WATER CONDITIONING	10.65
CYBERNET	5,016.00
D & T VENTURES LLC	464.00
DACOTAH PAPER COMPANY	106.52
DAN'S TOWING & REPAIR	192.23
RICK DENZEL	241.73
DENZEL'S REGION WASTE INC	183.69
DITCH WITCH OF MINNESOTA INC	923.68
DYNAFAB CORPORATION	136.83
ECONO SALES AND SERVICE	182.31
ES PRECISION AUTO GLASS	55.00
MICHAEL EULL	686.00
EVERTS LUMBER CO	15.96
FARGO FREIGHTLINER	28.50
FARGO GLASS AND PAINT CO	2,760.00
FARMERS CO OP OIL ASSN	818.09
FARNAM TIRE CENTER	18.00
FARNAM'S GENUINE PARTS INC	213.08
FARNAM'S GENUINE PARTS INC PR	114.06
FERGUS FALLS DAILY JOURNAL	3,571.14
FERGUS FALLS MEDICAL GROUP	550.43
FERGUS FALLS POLICE DEPT	2,272.33
CITY FERGUS FALLS	9,893.58
FERGUS TIRE CENTER	4,953.65
FERRELLGAS	198.45
FOTH & VAN DYKE	16,309.09
FRONTIER PRECISION INC	315.98
FSH COMMUNICATIONS LLC	64.81
GCS SERVICE INC	112.87
PATRICK GRIFFIN	19.75
H & L MESABI	1,377.68
CONNER HATFIELD	34.68
PRESTON HATFIELD	34.68
TYLER HATFIELD	34.68

SALLY HAUSKEN	21.19
HENRY'S FOODS INC	1,180.33
HILLTOP LUMBER INC	42.27
GERALD HOLO	148.38
SANDY HOLO	380.63
HOOTS SPORTS	333.56
HOUSTON ENGINEERING INC	3,929.00
IAAO	175.00
INDEPENDENT EMERGENCY SERVICES	58.45
THE INDEPENDENT	124.00
INNOVATIVE OFFICE SOLUTIONS	502.66
INTERSTATE ENGINEERING INC	35,152.95
KADRMAS LEE & JACKSON INC	7,442.50
KELLY SERVICES INC	1,012.19
L & L SERVICE	33.01
LAKE REGION HEALTHCARE CORP	244.88
LARRY OTT INC TRUCK SERVICE	1,625.00
JULIE LEITCH	52.44
LOCATORS & SUPPLIES INC	426.63
LONG WEEKEND GARMENTS	401.00
MARCO	181.05
MCCC MI 33	2,821.47
METRO SALES INC	304.00
MIDWEST TESTING LABORATORY	4,861.00
MN CO ATTORNEYS ASSOCIATION	30.00
MN DEPT OF TRANSPORTATION	5.00
MN MOTOR COMPANY	390.04
MN POLLUTION CONTROL AGENCY	225.00
MN SHERIFFS' ASSOCIATION	280.00
MOORE MEDICAL LLC	300.11
JIM MYHRE	77.81
NAPA OF PERHAM	47.00
NELSON AUTO CENTER	431.05
NETWORK CENTER COMMUNICATIONS	3,802.69
OFFICE DEPOT	118.49
OFFICEMAX INCORPORATED	651.09
OLSON OIL CO INC	888.50
OTTER TAIL CO EMPLOYEES COMMIT	56.00
OTTER TAIL CO TREASURER	162.90
OTTERTAIL HOME CENTER & HARDWA	176.62
OTTERTAIL TRUCKING INC	9,281.40
OVERLAND MECHANICAL SERVICES	87.80
PAMIDA PHARMACY	6,411.88
STACY PAULSETH	101.07
PEBBLE LAKE TAKE	5 153.06
PELICAN RAPIDS PRESS	32.00
PENROSE OIL COMPANY	876.04
PEPSIAMERICAS	331.15
PERHAM CO OP CREAMERY	118.37
PERHAM ENTERPRISE BULLETIN	1,522.15
PERHAM PRINTING & SUPPLY	38.61
CITY PERHAM	66,500.67
POWER PLAN	399.04
PRAIRIE IMPLEMENT INC	100.70
PRO TAINER	55,300.00
PRODUCTIVE ALTERNATIVES INC	676.90
QUICK'S NAPA AUTO PARTS	23.78
R & R READY MIX INC	484.58
RELIABLE OFFICE SUPPLIES	94.15

REVIEW ENTERPRISES INC	1,232.00
ROYAL TIRE INC	5,703.93
SBLC-FF	40.00
CHERI SCHULTZ	44.18
SCOTT HOFLAND CONSTRUCTION INC	5,940.00
SERVICE FOOD SUPER VALU	48.18
SEWER SERVICE	260.00
SIGELMAN STEEL & RECYCLING INC	124.86
JUDY SIGGERUD	44.99
STEINS INC	939.36
STEVE'S SANITATION INC	42.12
STRAND HARDWARE & RADIO SHACK	79.80
STREICHERS	26.59
SWANSTON EQUIPMENT CORP	7,191.69
THERM-AIR SALES CORPORATION	1,853.15
TITAN ACCESS ACCOUNT	380.22
TNT REPAIR INC	124.09
SUSAN ULSCHMID	24.00
UNIFORMS UNLIMITED	577.02
UNIVERSITY OF MN-EXTENSION SER	50.59
VERGAS ACE HARDWARE	89.39
VICTOR LUNDEEN COMPANY	1,051.63
VIKING COCA-COLA	341.28
WASTE MANAGEMENT	506.19
RANDY WASVICK	23.09
WAYNE'S AUTO SALVAGE AND REPAI	60.00
WAYNE'S TOWING	270.00
NICHOLAS WILLIAMS	29.75
XEROX CORPORATION	168.03
210 LUBE EXPRESS	49.07
3 D SPECIALTIES INC	170.70
<u>**** FINAL TOTAL.....</u>	<u>\$313,984.57 ****</u>

approved minutes