

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, June 24, 2008
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, June 24, 2008, at 9:32 a.m. at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Everett Erickson, Vice-Chair; Bob Block, Roger Froemming and Dennis Mosher present.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board agenda of June 24, 2008, as mailed.

Approval of Minutes

Motion by Mosher, second by Erickson, and unanimously carried to approve the Human Services Board minutes of June 10, 2008, as presented.

Probation Department

Motion by Mosher, second by Block, and unanimously carried to authorize the Chairman's signature to execute an Agreement between the County of Otter Tail and Lakeland Mental Health Center for a multi-system adolescent chemical dependency program for the period of August 1, 2008 to December 31, 2009. This is a cognitive restructuring program which requires the family to pay \$50 and the remainder of the cost is offset with probation fees.

Motion by Froemming, second by Block, and unanimously carried to authorize the signature of the appropriate County official(s) to amend a contract between the County of Otter Tail and the Minnesota Department of Corrections to reconfigure available Caseload/Workload Reduction grant dollars.

Human Services Department

Contract Renewals:

Motion by Erickson, second by Mosher, and unanimously carried to authorize the Chairman's signature to execute the following Human Services Contracts:

Agency	Program	Effective Date	Targeted Population	Funding Source
Autumn Manor	Residential Services/ Assisted Living	Contract Period 07-01-08 through 06-30-09	Elderly	The total amount to be paid for such purchased services shall not exceed the OTC approved Rate
Lakeview Senior Living Apts.	Residential Services/ Assisted Living	Contract Period 07-01-08 through 06-30-09	Elderly	The total amount to be paid for such purchased services shall not exceed the OTC approved Rate
Park Gardens	Residential Services/ Assisted Living	Contract Period 07-01-08 through 06-30-09	Elderly	The total amount to be paid for such purchased services shall not exceed the OTC approved Rate
Prairie View Assisted Living	Residential Services/ Assisted Living	Contract Period 07-01-08 through 06-30-09	Elderly	The total amount to be paid for such purchased services shall not exceed the OTC approved Rate
Some Place Special	Residential Services/ Assisted Living	Contract Period 07-01-08 through 06-30-09	Elderly	The total amount to be paid for such purchased services shall not exceed the OTC approved Rate

Tamarac Place	Residential Services/ Assisted Living	Contract Period 07-01-08 through 06-30-09	Elderly	The total amount to be paid for such purchased services shall not exceed the OTC approved Rate
Pioneer Senior Cottages/Pioneer Retirement	Residential Services/ Assisted Living	Contract Period 07-01-08 through 06-30-09	Elderly	The total amount to be paid for such purchased services shall not exceed the OTC approved Rate
Nancy Diiro	Residential Services/Home Plus/Foster Care Services	Contract Period 07-01-08 through 06-30-09	Elderly and/or Disabled	AC/EW/CADI or TBI Waivered Funds
Karlene & Mark Doll	Residential Services/Home Plus/Foster Care Services	Contract Period 07-01-08 through 06-30-09	Elderly and/or Disabled	AC/EW/CADI or TBI Waivered Funds
Julie Heacox	Residential Services/Home Plus/Foster Care Services	Contract Period 07-01-08 through 06-30-09	Elderly and/or Disabled	AC/EW/CADI or TBI Waivered Funds
Beth & Keith Janu	Residential Services/Home Plus/Foster Care Services	Contract Period 07-01-08 through 06-30-09	Elderly and/or Disabled	AC/EW/CADI or TBI Waivered Funds
Bob & Vicki Long	Residential Services/Home Plus/Foster Care Services	Contract Period 07-01-08 through 06-30-09	Elderly and/or Disabled	AC/EW/CADI or TBI Waivered Funds
Christopher & Melissa Wiezorek	Residential Services/Home Plus/Foster Care Services	Contract Period 07-01-08 through 06-30-09	Elderly and/or Disabled	AC/EW/CADI or TBI Waivered Funds
Deane Williams & Gregory Storeim	Residential Services/Home Plus/Foster Care Services	Contract Period 06-10--08 through 06-30-09	Elderly and/or Disabled	AC/EW/CADI or TBI Waivered Funds

Human Services Handouts:

Human Services Director, John Dinsmore, provided the 2008 Legislative Session Report from the Minnesota Association of County Social Service Administrators (MACSSA) and the Otter Tail County Human Services Anticipated 2009 Budget. The legislature reintroduced levy limits at 3.7% and with staff salary and benefit increases as well as potential program expense increases, there may be a need to use some reserve funding. Other areas could be submitted as a special levy. Mr. Dinsmore briefed the Board regarding the cost of publicly funded funerals and increased gas cost, which is now \$0.58 per mile under federal guidelines.

Approval to Pay Bills & Claims

Motion by Erickson, second by Block, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:23 a.m., Chairman Nelson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, July 15, 2008.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Syd Nelson, Human Services Board Chair

Attest: _____

Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, June 24, 2008, at 10:30 a.m., at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Everett Erickson, Vice-Chair, Bob Block, Roger Froemming, and Dennis Mosher present.

Approval of Agenda

Motion by Froemming, second by Erickson, and unanimously carried to approve the County Board agenda of June 24, 2008, with the following addition:

Discussion – University of Minnesota Extension
Supreme Court Decision

Approval of Minutes

Motion by Froemming, second by Block, and unanimously carried to approve the County Board minutes of June 17, 2008, as presented.

Approval to Pay Bills

Motion by Mosher, second by Erickson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Leadership Academy

Assistant Highway Engineer, Chuck Grotte, invited commissioners to participate in an Otter Tail County Leadership Academy session on June 26, 2008.

License Approvals

Motion by Mosher, second by Block, and unanimously carried to approve the following applications for license:

Amor Rumors	On Sale Liquor and Sunday Liquor*
Battle View	On-Sale Wine** On/Off-Sale 3.2 Malt Liquor**
Big Pine Resort	On/Off-Sale 3.2 Malt Liquor**
Clear Lake Resort	On/Off- Sale 3.2 Malt Liquor**
Cozy Cove Resort	On/Off-Sale 3.2 Malt Liquor
Elmers	On-Sale Liquor and Sunday Liquor**
Galaxy Resort Restaurant & Deck	On-Sale Liquor and Sunday Liquor* On-Sale 3.2 Malt Liquor*
Hamburger Hollow	On/Off-Sale 3.2 Malt Liquor Wine
Lakeland General Store	Off-Sale 3.2 Malt Liquor
New York Mills Lion Club	Temporary On-Sale 3.2 Malt Liquor July 26, 2008 to 1:00 a.m. July 27, 2008 Holy Cross Church Grounds 54216 County Highway 148

The Peak	On-Sale 3.2 Malt Liquor Wine
The Pickle Factory Bar and Grill	On-Sale Liquor and Sunday Liquor**
Playtime Sports Bar	On-Sale Liquor and Sunday Liquor**
Trackside Restaurant and Lounge	On-Sale Liquor* *
Vacationland Resort	On/Off – Sale 3.2 Malt Liquor*

*Subject to the review and approval of the Otter Tail County Attorney and Sheriff.

**Subject to meeting all of the requirements for the issuance of the noted license.

Payment Approval

Motion by Block, second by Mosher, and unanimously carried to approve payment, in the amount of \$500,410.84, from the Construction Fund to Comstock Construction Inc. for the Otter Tail County 60-Bed State Operated Inpatient Chemical Dependency Treatment Facility as detailed in Payment Request No. 6.

Application for Exempt Permit

Motion by Mosher, second by Erickson, and unanimously carried to approve, with no waiting period, the LG220 Application for Exempt Permit as submitted by the Friends of the Prairie Wetlands Learning Center for an event scheduled for August 9, 2008 at the Prairie Wetlands Learning Center.

Payment Approval

Motion by Erickson, second by Froemming, and unanimously carried to approve payment, in the amount of \$98.72 to Lake Region Healthcare for services provided under the provision of Minnesota Statute 609.35.

**RESOLUTION OF THE COUNTY BOARD OF
OTTER TAIL COUNTY, STATE OF MINNESOTA
Otter Tail County Resolution No. 2008 - 47**

County Commissioner, Dennis Mosher, presented the following resolution:

WHEREAS, the Commissioner of Natural Resources of the State of Minnesota has made application under authority of M.S.A. Section 282.01, Subd. 1(a) on behalf of the Department of Natural Resources, a state agency, for release of the following described lands from the trust in favor of the taxing district:

PID # 62-000-08-0073-001
41-000-06-0058-015
02-000-99-0715-000
06-000-17-0116-005
53-000-99-0350-000
52-000-14-0079-000

and

WHEREAS, it appears that there is need for such lands and the applicant desires to obtain such lands for conservation purposes:

NOW, THEREFORE, BE IT RESOLVED, that the petition of said Commissioner of Natural Resources of the State of Minnesota, be granted and that the above-described lands be and hereby are released from the trust in favor of the taxing district to the State of Minnesota, Department of Natural Resources.

The resolution was seconded by County Commissioner, Everett Erickson, and upon vote was adopted.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Syd Nelson, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

University of Minnesota Extension Staff

Chairman Nelson opened discussion regarding a summer intern working with the University of Minnesota Extension office relative to whether or not they should be reimbursed for mileage. Commissioners requested further research regarding the situation.

Perham Resource Recovery Facility

Solid Waste Director, Mike Hanan, submitted a draft Joint Powers Agreement for the PRRF based on a model from the Minnesota Counties Insurance Trust. Discussion followed regarding the need for a JPA vs. negotiating terms of the current contract. Mr. Hanan submitted a letter dated December 5, 2007, and highlighted important facts about the facility. Lengthy discussion occurred regarding the amount of garbage Otter Tail County is willing to contribute to the project. A letter dated June 23, 2008 was also provided. Advantages and disadvantages of an expansion of the PRRF were discussed on a global basis and also, from a purely Otter Tail County perspective. There was agreement that new participants in the PRRF project need to be obligated in the same manner as current participants; not simply contributing waste.

60-Bed Chemical Dependency Facility

Motion by Erickson, second by Block, and unanimously carried to approve Change Order #15 to Architect's Project #0601 (CD Facility) for addition of a seclusion area, in the amount of \$43,259.24, payable to the contractor, Comstock Construction of Fergus Falls, MN.

Recess

At 11:55 a.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break.

Discussion – Feedlot Program

At 1:02 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners reconvened and opened discussion to members of the Ag Advisory Committee. Chair, Cynthia Johnson, and other members, Peter Fjestad, Chuck Erickson, Ken Herbranson, and Lee Rogness, provided a sample resolution for the establishment and maintenance of a County Animal Feedlot Program along with a sample Delegation Agreement, proposed job description for Feedlot Officer, and funding (grant) information. They expressed a desire to have a local officer working with them as a liaison to the State MPCA because all feedlots in the County will need to be registered by 2010. Ms. Johnson stated that sample documents have been sent to the MPCA office in Detroit Lakes and they did not recommend any changes. They reported that 54 counties in Minnesota have feedlot regulations. Discussion took place about putting the Feedlot Program and position with the EOT Soil and Water Conservation District. There are a larger number of feedlots on the East side of the County. The County does not want to lose livestock producers because of the fear of the unknown

with the 2010 mandated registrations. Land & Resource Director, Bill Kalar, noted that this would not necessarily be a non-adversarial program because the State transfers the responsibility of enforcement along with the program and the County would be obligated to enforce the rules. He also expressed concern regarding timeline and stated that July 1, 2008 would not work. Ms. Johnson stated that if the farmer refused to comply, it is passed on to a higher level and carried out of the County. Grant funding was discussed. Commissioner Mosher expressed concern with levy limits and whether or not the County can afford this program without reducing a program elsewhere. Ms. Johnson will further research the funding possibilities and the County will contact the MPCA as well as review the County's 2009 budget.

Supreme Court Decision

County Attorney, David Hauser, advised the Board on a recent Supreme Court decision in the matter of the Otter Tail County Board of Adjustment denying a variance to Cyril and Cynara Stadsvold.

Employee Step Increases

Motion by Erickson, second by Block, and unanimously carried to authorize salary step increases on the first of the month in the month it occurs for all County employees.

Adjournment

At 2:40 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, July 8, 2008.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Syd Nelson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

WARRANTS APPROVED ON 6/24/2008 FOR PAYMENT 6/24/2008

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	2,651.61
ADAMSON-NORMAN AMERICAN LEGION	100.00
AMERICAN WELDING SUPPLIES INC	1,044.84
ANOKA CO SHERIFF	42.00
APPLE TIME INC	698.15
STACIE ASCHNEWITZ	14.75
BARNA GUZY & STEFFEN LTD	659.83
BATTLE LAKE BOY SCOUTS TROOP	3 247.50
BOB'S STANDARD BULK SERVICE	149.19
JOHN BOHN	7.21
BRANDON COMMUNICATIONS INC	9,261.03
BREITBACH CONSTRUCTION CO	112,180.00
BURELBACH AMERICAN LEGION POST	100.00
CIT TECHNOLOGY FIN SERV INC	189.86
CITIZENS ADVOCATE AND VERNDALE	736.97
COLLEGE WAY AUTO INC	723.30
CORNELL SYVERSON POST	17 100.00
CRAGUNS LODGE AND CONFERENCE C	238.25
DICK'S STANDARD	34.91
ECONO SALES AND SERVICE	51.48
EDWARD CARLSON POST 283	100.00
ESRI INC	5,470.20
FERGUS ELECTRIC	144.61
FERGUS FALLS MEDICAL GROUP	6,462.02
FERRELLGAS	175.14
FOTH & VAN DYKE	12,317.72
G & K SERVICES	1,469.69
GALL'S INC	24.09
GE CAPITAL (CA)	372.74
GEORGE BERGEM POST	489 100.00
GILMORE WEIK VFW POST 5252	100.00
DENISE GUBRUD	21.76
HAIMERL AMERICAN LEGION POST	1 100.00
NICOLE HANSEN	9.05
DIANE HANSON	338.15
MARILYN HELLER	222.88
HSBC BUSINESS SOLUTIONS	65.29
INNOVATIVE OFFICE SOLUTIONS	17.81
J C'S GENERAL STORE	32.94
JOHNSON WELDING & REPAIR INC	700.34
GARY JOHNSON	31.98
K-MART	7.43
KEEPRS INC CY'S UNIFORMS	126.98
KELLY SERVICES INC	561.14
KEN'S SAW SHOP	37.62
LAKE REGION DENTAL CENTER	250.00
LAKE REGION HEALTHCARE CORP	46.10
LARRY OTT INC TRUCK SERVICE	625.00
MARCO	62.83
MCCC MI 33	780.00
WENDY METCALF	882.67
MIDWEST PRINTING CO	339.74
MIDWESTERN MAT RENTAL & SUPPLY	69.60
MILLS MACHINING & WELDING	79.88
MINNKOTA	29.00
MN CLE	425.00

OTC Board of Commissioners' Minutes
June 24, 2008
Attachment A, Page 2

MN CO INSURANCE TRUST	59.00
MN MOTOR COMPANY	29.13
NELSON AUTO CENTER	448.95
NORTHERN TECHNOLOGIES INC	831.00
NORTHWEST DIVERS	592.79
OTTER POST 874	100.00
OTTER TAIL CO PUBLIC HEALTH	140.00
OTTER TAIL CO SHERIFF	5,399.82
OTTER TAIL CO TREASURER	1,029.46
OTTERTAIL TRUCKING INC	16,564.20
PAMIDA INC 008	32.68
PAMIDA PHARMACY	2,988.60
PAUL PUTNAM AMERICAN LEGION PO	100.00
WALLACE PEARSON	1,012.92
DONALD PEDERSON	7.21
PERSONNEL EVALUATION INC	16.00
PITNEY BOWES	1,435.00
POLK CITY DIRECTORIES	150.00
PRO SWEEP INC	7,718.75
RASMUSSEN-SCHEDOWSKI VFW POST	100.00
THE RAZOR BLADE COMPANY	122.50
RELIABLE OFFICE SUPPLIES	200.60
REVIEW ENTERPRISES INC	115.02
THE SAND CREEK GROUP LTD	1,913.34
CHERI SCHULTZ	42.92
SOUTHTOWN C-STORE	23.55
DAVID STADUM	84.99
STEVE SCHIERER APPRAISALS	1,000.00
STREICHERS	44.71
TNT REPAIR INC	189.98
TORDENSKJOLD TOWNSHIP	250.01
TRUCK BODIES & EQUIP INTERNATI	31.95
TRUCK UTILITIES INC	3,423.70
UNIFORMS UNLIMITED	150.27
US BANK	190,768.75
VICTOR LUNDEEN COMPANY	92.09
TERRY WEBER	79.99
WEST PAYMENT CENTER	1,141.37
WESTLAKE VIDEO CONFERENCING	690.09
XEROX CORPORATION	26.76
**** FINAL TOTAL.....	<u>\$400,978.38</u> ****