

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, April 1, 2008
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, April 1, 2008, at 9:30 a.m., at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Everett Erickson, Vice-Chair; Bob Block, Roger Froemming, and Dennis Mosher present.

Approval of Agenda

Motion by Block, second by Froemming, and unanimously carried to approve the Board of Commissioners agenda of April 1, 2008, with the following addition:

1:00 p.m. - Discussion Regarding Personnel Issue

Approval to Pay Bills

Motion by Erickson, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Approval of Minutes

Motion by Froemming, second by Erickson, and unanimously carried to approve the Board of Commissioners minutes of March 25, 2008, as mailed.

Soil & Water Conservation Districts

WOTSWCD Director, Brad Mergens and EOTSWCD Director, Darren Neville, updated the Board on 2007 activities and provided handouts along with their 2008 Annual Plan. Projects included windbreaks, shelterbelts, buffers, stabilization, irrigation management, tree planting, Wildlife Habitat Improvement, and Environmental Quality Incentive Programs. They reported that cost share and incentive payments made in Otter Tail County in 2006 totaled \$1,691,884.00. In the past two years, 13,735 tons per year of soil have been saved from erosion which has prevented 1,143 tons of sediment per year and 5,324 lbs. per year of phosphorus from entering surface waters. The Shoreland Specialist will be giving presentations to various lake associations and has 10 projects scheduled using cost share dollars.

Entrance Conference

State Auditor, Bob Johnson, held an Entrance Conference with the Board. He provided handouts regarding SAS 104 through 114. The purpose of the Entrance Conference is to communicate the auditor's responsibilities under generally accepted auditing standards, provide an overview of the planned scope and timing of the audit, outline the audit communication requirements, and communicate other matters that are pertinent to the audit process. Motion by Mosher, second by Froemming, and unanimously carried to officially delegate Otter Tail County Auditor, Wayne Stein, as the contact person for audit purposes for Otter Tail County.

Highway Department

Highway Engineer, Rick West, briefed the Board on CSAH 30 and Olaf Lake.

Motion by Mosher, second by Erickson, and unanimously carried to authorize the Chairman's signature to execute contracts between the County of Otter Tail and Central Specialties, Inc. of Alexandria, MN, for Seasonal Supply of Hot Mix Bituminous Material for East, West, and North Otter Tail County, contingent upon the approval of the County Attorney.

Update – Wild Walleye Resort

County Attorney, David Hauser, researched the issue regarding Wild Walleye Resort relative to the Conditional Use Permit that has not been issued. Mr. Hauser stated that a professional drawing is required and that the Board of Commissioners would not have jurisdiction in this matter. The Board of Adjustment is the only Board with authority to vary the rules.

Compensation Classification Discussion

County Coordinator, Larry Krohn, provided additional information regarding the three compensation classification consultants that have been interviewed.

Payment Approval

Motion by Block, second by Erickson, and unanimously carried to approve payment, in the amount of \$121,619.13, from the Construction Fund to Comstock Construction Inc. of MN for Otter Tail County's 60 Bed State Operated Inpatient Chemical Dependency Treatment Facility.

Audit Engagement Letter

Motion by Mosher, second by Froemming, and unanimously carried to authorize the Chair of Board of County Commissioners, the County Coordinator, and the County Auditor to sign the Audit Engagement Letter with the Office of the State Auditor for the services that will be provided for the year ended December 31, 2007 pursuant to Minnesota Statute 6.48.

Premise Permit

Otter Tail County Resolution No. 2008 – 24

Commissioner Froemming offered the following and moved its adoption:

WHEREAS, the responsibility for the regulation of lawful gambling and the issuance of licenses and permits for the conduct of lawful gambling lies with the Minnesota Gambling Control Board; and

WHEREAS, the Ottertail Lions, Ottertail, MN, has made an application to the Gambling Control Board for the purpose of conducting lawful gambling at Amor Rumors, located at 30932 Larson Rd in Amor Township of Otter Tail County; and

WHEREAS, Minnesota Statute 349.213 provides that the Gambling Control Board may not issue a premise permit unless they receive a resolution from the Otter Tail County Board of Commissioners approving the application for a permit; and

WHEREAS, the Otter Tail County Board of Commissioners is aware of no reason to oppose the conduct of lawful gambling by the Ottertail Lions, Ottertail, MN, at Amor Rumors, located at 30932 Larson Rd in Amor Township of Otter Tail County.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby approves the conduct of lawful gambling by the Ottertail Lions, Ottertail, MN, at Amor Rumors, located at 30932 Larson Road in Amor Township of Otter Tail County, provided the applicant meets all the necessary criteria for the licenses and permits as required by the Gambling Control Board.

IT IS FURTHER RESOLVED, that notice of this application and approval shall be provided to the Township of Amor by sending them a copy of this resolution.

Commissioner Mosher seconded the motion, and upon being put to a vote, was unanimously carried.

Adopted and signed this 1st day of April 2008.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____
Larry Krohn, Clerk

Syd Nelson, Board of Commissioners Chair

License Application

Motion by Erickson, second by Block, and unanimously carried to approve the following application for license:

Duffer's Bar and Grill LLC	3.2 On-Sale Malt Liquor
DBA Oakwood Golf Course	April 1, 2008 through June 30, 2009
Henning, MN 56551	

Recess & Reconvene

At 10:58 a.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 11:01 a.m.

Land Use Planning Discussion

Stearns County Environmental Services Director, Donald Adams, reviewed how Stearns County proceeded with countywide land use planning. Members of the Agriculture Advisory Committee, SWCD, and the GIS Department were present. Mr. Adams discussed the Comprehensive Plan, commitment to the townships, feedlot program, and the philosophy of working with people and helping people who don't know the regulations. Mr. Adams stated that, in Stearns County, all plats since countywide zoning started contain the subdivision agreement, states the zone the property is in, and alerts the buyer of the property's uses. The Land Use Planning discussion continued during lunch at the Government Services Center.

Open Hire vs. Promotion Discussion

At 1:10 p.m., upon completion of the Land Use Planning discussion, Human Services Director, John Dinsmore, provided a handout with rationale of applying the Promotional Policy rather than New Hire policy in a specific hiring situation. Human Resources Coordinator, Karen Lundin, provided information regarding the open hire practices vs. an actual promotion. In an open hire, the job posting is open to the public which allows both County employees and non-County employees to apply for the position and the salary is stated in the posting. A promotion would be internal and not include an open hire process. Commissioners requested that the Promotion Policy be reviewed and further clarified.

Adjournment

At 1:58 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, April 8, 2008.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Syd Nelson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

WARRANTS APPROVED ON 4/01/2008 FOR PAYMENT 4/01/2008	
<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	6,353.47
JANICE AABERG	68.00
ABG MAINTENANCE INC	90.53
BEN FRANKLIN	1.28
BOB'S STANDARD BULK SERVICE	128.91
STEVE BRANDNER	151.98
BRANDON COMMUNICATIONS INC	28.50
BRIGGS CORPORATION	134.13
CHARTER COMMUNICATIONS	62.35
CITIZENS ADVOCATE AND VERNDALE	23.85
COMMISSIONER OF TRANSPORTATION	224.62
CUTLER MAGNER COMPANY	588.95
DACOTAH PAPER COMPANY	80.40
JOEL DAVIS	66.00
GARRETT EASTWOOD	67.99
ECONO SALES AND SERVICE	51.48
EGGE CONSTRUCTION INC	85.00
ELECTRIC MOTOR SERVICE	63.28
ELECTRIC PLUS	1,310.92
FASTENAL COMPANY	61.41
FERGUS FALLS MEDICAL GROUP	3,308.00
FERGUS FALLS SCHOOL DIST 544	147.17
FERRELLGAS	58.03
SHARON FUNK	50.00
GALL'S INC	198.91
GOODIN COMPANY	64.00
HILDI INC	1,432.81
INNOVATIVE OFFICE SOLUTIONS	597.63
INTERSTATE INC	146.68
DAVID JENNEN	187.97
JOHNSON CONTROLS INC	324.42
KANDIYOHI CO SHERIFF	516.00
KEEPRS INC CY'S UNIFORMS	177.86
KELLY SERVICES INC	675.13
DARREN KUNZ	108.81
LAKE REGION HEALTHCARE CORP	299.31
LARRY OTT INC TRUCK SERVICE	955.00
LOCATORS & SUPPLIES INC	1,480.35
VIOLA MANDERUD	36.36
MARIPOSA PUBLISHING	67.32
MATTHEW BENDER & COMPANY INC	1,064.55
MIDWESTERN MAT RENTAL & SUPPLY	74.07
MINNKOTA	108.00
MN DEPT OF AGRICULTURE	20.00
MN POLLUTION CONTROL AGENCY	400.00
MN SAFETY COUNCIL	495.00
OLSON OIL CO INC	3,777.13
KIRSTEN OLSON	62.52
OTIS ELEVATOR CO	101.91
OTTER TAIL CO PUBLIC HEALTH	300.00
OTTER TAIL CO TREASURER	21.00
OTTER TAIL POWER CO	46.86
DEAN OUREN	3,717.84
PAMIDA INC 008	12.75
DONALD PEDERSON	8.90
PEPSIAMERICAS	339.30

PERHAM ENTERPRISE BULLETIN	54.00
PETE'S AMOCO	68.50
PHELPS FAMILY FORD	845.43
PITNEY BOWES	158.97
PITNEY BOWES CREDIT CORP	1,584.72
QUARTERMASTER	271.85
REED BUSINESS INFORMATION	458.64
ROYAL TIRE INC	40.25
SENECA INSURANCE CO INC	1,894.00
SIGELMAN STEEL & RECYCLING INC	168.05
SNAP ON TOOLS	2,303.11
SOBERG RADIATOR	90.00
SOUTH MILL SERVICE	528.77
SPRINT	672.64
CITY ST PAUL	150.00
STADUM PLUMBING & GRAVEL LLP	265.50
STEINS INC	1,089.48
STEVE SCHIERER APPRAISALS	600.00
STRATEGIC EQUIPMENT	62.12
STREICHERS	499.24
TNT REPAIR INC	30.87
TOUTGES SANITATION	52.65
TRANQUILITY BUILDING SERVICES	452.63
ULTEIG ENGINEERS	202.91
UNIFORMS UNLIMITED	123.30
VICTOR LUNDEEN COMPANY	3.92
VIKING COCA-COLA	236.27
RANDY WASVICK	74.16
WCM TASK FORCE	5,000.00
WEST PAYMENT CENTER	114.24
RICHARD WEST	28.35
WOESSNER CONSTRUCTION INC	147.00
<u>**** FINAL TOTAL.....</u>	<u>\$49,296.21 ****</u>