

OTTER TAIL COUNTY HUMAN SERVICES BOARD
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, April 22, 2008
9:30 a.m.

9:00 – 9:25 (Personnel Committee Meeting)

AGENDA

9:30 a.m.

Pledge of Allegiance

Call to Order:

- Approval of Human Services Agenda
– April 22, 2008
- Approval of Human Services Minutes
– April 8, 2008

9:30 – 9:45

Probation Director, Chuck Kitzman:

- Introduction of DWI Court Staff
- Miscellaneous

9:45 – 10:10

Public Health Director, Diane Thorson:

- MN Department of Health Contract Approval
- Request for Approval to Submit Grant Applications
- MDH Environmental Health Project

10:10 – 10:40

Human Services Director, John Dinsmore:

- Adult & Children Local Advisory Committees
- May as Mental Health Awareness Month Proclamation
- May as Foster Care Month Proclamation
- Child Care Provider Week Proclamation
- Miscellaneous

10:40 a.m.

Approval of Human Services Bills & Claims

Other:

- County Attorney
- County Coordinator

OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, April 22, 2008
11:00 a.m.

10:45 – 10:55 (Capital Improvement Committee Meeting)

AGENDA

11:00 a.m.

Pledge of Allegiance

Call to Order:

- Approval of Agenda – April 22, 2008
- Approval of Minutes – April 15, 2008
- Approval to Pay Bills

11:00 – 11:45

Land & Resource Director, Bill Kalar:

- Planning Commission Recommendations

11:45 – 11:50

Detention Facility Administrator:

- Agreement with MN DOC for Work Release Services

1:15 – 1:25

Accounting Supervisor, Helen Erkenbrack:

- Request for Approval for Purchase of KIP 3000 Digital Copier, Network Printer, Scanning System
- Miscellaneous

1:25 – 1:35

Human Resources Coordinator, Karen Lundin:

Corporate Human Services Training Participants:

- Supervisory Training Update/Report:

1:35 – 1:45

Auditor, Wayne Stein:

- License Renewals
- Miscellaneous

1:45 – 1:55

Physical Plant Manager, Rick Sytsma:

- Building Project Updates

Other:

- County Attorney
- County Coordinator

UPCOMING

04/21/08	12:00 p.m.	CEO & Executive Collaborative Mtg, Thumper Pond
04/23/08	12:00 p.m.	Community Partners, FF School Admin Office (old Pamida Bldg)
04/29/08	9:30 a.m.	Board of Commissioners' Meeting at the New York Mills offices
04/29/08	4:30 p.m.	Tax Increment Financing Hearing, City of Pelican Rapids
05/02/08	9:00 a.m.	Training for Vulnerable Adult Team, Bigwood Event Ctr, FF
05/06/08	1:30 p.m.	Public Hearing to Amend the Sanitation Ordinance, GSC
05/08/08	7:00 p.m.	Public Information Meeting, CSAH 30/Lake Olaf Outlet Project Pelican Rapids Public Library
05/09/08	9:15 a.m.	SCHSAC Executive Committee, Snelling Office Park, St. Paul
05/14/08	7:30 a.m.	Capital for a Day, Begins at Holmes Theatre in DL
05/14/08	1:00 p.m.	C.P. 07:TM Bid Opening, Phelps Mill Room
05/15/08	10:00 a.m.	Human Services LMC, Dead Lake Room
05/15/08	1:00 p.m.	Labor Management Committee, Dead Lake Room
06/03/08	1:00 p.m.	Public Meeting Regarding Reclassification of Small Lakes, GSC
06/16/08	9:00 a.m.	County Board of Equalization, County Board Room, GSC
06/29/08 to 06/21/08		MN Assn. of Watershed Districts Tour, Hosted by Bois De Sioux