

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 Fir Avenue W., Fergus Falls, MN  
Tuesday, April 10, 2007  
9:30 a.m.**

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, April 10, 2007, at 9:32 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

**Approval of Agenda**

Motion by Froemming, second by Erickson, and unanimously carried to approve the Human Services Board Agenda of April 10, 2007, as mailed.

**Approval of Minutes**

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services Board Minutes of March 27, 2007, as presented.

**West Central Regional Juvenile Center Advisory Board**

Court Services Director, Chuck Kitzman provided the Board with information regarding the meeting of the West Central Regional Juvenile Center Advisory Board including the 2006 Yearly Report.

**Legislative Update-Court Services**

Mr. Kitzman discussed with the Board recent legislative issues including the County Probation Officer reimbursement fund and the Caseload/Workload Reduction grant.

**Legislative Update-Public Health**

Public Health Director, Diane Thorson discussed with the Board some of the issues currently before the legislature, including the smoking bill, appropriations for funding for family home visiting, TB prevention, family planning, and the MDH Disease Surveillance modernization project.

**Minnesota Department of Health Grant Project Contract**

Motion by Block, second by Nelson and unanimously carried to authorize the Board Chair and Public Health Director to sign the Minnesota Department of Health Grant Project contract accepting \$1,484.00 for working with tuberculosis.

**Adult Mental Health Local Advisory Committee**

Human Services Director, John Dinsmore and Human Services Supervisor Jodi Wentland introduced the members of the Adult Mental Health Local Advisory Committee (LAC): Barb Miller, Jeannie Jaros, Terri Toppari, Luanne Hanson. The committee provided the Board with an overview of what the committee has accomplished in the past year.

**May is Mental Health Month Proclamation  
Otter Tail County Resolution 2007-26**

Commissioner Nelson offered the following and moved its adoption:

**WHEREAS**, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

**WHEREAS**, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status; and

**WHEREAS**, the U.S. Surgeon General has found that a range of treatment exists for most mental disorders and the efficacy of mental health treatments are well documented; and

**WHEREAS**, Otter Tail County has made a commitment to community-based systems of mental health care for all residents and has appointed Local Mental Health Advisory Committee for children and adults.

**WHEREAS**, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer responsive services, and these principles are now being adopted by private and public healthcare payers; and

**WHEREAS**, the National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners, the National Alliance for the Mentally Ill and their local affiliates observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

**THEREFORE**, we, The Otter Tail County Human Services Board, by virtue of the authority vested in us as County Commissioners of Otter Tail County, do hereby proclaim May 2007 Mental Health Month in Otter Tail County. As County Commissioners of Otter Tail County we call all citizens, government agencies, public and private institutions, business and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

Commissioner Block seconded the resolution and , upon being put to vote, was unanimously adopted.

Adopted this 10th day of April 2007

By: \_\_\_\_\_  
Dennis R. Mosher, Chairperson  
Otter Tail County Human Service Board

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Contract Approval Spectrum Home Care, Inc.**

Motion by Froemming, second by Erickson and unanimously carried to approve a contract with Spectrum Home Care, Inc to provide non-medical Home Care Services for persons on AC/EW/CADI/TBI/CAC programs effective 01/01/2007 – 12/31/07.

**Addendum to Current Productive Alternatives Contract**

Motion by Nelson, second by Froemming and unanimously carried to approve an Addendum to the current Productive Alternatives contract, stating that Productive Alternative's Perham site is moving to a new location.

**Human Services Legislative Updates**

John Dinsmore provided the Board with a legislative update.

**Letter of interest**

Chairman Mosher acknowledged a letter he received from Cal Ludemen, Commissioner of Minnesota Department of Health, commending the Human Services staff for exemplary performance in meeting DHS Human Service Financial reporting requirements for the Calendar year 2006.

**Bills & Claims**

Motion by Erickson, second by Block, and unanimously carried to approve the Human Services bills and claims as presented.

**Adjournment**

At 10:33 a.m., Chairman Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, April 24, 2007.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Dennis R. Mosher, Human Services Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, April 10, 2007, at 11:02 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

**Approval of Agenda**

Motion by Erickson, second by Nelson, and unanimously carried to approve the County Board agenda of April 10, 2007, with the following addition:  
11:20 a.m. – Perham Garage Discussion

**Approval of Minutes**

Motion by Froemming, second by Block, and unanimously carried to approve the County Board minutes of April 3, 2007, as mailed.

**Approval to Pay Bills**

Motion by Nelson, second by Erickson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Final Plat Extensions**

Motion by Erickson, second by Block, and unanimously carried to authorize an extension to July 15, 2007, for filing the Final Plat entitled "Lorene Shores" in Section 11 of Elizabeth Township, Long Lake (56-784).

**Henning Snow Cruisers**

**Otter Tail County Resolution No. 2007 - 27**

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Henning Snow Cruisers and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Froemming seconded the resolution and, upon being put to vote, was unanimously adopted.

Adopted this 10<sup>th</sup> day of April, 2007.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Attest: \_\_\_\_\_ Dennis R. Mosher, Board of Commissioners Chair

Larry Krohn, Clerk

**Otter Trail Riders Trail Association**  
**Otter Tail County Resolution No. 2007 – 28**

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Otter Trail Riders Trail Association and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Froemming seconded the resolution and, upon being put to vote, was unanimously adopted.

Adopted this 10<sup>th</sup> day of April, 2007.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Attest: \_\_\_\_\_ Dennis R. Mosher, Board of Commissioners Chair

Larry Krohn, Clerk

**Ice Damage Repair Policy**

Bill Kalar handed out copies of the Ice Damage Repair Policy for 2007 to the Board. Short discussion followed.

**Solid Waste Planning**

Solid Waste Director, Mike Hanan discussed Solid Waste planning with the Board. Discussion regarded the questions raised at the April 4, 2007, Special Board meeting in Long Prairie with other Counties and the City of Perham regarding the possible expansion of the Perham Resource Recovery Facility.

### **Perham Highway Garage Discussion**

Highway Engineer, Rick West, discussed with the Board the sale of the Perham Highway Garage property to the City of Perham. The County Board instructed the Highway Engineer to proceed to negotiate with the City of Perham the sale of the property and return to the Board.

### **Ag Advisory Committee Update**

At 12:07 pm, Chairman Mosher declared the meeting of the regular county board continued in the Otter Tail Lake room so that the Board may attend an Ag Advisory Committee meeting. Present at the meeting were Commissioners Mosher, Erickson, Block, Nelson, and Froemming, members of the Ag Advisory Committee, and Rob Sip of the MN Dept of Agriculture. Mr. Sip reviewed his presentation: Counties & Livestock Operations: Finding Balance & Visioning for the Future. At 1:10 p.m., Chairman Mosher continued the regular meeting of the County Board to consider the remainder of the Agenda items.

### **Leadership Training Program**

Motion by Nelson, second by Block and unanimously carried to enter into an agreement along with Clay and Becker Counties for Management/Leadership Cooperative Training.

### **Closed to the Public**

At 1:15 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing pending litigation relative to the proposed Solid Waste Transfer Station. The closed session is authorized by attorney-client privilege, Chapter 13D.05 Subd. 3b. Present were all five seated Commissioners, the County Attorney, County Coordinator, Acting Recording Secretary.

### **Reconvene**

At 1:30 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners reconvened in open session.

### **Transfer Station Litigation**

Having discussed the question of the appropriateness for the County to intervene in the lawsuit; Concerned River Valley Citizens vs Fergus Falls Township, which is primarily an appeal of granting Otter Tail County a Special Use Permit to build a Transfer Station and other claims; a motion was made by Block and seconded by Froemming and unanimously carried to have the County Attorney intervene in the lawsuit on the County's behalf.

### **Closed to the Public**

At 1:35 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the Human Services Support Specialist Unit and the Social Worker Unit. Present were all five seated Commissioners, the County Attorney, County Coordinator, Acting Recording Secretary.

### **Reconvene**

At 1:43 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners reconvened in open session.

### **Committee Appointment**

Chairman Mosher appointed Commissioner Erickson to sit on the Labor Negotiations in Commissioner Nelson's absence.

**Adjournment**

At 1:45 p.m. Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, April 17, 2007.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Dennis R. Mosher, Board of Commissioners Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**WARRANTS APPROVED ON 4/10/2007 FOR PAYMENT 4/10/2007**

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	6,925.20
JANICE AABERG	144.57
AMERICINN FERGUS FALLS	129.22
SCOTT ANDERSON	8.45
ARVIG COMMUNICATION SYSTEMS	21.25
BARNA GUZY & STEFFEN LTD	78.00
BARRY CONSTRUCTION OF FERGUS F	15,298.29
BATTLE LAKE AUTO PARTS	3.90
BEAR GRAPHICS INC	627.65
BEMIDJI STATE UNIVERSITY	150.00
BEN HOLZER UNLIMITED	25.77
BERTS TRUCK EQUIPMENT OF MHD	1,219.32
BEYER BODY SHOP INC	181.06
BOB'S STANDARD BULK SERVICE	88.18
BOBCAT OF OTTER TAIL COUNTY	8.13
BRANDON COMMUNICATIONS INC	5,391.30
BRIGGS CORPORATION	37.30
BROGARD PLUMBING CO	170.00
CALL ONE INC	106.26
CANADIAN PACIFIC RAILWAY COMPA	1,575.64
CAROLINA SOFTWARE	250.00
CARR'S LAKE COUNTRY SUPERMARKE	403.15
CO OP SERVICES INC	336.59
COLLEGE WAY AUTO INC	207.56
COOPERS TECHNOLOGY GROUP	395.82
CRANE JOHNSON LUMBER CO	42.02
CULLIGAN WATER COND	41.29
CUTLER MAGNER COMPANY	6,130.62
DACOTAH PAPER COMPANY	282.44
DEANS COUNTRY MARKET	10.65
ERICKSON CHEVROLET-PONTIAC INC	50,042.46
EVERGREEN EQUIPMENT INC	18,105.00
EVERTS LUMBER CO	9.57
MAYNARD FALK	615.00
FARGO FREIGHTLINER	43.74
FARMERS CO OP OIL ASSN	1,886.87
FARNAM TIRE CENTER	25.00
FELLING TRAILERS	487.77
FERGUS ELECTRIC	1,856.26
FERGUS FALLS MEDICAL GROUP	635.50
FERGUS FALLS NEWSPAPERS INC	1,554.91
FERGUS FALLS POLICE DEPT	1,243.06
FERGUS INTERNATIONAL INC	1,048.04
FERGUS POWER PUMP INC	1,885.00
FERGUS TIRE CENTER	20.00
FERRELLGAS	81.52
GE CAPITAL	233.65
GENE PAYNE CONSTRUCTION	300.00
GOPHER STATE ONE CALL	4.35
GOVERNMENT TRAINING SERVICE	70.00
GR GRAPHICS INC FARGO	50.00
GR GRAPHICS INC ST LOUIS	419.01
GRAINGER INC	537.72
HALL TRUCK CENTER INC	163.11
NICOLE HANSEN	231.83
HEDAHL'S HEADQUARTERS	200.97
HENNEPIN CHIEF'S ASSOCIATION	100.00
HERZOG ROOFING INC	203.12

OTC Board of Commissioners' Minutes

April 10, 2007

Attachment A, Page 2

HILLTOP LUMBER INC	14.99
HINTERMEISTER INC	21.05
HONEYWELL	1,776.50
THE INDEPENDENT	26,024.19
INNOVATIVE OFFICE SOLUTIONS	1,225.68
KARVONEN & SON FUNERAL HOME	245.00
KELLY SERVICES INC	1,546.91
LAKE REGION HEALTHCARE CORP	2,235.96
LAKES COUNTRY SERVICE CO OP	60.00
LARRY OTT INC TRUCK SERVICE	720.00
LOCATORS & SUPPLIES INC	416.16
JERRY LOKEN	4.43
JACKIE MCGRAND	140.00
THE MIDWEEK	147.00
MN CO ATTORNEYS ASSOCIATION	165.98
MN FRAUD INVESTIGATORS ASSOC	200.00
MN MOTOR COMPANY	327.76
MN POLLUTION CONTROL AGENCY	750.00
NAPA STANDARD PARTS OF WADENA	534.16
NELSON BROS PRINTING	84.00
NELSON DODGE GMC	309.56
NETWORK CENTER INC	18,827.61
OFFICEMAX CONTRACT INC	234.09
OTTER TAIL CO RECYCLING	153.69
OTTER TAIL CO TREASURER	1,061.39
OTTERTAIL TRUCKING INC	10,404.00
OUTDOOR RENOVATIONS LANDSCAPE	3,038.75
PAMIDA INC 008	19.13
PEBBLE LAKE TAKE	5 716.55
PELICAN RAPIDS PRESS	60.61
PEPSIAMERICAS	119.70
PERHAM ACE HARDWARE	27.55
PERHAM ENTERPRISE BULLETIN	153.84
CITY PERHAM	63,578.11
CHERYL PETERSEN	6.17
PHILLIPE LAW OFFICE	637.21
PITNEY BOWES	328.47
PRO AG FARMERS CO OP	723.92
QUICK'S NAPA AUTO PARTS	59.57
RECOVERY SYSTEMS CO INC	1,927.04
RELIABLE OFFICE SUPPLIES	193.29
THE RENTAL STORE	49.99
REVIEW ENTERPRISES INC	102.56
RINGDAHL AMBULANCE SERVICE	120.00
ROYAL TIRE INC	187.14
CHERI SCHULTZ	42.47
SCOTT HOFLAND CONSTRUCTION INC	4,410.00
SERVICE FOOD SUPER VALU	46.53
SEWER SERVICE	250.00
STEINS INC	1,930.52
STENERSON LUMBER	161.12
STRAND ACE HARDWARE	147.74
STREICHERS	6,269.06
CHRIS STUBER	35.41
SUPER SEPTIC INC OF PELICAN RA	77.19
ROGER SWEET	1,250.00
THYSSEN KRUPP ELEVATOR CORPORA	2,559.48
TRI STAR RECYCLING	3,849.70
UGSTAD PLUMBING INC	158.95
SUSAN ULSCHMID	118.10
UNIVERSITY OF MN	49,794.40

OTC Board of Commissioners' Minutes  
April 10, 2007  
Attachment A, Page 3

UNIVERSITY OF MN WORTHINGTON	20.00
UNIVERSITY OF MN-EXTENSION SER	96.80
UPPER MIDWEST COMMUNITY POLICI	189.00
VERGAS ACE HARDWARE	40.14
VICTOR LUNDEEN COMPANY	7.98
WALLWORK TRUCK CENTER	53.87
WASTE MANAGEMENT	506.12
WELDING SUPPLIES & FIRE EQUIPM	5.27
WELLER OIL CO	168.98
GAIL WELLS	212.00
WEST PAYMENT CENTER	597.39
WILKIN CO HIGHWAY DEPT	21,920.43
WORTHINGTON DIRECT	484.37
XEROX CORPORATION	6.08
YAHOO	20.39
210 LUBE EXPRESS	30.06
**** FINAL TOTAL.....	. \$356,502.35 ****