

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, March 6, 2007
9:30 a.m.

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, March 6, 2007, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the County Board Agenda of March 6, 2007, with the following additions:

Discussion – County Garage in Perham
Renaissance Zone Resolution Request

Approval of Minutes

Motion by Nelson, second by Froemming, and unanimously carried to approve the County Board Minutes of February 27, 2007, with the following typographical error correction:

On Page 10, under the heading of Joint City/County Meeting, in the last sentence, the word “placing” should be replaced with the word “place”.

Approval to Pay Bills

Motion by Erickson, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Annual Service Awards

Lynn Larson, President of Employee's Committee, and Pat Larum, Committee Member, presented Years of Service Awards to employees who have completed 5, 10, 15, 20, 25, & 30 years of service. The Board thanked employees for their service to the County.

Recess & Reconvene

At 9:43 a.m., Board members took a short recess to congratulate employees and returned to open session at 9:55 a.m.

Ottertail Operations Center

Architect, David Shultz, stated that Project #0603 was rebid and three of the five original bidders submitted re-bids, which were opened at 1:00 p.m. on Thursday, March 1, 2007, as follows:

Bidder	Base Bid	Alternate 1 Roof Warr.	Completion Date
All Building Corporation	\$4,665,500.00	\$32,000.00	02/22/08
Breitbach Construction	\$4,463,000.00	\$3,400.00	02/28/08
Comstock Construction	\$4,449,000.00	\$2,000.00	04/15/08

Mr. Shultz and Physical Plant Manager, Rick Sytsma, recommended accepting the low bid of Comstock Construction for construction of the Otter Tail Operations Center. County Attorney,

David Hauser, stated that the financing for Project #0603 is not currently in place and the issue of this project as well as the CD Building Project could push bonding over 10 million dollars for the year, which would drive interest rates up. Discussion took place regarding the bonding company, Ehlers & Associates, and requesting them to watch the bonding dollar amounts. The project would be bonded through the HRA and a lease would need to be completed between the HRA and Otter Tail County to allow the County to lease the facility until the debt service is retired on the bonds. Mr. Hauser stated that from a cash outflow point, funds to pay for this project would not be available until June. Motion by Froemming, second by Block, and unanimously carried to accept the low base bid from Comstock Construction, in the amount of \$4,449,000.00 and the low Alternate 1 Roof Warranty Bid of \$2,000.00, for the Construction of the Ottertail Operations Center, Project #0603.

Approval of Exempt Permit

Motion by Mosher, second by Erickson, and unanimously carried to approve, with no waiting period, the LG220 Application for Exempt Permit as submitted by the Maidens of the Prairie to Lakes DU for an event scheduled for Tuesday, May 8, 2007, at The Peak Supper Club located at 43517 County Highway 38 in Leaf Mountain Township.

Recess & Reconvene

At 10:09 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for a Personnel Committee meeting. The meeting was reconvened at 10:20 a.m.

Staffing Requests

Motion by Froemming, second by Block, and unanimously carried to authorize the Solid Waste Director to advertise for a 4-hour per week Solid Waste Attendant position (Saturday mornings) for the Parkers Prairie Transfer Station.

Motion by Nelson, second by Erickson, and unanimously carried to authorize the Solid Waste Director to advertise for a temporary Recycling Worker at a Grade 8 for the summer months (approximately 05/01/07 through 09/30/07).

Bid Award & Recommendation for Asphalt Paver

Motion by Nelson, second by Block, and unanimously carried to authorize purchase of a used Mauldin Model 1750C from Swanston Equipment Co. of Fargo, ND, in the amount of \$88,288.50.

Perham Highway Garage

Highway Engineer, Rick West, briefed the Board on discussions with Barrel O' Fun relative to the Perham Highway Garage site.

Otter Tail County Resolution No. 2007 – 15

Support for Legislation for

Fergus Falls RTC Redevelopment Renaissance Zone

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, job creation, business development, and Regional Treatment Center historic campus renewal in Fergus Falls, Minnesota is a primary goal of redevelopment of the Fergus Falls Regional Treatment Center Campus, and

WHEREAS the resulting affects of such a zone would be to provide mixed use tax based incentives to spur job creation, business and housing development, and

WHEREAS the proposed Fergus Falls RTC Redevelopment Renaissance Zone allows for the formation of tax free zone, associated with the redevelopment of the historic Fergus Falls Regional Treatment Center Campus and its associated properties, and

WHEREAS, an application for a tax frees zone designation in Fergus Falls is being prepared for submission to the Minnesota State Legislature during the 2007 Session.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fergus Falls, Minnesota, that the City of Fergus Falls, at its meeting held on February 5th, 2007, upon careful consideration and review, approves the specific area designated in the application for a tax free zones, supports the use of tax exemptions and tax credits within the designated zone (subject to proper review and approval by the other appropriate taxing authorities within the zone), and encourages the Minnesota State Legislature and Governors Office to approve the Tax Free Zone Application being submitted by the City of Fergus Falls.

BE IT FURTHER RESOLVED that the City of Fergus Falls agrees to provide all of the local tax exemptions and credits required and provided for under the Redevelopment Renaissance Zone proposed Legislation and agrees to forego the tax benefits resulting from the local and state tax exemptions and credits provided under the Redevelopment Renaissance Zone Job Legislation.

Commissioner Block seconded the motion, and upon being put to a vote, was adopted as follows: 5 Yeas 0 Nays 0 Absent

Adopted this 6th day of March, 2007, by the County Board of Commissioners.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Dennis R. Mosher, Board of Commissioner Chair

Attest: _____
Larry Krohn, Clerk

WOT Soil & Water Conservation District Board Meeting

Motion by Mosher, second by Froemming, and unanimously carried to authorize Commissioner Erickson to attend the WOTSWCD Board meeting at 9:30 a.m. on March 12, 2007, in place of Commissioner Mosher who will be attending a Labor Negotiations meeting.

Correspondence Acknowledged

Chairman Mosher acknowledged a letter received from Resident, Andy Leitch, regarding the Underwood Senior Dining Program.

WCR Treatment and Correctional Steering Committee

Motion by Erickson, second by Froemming, and unanimously carried to authorize Commissioner Nelson to attend the WCR TCSC meeting at 9:00 a.m. on Thursday, March 8, 2007, for informational purposes.

Recess
Closed to the Public

At 11:02 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. At 11:10 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the Collective Bargaining Unit that includes the Treasurer, Assessor, Recorder, Auditor and Land & Resource offices, and the Collective Bargaining Unit for the Facilities Operations Group. Present were all five seated Commissioners, the County Attorney, County Coordinator, Recording Secretary, Assessor, Recorder, Land & Resource Director, and Physical Plant Manager. At 12:10 p.m., Commissioner Froemming was absent from the meeting to attend a Law Library Committee meeting.

Adjournment

Upon conclusion of the closed session at 12:20 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, March 13, 2007.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Dennis R. Mosher, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

WARRANTS APPROVED ON 3/06/2007 FOR PAYMENT 3/06/2007

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	3,054.97
ALL CREATURES VET HOSPITAL	275.45
ALL SEASONS HEATING & AIR COND	585.91
AMERICAN INSTITUTIONAL SUPPLY	143.19
AMERICAN TOWER CORPORATION	87.75
ARVIG COMMUNICATION SYSTEMS	200.00
AUTO GLASS SPECIALISTS INC	260.76
AUTO VALUE FERGUS FALLS	247.07
BEYER BODY SHOP INC	324.84
BLUESTONE TECHNOLOGIES INC	636.23
BRANDBORG LAW OFFICE	56.25
BRANDON COMMUNICATIONS INC	2,997.97
BRAUN VENDING INC	42.98
CO OP SERVICES INC	188.39
COMMAND CONCEPTS	64.00
COMMISSIONER OF TRANSPORTATION	130.00
COOPERS TECHNOLOGY GROUP	332.79
CUTLER MAGNER COMPANY	11,974.07
DACOTAH PAPER COMPANY	413.99
DETROIT LAKES OVERHEAD DOOR SE	170.80
ELECTION SYSTEMS & SOFTWARE IN	1,320.65
ERICKSON CHEVROLET-PONTIAC INC	19,460.09
MAYNARD FALK	756.25
FARNAM'S GENUINE PARTS INC	122.98
FERGUS ELECTRIC	493.02
DARWIN FRIEDRICH	30.00
GALL'S INC	138.69
GENERAL PARTS LLC	564.43
GOODIN COMPANY	453.34
PATRICK GRIFFIN	6.23
KATHRYN HANSON	2,889.60
NEILL HARDINA	210.00
HILLTOP LUMBER INC	22.00
HINTERMEISTER INC	.61
IMAGE TECH SERVICES	110.31
INNOVATIVE OFFICE SOLUTIONS	2,579.55
INSIGHT PUBLIC SECTOR	10,946.07
INTERSTATE ALL BATTERY CENTER	695.34
INTERSTATE INC	249.70
J CRAFT DIV OF CRYSTEEL MFG IN	631.00
JK SPORTS	422.50
ERWIN JOHNSON	210.00
KELLY SERVICES INC	1,446.71
KEN'S SAW SHOP	14.67
LAKE REGION HEALTHCARE CORP	455.71
PAT LARUM	62.69
LIND FAMILY FUNERAL SERVICE	275.00
M-R SIGN COMPANY INC.	436.39
MCCC MI 33	3,202.77
MERIGEN MEDICAL	75.01
MIDSTATES EQUIPMENT & SUPPLY	20,818.40
MIDWEST PRINTING CO	92.66
MINNESOTA'S BOOKSTORE	69.53
MN MOTOR COMPANY	89.99
JIM MYHRE	173.92
NELSON DODGE GMC	20,762.00
NELSON FORD LINCOLN MERCURY IN	24,457.00
KEVIN NEWBORG	484.16
OFFICE DEPOT	459.04
OFFICEMAX CONTRACT INC	243.74
DONALD OLSON	60.00
ONE CALL LOCATORS LTD	23.00

OTC Board of Commissioners' Minutes
March 6, 2007
Attachment A, Page 2

OSI ENVIRONMENTAL INC	50.00
OTIS ELEVATOR CO	96.25
OTTER TAIL CO PUBLIC HEALTH	300.00
OTTER TAIL CO TREASURER	135.00
PETE'S BODY SHOP & TOWING	101.18
GREGORY PETERSON	750.00
REED BUSINESS INFORMATION	263.14
RINGDAHL AMBULANCE SERVICE	1,142.00
ROYAL TIRE INC	6,472.43
SERVICE FOOD SUPER VALU	73.83
SEWER SERVICE	75.00
THE SHALLOW LAKES FORUM	80.00
SHERWIN WILLIAMS	188.81
PAUL SIMENGAARD	82.19
MAURICE SKOGEN	141.80
SOUTH MILL SERVICE	39.48
SPRINT	1,211.37
STEINS INC	1,626.19
STENERSON LUMBER	22.67
STEVE'S SANITATION INC	171.99
GENEVIEVE STRANDE	30.00
STREICHERS	9,368.45
THYSSEN KRUPP ELEVATOR CORPORA	1,392.26
U S POSTAL SERVICE	10,000.00
ULTEIG ENGINEERS	18,591.74
UNIFORMS UNLIMITED	350.84
UNIVERSITY OF MN-EXTENSION SER	141.50
US BANK	1,150.00
VOSS LIGHTING	347.93
WHITE BANNER UNIFORM SHOP	55.00
YAHOO	20.39
<u>**** FINAL TOTAL.....</u>	<u>\$192,673.60 ****</u>