

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, February 20, 2007
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, February 20, 2007, at 9:35 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

Approval of Agenda

Motion by Froemming, second by Erickson, and unanimously carried to approve the County Board Agenda of February 20, 2007 as mailed.

Approval of Minutes

Motion by Nelson, second by Block, and unanimously carried to approve the County Board Minutes of February 13, 2007, as presented.

Approval to Pay Bills

Motion by Erickson, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

4-H Update

4-H Program Coordinator, Janet Malone, presented a picture of a Children's Garden shaped in the form of a four-leaf clover. She discussed the program, for young children, to learn about gardening and its values. There are about twenty children currently in the program with hopes of expanding it to a Junior Master Gardeners Program. Discussion also took place regarding the value of volunteerism and County Fair issues.

Training Opportunities

Land & Resource Director, Bill Kalar, presented a handout entitled "2007 Land Use Planning Workshops" and reviewed the training opportunities.

Final Plat

Motion by Froemming, second by Nelson, and unanimously carried to approve the Final Plat entitled "Snyder Addition", located in Section 1 of Compton Township; non-shoreland.

Final Plat Extension Request

Motion by Nelson, second by Erickson, and unanimously carried to approve the request of Robert and Linda Honer to extend the Final Plat filing date for "Beaver Dam Shores" on Star Lake until July 1, 2007, due to pending legal actions.

Lake Reclassifications

Mr. Kalar discussed potential procedures for reclassification of small lakes in the County that have been mis-classified.

Sewage System Abatement Program

Motion by Block, second by Erickson, and unanimously carried to authorize the Land & Resource Director to proceed with the Sewage System Abatement Program for CY2007 through CY2016 as shown on the map presented.

Land & Resource Fee Schedule

Mr. Kalar presented a 2007 Land & Resource Management Fee Schedule. Discussion took place regarding site permits, complexity of inspections per building site, public notice rate increases, mileage expense increases, and after-the-fact permit fee. Motion by Nelson, second by Froemming, and carried with Mosher opposed, (because the after-the-fact fee was not increased from 2006) to approve the 2007 Fee Schedule as presented, effective March 1, 2007, for the Land & Resource Management Office.

Ottertail Operations Center – Bid Proposals

Physical Plant Manager, Rick Sytsma, and Architect, David Shultz, submitted a Bid Tabulation for the Ottertail Operations Center (Project #0603). There were 5 Bid Proposals submitted which were opened at 1:00 p.m. on Wednesday, February 7, 2007. Mr. Shultz explained that upon review of the proposed bids, there were two problems resulting in incorrect bidding. Mr. Shultz submitted a letter dated February 19, 2007, recommending that all bids be rejected and the project be rebid. Contractor, Richard Breitbach, requested that the Board award the bid because AIA Documents do not allow verbal information within 5 days of the bid opening and AIA Documents allow award based on the Base Bid with the alternate being negotiated at a later date. Discussion followed. Motion by Block, second by Froemming, and carried with Mosher opposed, to reject all bids opened February 7, 2007, for the Ottertail Operations Center (Project #0603) and authorize rebidding the project with opening scheduled at 1:00 p.m. on Thursday, March 1, 2007.

Contract for Drug Testing Services

At 11:05 a.m., Commissioners Mosher and Froemming attended a Capital Improvement Committee meeting with Treasurer, Steve Andrews. Vice-Chair Nelson presided over the meeting. Safety Director, Tiny Holm, requested approval of an amendment for Otter Tail County's 2007 drug and alcohol testing program. Motion by Erickson, second by Block, and unanimously carried to authorize the Chairman's signature to execute the 2007 Amendment to MCIT Drug and Alcohol Testing Program Participation Agreement as presented.

Dental Access Services

Public Health Director, Diane Thorson, reported that West Central Initiative had received a grant from the Vedeem Trust for funding to expand dental access for the Otter Tail County area. Included in the award was a request for \$25,000 for Public Health to provide a tooth varnishing project for children in the WIC Program. Ms. Thorson stated that services will be billed to Medical Assistance when serving people. At 11:14 a.m., Commissioners Mosher and Froemming returned to the meeting. Continued discussion followed regarding the dental access grant dollars. Motion by Erickson, second by Block, and unanimously carried to authorize the Public Health Director to proceed with hiring a part time, Range 12, position to provide the dental tooth varnishing for children in the WIC program. \$75,000 has been awarded to the Minnesota State Community College to assist in establishing dental services.

Recess & Reconvene

At 11:16 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 11:20 a.m.

Application for Exempt Permit

Motion by Nelson, second by Block, and unanimously carried to approve with no waiting period, the LG220 Application for Exempt Permit as submitted by the East Otter Tail Deer Hunter's Chapter for an event scheduled for Friday, April 13, 2007, at the Playtime Bar and Grill located at 43974 390th St. in Rush Lake Township.

Joint Powers Board of the Red River Basin

Chairman Mosher appointed Commissioner Everett Erickson to the Joint Powers Board of the Red River Basin as Otter Tail County's representative.

Central Lakes Trail

Motion by Nelson, second by Block, and unanimously carried to authorize the Chairman to sign a letter of support to be sent to the Fergus Falls Chamber, which will be included with an application from the Chamber to the Minnesota DNR for funding to bring the Central Lakes Trail into the City of Fergus Falls.

Closed to the Public

At 11:35 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the Collective Bargaining Unit that includes the Treasurer, Assessor, Recorder, Auditor and Land & Resource offices, and the Collective Bargaining Unit for the Facilities Operations Group. Present were all five seated Commissioners, the County Attorney, County Coordinator, Recording Secretary, Treasurer, Auditor, Assessor, Recorder, Land & Resource Director and Physical Plant Manager. At 12:20 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break.

Reconvene in Closed Session & Adjournment

At 1:15 p.m., Chairman Mosher reconvened the Board of Commissioners' meeting in continued closed session for discussing labor negotiation strategies relative to the aforementioned Collective Bargaining Units. All personnel previously stated were present except the Land & Resource Director.

Upon conclusion of the closed session at 2:20 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, February 27, 2007.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Dennis R. Mosher, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

WARRANTS APPROVED ON 2/20/2007 FOR PAYMENT 2/20/2007

VENDOR NAME	AMOUNT
A-1 LOCK & KEY LLC	319.50
A'VIANDS LLC	2.00
ACS	365.30
AUTO VALUE FERGUS FALLS	18.45
BATTLE LAKE MOTOR PATROL ASSN	100.00
BATTLE LAKE TOWING	313.11
BEYER BODY SHOP INC	468.62
BIG FOOT GAS & GROCERY	113.83
MICHAEL BOEN	9.00
BOTNER EXCAVATION SERVICES LLC	93.00
BRANDBORG LAW OFFICE	262.50
CANADIAN PACIFIC RAILWAY COMPA	1,698.84
CITIZENS ADVOCATE	71.55
GORDON CLINE	78.39
COMMERS	137.38
COOPERS TECHNOLOGY GROUP	3,652.01
DACOTAH PAPER COMPANY	126.32
DAN'S TOWING & REPAIR	304.59
RICK DENZEL	77.02
FABRICATORS UNLIMITED INC	100.97
FARNAM'S GENUINE PARTS INC	131.71
FERGUS ELECTRIC	721.08
FERGUS FALLS NEWSPAPERS INC	1,036.86
FERGUS INTERNATIONAL INC	12.08
FERGUS TIRE CENTER	29.95
FERRELLGAS	112.56
FLOOR TO CEILING STORE	12.67
FOTH & VAN DYKE	15,816.04
GATOR H20	27.50
GE CAPITAL	233.65
GODFATHERS EXTERMINATING INC	122.48
GOPHER STATE ONE CALL	101.45
GR GRAPHICS INC ST LOUIS	510.74
GRAINGER INC	351.19
HALL TRUCK CENTER INC	552.83
HEDAHLS HEADQUARTERS	178.31
HOUSTON ENGINEERING INC	25,046.00
INNOVATIVE OFFICE SOLUTIONS	19.67
INSIGHT PUBLIC SECTOR	11,517.68
INTERSTATE INC	385.77
JC ELECTRIC INC	238.88
JUERS' REPAIR INC	10.49
KELLY SERVICES INC	1,277.80
JEFFREY KERR	5.84
KOEP'S CLITHERALL CORNER	291.95
LAKE REGION HEALTHCARE CORP	250.00
LAKELAND MENTAL HEALTH CENTER	6,758.00
LAKES AREA PEST CONTROL LLC	79.88
LAKES COUNTRY SERVICE CO OP	204.50
LARRY OTT INC TRUCK SERVICE	1,590.00
LAWSON PRODUCTS INC	98.27
JERRY LOKEN	54.03
LYNN PEAVEY CO	344.10
MCCC MI 33	3,202.77
MERIGEN MEDICAL	385.23
MID-CENTRAL EQUIPMENT INC	69.89
MN BUREAU OF CRIM APPREHENSION	50.00
MN MOTOR COMPANY	398.31
MPELRA	30.00
MRCC	2,100.00
NELSON DODGE GMC	293.03
NORTHERN PLUMBING SUPPLY	416.87

NORTHWEST IRON FIREMEN INC	359.00
OLYMPIC SALES INC	177.78
ONE CALL LOCATORS LTD	15.02
OTTER TAIL CO RECYCLING	63.88
OTTER TAIL CO TREASURER	5.00
OTTERTAIL TRUCKING INC	4,855.20
PENROSE OIL COMPANY	1,062.27
PERHAM AREA EMS	406.62
PERHAM CO OP CREAMERY	445.97
PERHAM TRUCK SERVICE INC	107.85
PHILLIPE LAW OFFICE	565.55
PINE PLAZA TV APPLIANCE & CAMP	110.76
PREMIUM WATERS INC	23.18
PUBLIC SAFETY PRINTING SRVICES	233.20
SCHOENEBERGER FUNERAL HOME	371.90
SOUTH MILL SERVICE	15.00
THE STATE CHEMICAL MFG CO	218.85
STEINS INC	1,586.53
STREICHERS	143.55
UNIFORMS UNLIMITED	1,021.44
UNITED RENTALS HIGHWAY TECHNOL	174.75
KEITH VAN DYKE	142.61
VICTOR LUNDEEN COMPANY	5.50
WALLWORK TRUCK CENTER	2,188.13
WASTE MANAGEMENT	39,558.93
WELDING SUPPLIES & FIRE EQUIPM	5.27
WOESSNER CONSTRUCTION INC	2,480.00
ZIEGLER INC	828.33
**** FINAL TOTAL.....	<u>\$140,554.51</u>