

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, December 19, 2006
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, December 19, 2006, at 9:33 a.m., at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Bob Block, and Everett Erickson present.

Approval of Agenda

Motion by Block, second by Nelson, and unanimously carried to approve the County Board agenda of December 19, 2006, with the following additions:

Land & Resource Director – Final Plat Filing Extension; 2007 BWSR
Block Grant Agreement; & 2 Final Plat Approvals
GIS Department – Request to Extend Parceling Agreement

Approval of Minutes

Motion by Mosher, second by Froemming, and unanimously carried to approve the County Board minutes of December 12, 2006, as presented, with the exception of retaining the original language on Page 8, Paragraph 6 pertaining to Blue Heron Bay.

Approval to Pay Bills

Motion by Block, second by Erickson, and unanimously carried to approve payment of the County Board bills per Attachment B of these minutes.

Judicial Ditch #2 – Otter Tail & Wadena Counties

Ditch Inspector, Randy Wasvick, reported that JD #2 was established May 4, 1905 and he described the flow of the ditch. He stated that the DNR considers this a Ditch System which flows through Blue Creek, which is considered public waters. Don Haman has requested to clean out about ¼ of a mile of this ditch. The proposed clean out area is on Mr. Haman's property and would alleviate flooding that occurs in the spring on his pasture land and sometimes, up to his buildings. Lengthy discussion took place regarding various legal requirements. The Ditch Inspector will further research the issues discussed.

Ditch No. 38 Highway Engineer Report

Highway Engineer, Rick West, stated that he has reviewed the Engineering Report that was submitted with the petition for impoundment for Ditch No. 38. He spoke positively of the project as submitted. He noted that the Engineer who submitted the report was a licensed Engineer in Idaho, not the State of Minnesota. The County Attorney responded that the report was a practical issue and Mr. West, formally, could be the Engineer on the project. Discussion followed regarding the project. Motion by Erickson, second by Block, and unanimously carried to set the Otter Tail County Board meeting of January 16, 2006, at the New York Mills Courtroom and establish the Public Hearing for the Impoundment of Waters on Ditch No. 38 at 1:00 p.m. on January 16, 2006, and further, to authorize the Chairman's signature to execute the Order for the Impoundment Hearing for Ditch No. 38.

University of Minnesota Extension Programs

Regional Director, Nancy Frosaker-Johnson, reviewed the Nutrition Education Program, the University of Minnesota County Extension 4-H Program and Ag Education Program in Otter Tail County. Motion by Mosher, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute the Memorandum of Intent between Otter Tail County and the University of Minnesota Extension Service Nutrition Education Program funded by USDA grant and Otter Tail County in-kind contributions of \$45,847.00. Motion by Mosher, second by Nelson, and unanimously carried to authorize the Chairman's signature to execute the Memorandum of Agreement Between the University of Minnesota and Otter Tail County to provide Extension programs locally and employ County Extension staff for the period of January 1, 2007 through December 31, 2007.

Salt/Sand Supply

Highway Engineer, Rick West, discussed use of the County's salt/sand by cities and townships. The current policy for loading salt/sand will be maintained.

Retainage Reduction for Highway Projects

Motion by Mosher, second by Block, and unanimously carried to reduce the retainage to 1% for the following road projects as requested by the Contractor, Mark Sand & Gravel Co:

S.A.P. 56-600-23, Beaver Dam Road
CSAH 35, Near Norway Lake, C.P. 06:35 Nor Lk

Maplewood State Access Road

Mr. West reported that there is a change to the Maplewood State Access Road project to a reconditioning project. The original design contract amount was \$84,500.00 and with the scope of the project changing is amended to \$55,402.25. Motion by Froemming, second by Erickson, and unanimously carried to approve the appropriate County officials' signatures to execute the Contract Amendment for design work for the Maplewood State Access Road as recommended by the Highway Engineer.

South Turtle Lake Outlet Project Update

Mr. West briefed the Board on the South Turtle Lake Outlet Project. The appraisal work for the right of way acquisition has been completed. County Attorney, David Hauser, stated that a draft notice for the hearing on the storm water district, special assessments, and the storm water system are completed. A final cost estimate has not been received from the engineers. When the project estimate is received, a public hearing will be scheduled.

Crooked Lake Outlet – Otter Tail County Ditch No. 21

Engineer, Jeffery J. Langan, of Houston Engineering, provided a Feasibility Study for Crooked Lake Outlet for Otter Tail County Ditch 21 dated December 19, 2006. The Feasibility Study evaluates the discharge of water from Crooked Lake with the proposed outlet located in the lower right hand corner of the map provided. An outlet would provide permanent, fixed elevation and shorelines and the ability to store future heavy rainfall events in the basin. Mr. Langan described the proposed project as a win/win proposal. Lengthy discussion took place regarding the system and corresponding cost of repairs that will be needed as well as the cost to continue raising the grade on CH18. Mr. West stated that the County Highway Department intends to petition for an outlet of Crooked Lake into Ditch No. 21.

Liquor Applications

Motion by Nelson, second by Block, and unanimously carried to approve the following applications for license:

Battle Lake Standard Battle Lake, MN	Tobacco
Collins Landing Dent, MN	Tobacco
Erhard Municipal Liquor Store Erhard, MN	Tobacco
Heisler Country Store, Inc. Vergas, MN	Tobacco
JC's General Store Dalton, MN	Tobacco
Lakeland General Store Pelican Rapids, MN	Tobacco
Larry's Foods Battle Lake, MN	Tobacco
Manny's – Rocky's Bait Erhard, MN	Tobacco
Playtime Sports Bar and Ballroom Perham, MN	Tobacco
Thumper Pond, Inc. Otertail, MN	Tobacco
Undermart, Inc. Underwood, MN	Tobacco

Payment Approvals

Motion by Froemming, second by Nelson, and unanimously carried to approve payment, in the amount of \$1,647.16, to the Otter Tail County Public Health Department for the 2006 Tobacco Compliance Checks.

Motion by Nelson, second by Erickson, and unanimously carried to approve payment, in the amount of \$15,887.65, to Wenck Associates, Inc. for services for the Blue Heron Bay Development EIS as described in Invoice Number 603677 dated October 31, 2006.

Motion by Mosher, second by Froemming, and unanimously carried to approve payment of the following drainage system expenditures:

Richard Carlund	Drainage System No. 29	\$150.00
	Drainage System No. 41	<u>\$350.00</u>
Total		\$500.00
Bruce Hanstad	Drainage System No. 21	\$400.00
	Drainage System No. 43	<u>\$250.00</u>
Total		\$650.00

Board of Adjustment

Motion by Erickson, second by Nelson, and unanimously carried to appoint Carl Zick, 25850 Lida Shores Loop, Pelican Rapids, MN 56572, to the Otter Tail County Board of Adjustment for 2007.

**Payable 2007 Otter Tail County Gross and Net Property Tax Levy Resolution
Otter Tail County Resolution No. 2006 - 82**

The following resolution was offered by Commissioner Nelson, who moved for the adoption of Otter Tail County's payable 2007 Gross and Net Property Tax Levies:

WHEREAS, the Otter Tail County Board of Commissioner adopted a proposed levy on Tuesday, September 12, 2006 which met the requirement for exemption from the truth in taxation public hearing requirements, and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final payable 2007 Gross and Net Property Tax Levy no later than Wednesday, December 27, 2006, and the Otter Tail County Board of Commissioners is required to certify Otter Tail County's final payable 2007 Gross and Net Property Tax Levy to the County Auditor's office on or before Thursday, December 28, 2006.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby levies for the payable year 2007, upon the taxable net tax capacity of the property of Otter Tail County, the following amounts as detailed below:

	Gross Levy	CPA	Net Levy
General Revenue	13,571,987	(1,274,010)	12,297,977
Debt Service -			
Government Services Bldg Bonds	1,006,674	0	1,006,674
Veteran Nursing Home Bonds	126,400	0	126,400
Human Services -			
Social Services	5,643,630	(529,771)	5,113,859
Administration	1,395,723	(131,017)	1,264,706
Public Health	476,830	(44,760)	432,070
Court Services	490,744	(46,066)	444,678
Road and Bridge	1,558,650	(146,311)	1,412,339
Capital Improvement	1,890,069	(177,422)	1,712,647
Total County - Excluding Regional Library	26,160,707	(2,349,357)	23,811,350

Regional Library System	456,201	0	456,201
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Total County - Including Regional Library	26,616,908	(2,349,357)	24,267,551
Lake Improvement Districts -			
Pelican Group of Lakes	80,000	0	80,000
Pine Lakes	11,800	0	11,800
McDonald, Kerbs & Paul	29,990	0	29,990
South Turtle	28,000	0	28,000
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Total County – Including Lake Improvement Dists.	26,766,698	(2,349,357)	24,417,341
Special Taxing District Tax - Otter Tail County HRA	204,000	0	204,000
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Grand Total – Otter Tail County and Special	26,970,698	(2,349,357)	24,621,341
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NOW, THEREFORE, BE IT FUTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby certifies the above amount to the County Auditor's office as Otter Tail County Final Gross/Net Property Tax levies for the payable year 2007, and directs the County Auditor's office to spread these levies against the taxable net tax capacity of the property of Otter Tail County.

The resolution was seconded by Commissioner Block and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Sydney Nelson	X	
Everett P. Erickson	X	
Dennis Mosher	X	
Roger Froemming	X	
Bob Block	X	

Adopted at Fergus Falls, Minnesota this 19th day of December 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____ Roger Froemming, Board of Commissioners Chair
Larry Krohn, Clerk

**Payable 2007 Otter Tail County Housing and Redevelopment Special Taxing District
Gross and Net Property Tax Levy Resolution
Otter Tail County Resolution No. 2006 - 83**

The following resolution was offered by Commissioner Froemming, who moved for the authorization of the Otter Tail County Housing and Redevelopment Special Taxing District 2007 Gross and Net Property Tax Levy:

WHEREAS, the Otter Tail County Housing and Redevelopment Authority is a special taxing district under the provisions of Minnesota Statute Chapter 469, and

WHEREAS, the Otter Tail County Housing and Redevelopment Authority, had requested a Payable 2007 Gross and Net Property Tax Levy of \$204,000, and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 12, 2006, adopted the Otter Tail County Housing and Redevelopment Authority's request of \$204,000 as the proposed Gross/Net Property Tax Levy for Payable Year 2007, and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt the special taxing district's Payable 2006 Gross and Net Property Tax Levy no later than Wednesday, December 27, 2006, and to certify the special taxing district's final payable 2007 Gross and Net Property Tax Levy to the County Auditor's office on or before Thursday, December 28, 2006.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby authorizes/adopts, on behalf of the Otter Tail County Housing and Redevelopment Authority, a final Payable 2007 Gross and Net property tax levy of \$204,000 and hereby certifies the same to the County Auditor's office to be spread against the taxable property of the Otter Tail County Housing and Redevelopment Authority.

The resolution was seconded by Commissioner Mosher and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Sydney Nelson	X	
Everett P. Erickson	X	
Dennis Mosher	X	
Roger Froemming	X	
Bob Block	X	

Adopted at Fergus Falls, Minnesota this 19th day of December 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____ Roger Froemming, Board of Commissioners Chair
Larry Krohn, Clerk

CY2007 Per Diem

Motion by Mosher, second by Block, and unanimously carried to increase the Otter Tail County per diem to \$52.50 for 2007. This includes all committees except the Ditch Viewers.

2007 Salary Adjustment

Motion by Froemming, second by Nelson, and unanimously carried to approve a 3% cost of living adjustment for non-union employees effective January 1, 2007, and to increase the salary of county commissioners to \$28,371.00, also effective January 1, 2007.

Mileage Reimbursement

Motion by Nelson, second by Mosher, and unanimously carried to increase reimbursement of the Otter Tail County mileage rate to \$0.485 per mile, effective January 1, 2007, which is consistent with the IRS mileage rate. The motion further authorizes mileage rate to increase or decrease in the future based on the IRS rate.

Resolution Adopting the Calendar Year 2007 Budget
Otter Tail County Resolution No. 2006 - 84

The following resolution was offered by Commissioner Block, who moved for the adoption of the calendar year 2007 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund.

WHEREAS, the Otter Tail County Board of Commissioner adopted a proposed budget and proposed levy on Tuesday, September 12, 2006 which met the requirement for exemption from the truth in taxation public hearing requirements, and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final calendar year 2007 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund no later than Wednesday, December 27, 2006 and also recognizes the requirement to adopt the final calendar year 2007 budget after the adoption of the final payable 2007 Gross and Net Property Tax Levy.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners adopts the amount of \$61,357,767 as the County's calendar year 2007 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund, as summarized in Attachment A and as detailed in the budget documents filed with the County Auditor's office.

The above resolution was seconded by Commissioner Nelson and carried with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Sydney Nelson	X	
Everett P. Erickson	X	
Dennis Mosher	X	
Roger Froemming	X	
Bob Block	X	

Adopted at Fergus Falls, Minnesota this 19th day of December 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____ Roger Froemming, Board of Commissioners Chair
 Larry Krohn, Clerk

Planning Commission Recommendations

Preliminary Plat & Conditional Use Permit – “Kalpin Estates”/Velna Dittbenner et al:

Motion by Froemming, second by Mosher, and unanimously carried to approve the Preliminary Plat known as “Kalpin Estates” consisting of 5 single family residential lots and a Conditional Use Permit to upgrade the public road that services the plat with a condition as recommended by the Planning Commission. The property is described as Pt GL 2, (1.68 AC), Section 27 and Pt GL 9 (6.48 AC), Section 28, of Parkers Prairie Township; Lake Adley (56-31) GD.

Conditional Use Permit – Homeland Investment Co. #1:

Motion by Block, second by Erickson, and unanimously carried to approve a Conditional Use Permit to construct private driveways as revised including the condition that Whisper Lane (located in Phase 2) be withdrawn. The property is described as Pt Lot 6 & of SE1/4 SW1/4 S of river, Section 17 and NE1/4 NW1/4 & E 10 rd of SE1/4 NW1/4 and E1/2 NE1/4 ex trs & SW1/4 NE1/4 & GL 1 ex trs, Section 20 of Dunn Township; Fish Lake (56-768), GD.

Preliminary Plat – “Twin Island Estates”/Ted Bergeron:

Land & Resource Director, Bill Kalar, stated that the Planning Commission recommended denial of the Plat entitled “Twin Island Estates” for the reasons cited in the Planning Commission minutes dated December 13, 2006. Surveyor, Chris Heyer, represented the application and requested that the project be tabled referring to a potential misunderstanding at the Planning Commission meeting regarding the timing of the next meeting if the plat was tabled. Discussion took place regarding small vs. substantive changes in proposals and, at what point, does a request actually become a new request. Notice requirements were also discussed. Upon agreement by the applicant to waive the 60 day rule, a motion was offered by Block and seconded by Erickson, to table, until the April Planning Commission meeting, the Preliminary Plat entitled “Twin Island Estates” to provide an opportunity for appropriate changes. Chair Froemming called for a roll call vote as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Everett P. Erickson	X	
Sydney Nelson		X
Bob Block	X	
Dennis Mosher	X	
Roger Froemming	X	

Motion carried 4 – 1. The property is described as Pt BL 3 & 4 (47AC), Section 30 of Edna Township; 41316 Engstrom Beach Road.

Preliminary Plat & Cond Use Permit – “Dead Lake Properties”/Dead Lake Properties LLC:

Mr. Kalar stated that the Planning Commissioner recommended denial of the Preliminary Plat entitled “Dead Lake Properties”. Mr. Kalar provided copies of a letter received from the Beeson Law Office dated December 18, 2006, requesting that the County Board table this request and remand the matter back to the Planning Commission after the concerns cited at the Planning Commission meeting have been addressed. Motion by Froemming, second by Nelson, and unanimously carried to deny the Preliminary Plat entitled “Dead Lake Properties” consisting of 3 lots and a Conditional Use Permit to construct a road and cul-de-sac to service the plat for the reasons cited in the Planning Commission minutes of December 13, 2006, and because the lot line dispute may take some time to reach agreement. The property is described as Lot 9 (40.90 AC), Section 26 of Dead Lake Township; Dead Lake (56-383), NE.

Conditional Use Permit – James A. & Julie C. Espeland:

Motion by Froemming, second by Mosher, and unanimously carried to approve a Conditional Use Permit to install a new basement with conditions as recommended by the Planning Commission. The property is described as Pt GL 3 (.46 AC), Section 21 of Girard Township; West Battle Lake (56-239), GD.

Conditional Use Permit – James R. & Suzanne I. Kesler:

Motion by Mosher, second by Froemming, and unanimously carried to approve a Conditional Use Permit for some of the after-the-fact work as recommended by the Planning Commission and cited in the Planning Commission minutes of December 13, 2006, and to deny any alteration in the shore impact zone and to install appropriate erosion control in the disturbed areas, also as recommended by the Planning Commission. The property is described as Lot 4 Blk 1 Canterbury Sands, Section 28 of Everts Township; Silver Lake (56-302), RD.

Conditional Use Permit – Hobart Township/Gerald Courneya & Steven Courneya:

Motion by Nelson, second by Block, and unanimously carried to approve a Conditional Use Permit for the Hobart Township Scalp Trail Road Improvement Project as presented. The properties are described as a 16.92 acre tract in pt of GL 10 & pt of GL 11 & a 6.95 acre tract in pt of GL 10, Section 7 of Hobart Township; Scalp Lake (56-358), RD.

Conditional Use Permit – David Sherbrooke:

Motion by Erickson, second by Block, and unanimously carried to approve a Conditional Use Permit to construct a driveway as presented. The property is described as Lots 7 & 8 Blyberg's Point First Addition, Section 17 of Dunn Township; Fish Lake (56-768), GD.

Conditional Use Permit – Ernest & Judith Adamec:

Motion by Erickson, second by Mosher, and unanimously carried to approve a Conditional Use Permit to operate a greenhouse business with conditions as recommended by the Planning Commission. The property is described as Lots 4 & 5, Section 26 of Aurdal Township; Moen Lake (56-679), NE.

Palms of Lida First Addition

Developer, Bruce Qvammen, addressed the Board regarding the plat entitled “Palms of Lida First Addition” and requested the location of the common boat dock be moved to Lot 3 of the original plat. Mr. Qvammen stated that he has an opportunity to buy back this lot and this is a

better location for the common dock system (marina) and swimming beach, which has already been approved. Assuming the water depth is proper, a motion was offered by Erickson, seconded by Block, and unanimously carried to approve moving the common areas as described by the Developer from Lot 1, Block 2, which is quite elevated to a better location, Lot 3, Block 1 on the Preliminary Plat entitled "Palms of Lida First Addition". Discussion took place regarding the conservation easement and where it is recorded. Commissioners suggested checking with the Soil & Water Conservation Districts.

Filing Extension for Beaver Dam Shores

Motion by Block, second by Nelson, and unanimously carried to authorize an extension, until February 28, 2007 as requested, for filing the Final Plat entitled "Beaver Dam Shores"; section 7 of Dead Lake Township; Star Lake

Final Plats

Motion by Mosher, second by Erickson, and unanimously carried to approve the Final Plat of "J & V's Hidden Acres", Sandy Haven Development, a replat of Lot 18 and a plat of parts of vacated Stalker Lane, GL 1, Section 29, 32, & 33, Township 132N, Range 41W, Tordenskjold Township; Stalker Lake.

Motion by Froemming, second by Block, and unanimously carried to approve the Final Plat of "Pleasant Grove Second Addition", a backlot for non-residential use in Section 32 of Amor Township; Otter Tail Lake (56-242).

2007 Natural Resources Block Grant

Motion by Froemming, second by Block, and unanimously carried to approve the State of Minnesota BWSR 2007 Natural Resources Block Grant Agreement between BWSR and the County of Otter Tail for the period of July 1, 2006, to June 30, 2008, subject to the approval of the County Attorney. Further, the motion approved the distribution of the Natural Resource Block Grant as presented by the Land & Resource Director.

Recess & Reconvene

At 12:25 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 1:16 p.m.

Blue Heron Bay Conditional Use Permit

At 1:16 p.m., Chairman Froemming opened discussion regarding the Blue Heron Bay Conditional Use Permit. Mr. Kalar stated that the motion made last week authorized 94 dwelling units on-site and 87 boat slips for the BHB project. He referred to a handout entitled "Otter Tail County Board of Commissioners Record of Decision Regarding Granting Conditional Use Permit for Blue Heron Bay Project" dated December 19, 2006. County Attorney, David Hauser, reviewed the document and highlighted several changes.

Motion by Nelson, second by Erickson, to adopt the document entitled "Otter Tail County Board of Commissioners Record of Decision Regarding Granting Conditional Use Permit for Blue Heron Bay Project" dated December 19, 2006, as amended.

Several individuals requested an opportunity to address the Board:

Steve Langlie, Dead Lake Town Board, spoke in regards to the road(s) that will be servicing the plat. He was referred to the Land & Resource office for a potential grade & fill permit.

DLA Representative, Mark Steuart, of Richville, MN, presented a document entitled "Position in Regard to Blue Heron Bay Development" dated December 19, 2006, and reviewed a proposed motion and additional conditions.

DLA Representative, Don Fondrick, - spoke against the density allowed on BHB and in favor of a moratorium and districting.

Dead Lake Resort Owner, Jim Hatlevig – asked questions regarding proposal to vacate existing township road easement.

Hearing no further comment, Chairman Froemming, called for a roll call vote on the motion:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Roger Froemming	X	
Dennis Mosher	X	
Bob Block	X	
Sydney Nelson	X	
Everett P. Erickson	X	

Motion carried unanimously.

Recess & Reconvene

At 2:05 p.m., Chairman Froemming declared the Otter Tail County Board of Commissioners' meeting recessed for a five-minute break.

Parceling Agreement

Motion by Nelson, second by Block, and carried with Mosher abstaining, to approve an agreement between the County of Otter Tail and Michael Eull for City Parceling work at a rate of \$5.00 to \$6.00 per parcel.

Resolution of Intent to Enter into a Memorandum of Understanding Between Becker, Clay, Douglas, Grant, Otter Tail, Pope, Stevens Todd, Traverse, Wadena, and Wilkin Counties of Minnesota Otter Tail County Resolution No. 2006 - 84

Commissioner Block offered the following and moved its adoption:

WHEREAS, the Otter Tail County Board of Commissioners is desirous to establish a method by which to participate jointly in a cooperative effort to evaluate the potential for a regional treatment and correctional center; and

WHEREAS, the County Board is supportive of the establishment of the Treatment and Correctional Steering Committee (TCSC) to consider the merits of a regional treatment and correctional center and to develop the pre-design and operational programming of the Center; and

WHEREAS, the County Board shall make the appropriate appointments for the primary and alternate voting representatives on the TCSC at their next regularly scheduled Board of Commissioners meeting; and

WHEREAS, the County Board agrees to pay the sum of \$12,926.00 in support of the pro-rata cost sharing basis to enter into the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Commissioners is agreeable to the terms and conditions set forth in the West Central Treatment and Correctional Center Memorandum of Understanding.

Commissioner Froemming seconded the motion and upon being put to a vote, the above resolution was adopted as follows:

Yes:	<u>5</u>
No:	<u>0</u>
Absent:	<u>0</u>

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____ Roger Froemming, Board of Commissioners Chair
Larry Krohn, Clerk

Correspondence with City of Fergus Falls

County Coordinator, Larry Krohn, requested approval to send a letter to the City of Fergus Falls summarizing the position of the Otter Tail County Board concerning the rental of law enforcement space and dispatch services. After review of the letter, a motion was offered by Mosher, seconded by Froemming, and unanimously carried to authorize the Coordinator to send the letter to the City of Fergus Falls as presented.

Adjournment

At 2:26 p.m., Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, December 26, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____ Roger Froemming , Board of Commissioners Chair
Larry Krohn, Clerk

Attachment A

	GENERAL FUND	ROAD & BRIDGE FUND	HUMAN SERVICES FUND	CAPITAL IMPROVEMENT FUND	REGIONAL LIBRARY FUND	DEBT SERVICE FUND	2007	2006
REVENUES								
TOTAL GROSS TAX LEVY	13,925,777	1,558,650	8,006,927	1,890,069	456,201	1,133,074	26,970,698	25,698,305
TAXES (OTHER)	287,000	0	0	3,000	0	0	290,000	264,500
SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	0
LICENSES & PERMITS	425,400	0	0	0	0	0	425,400	365,900
INTERGOVERNMENTAL - FEDERAL	31,500	1,120,000	5,081,358	0	0	0	6,232,858	6,993,779
STATE	1,268,472	12,676,000	4,621,191	4,200	0	0	18,569,863	17,775,812
CHARGES FOR SERVICE	1,366,750	731,000	883,149	0	0	0	2,970,899	2,841,360
FINES AND FORFEITS	1,500	0	0	0	0	0	1,500	0
INTEREST ON INVESTMENTS	750,000	0	0	75,000	0	0	825,000	546,000
MISCELLANEOUS	1,628,000	748,300	856,000	50,000	0	0	3,282,300	3,470,109
TOTAL OTHER REVENUES	5,748,622	15,275,300	11,441,598	132,200	0	0	32,597,820	32,257,460
OTHER SOURCES								
BUDGETED USE OF AVAILABLE FUNDS	0	243,740	0	730,420	0	0	974,160	1,658,895
TRANSFER IN GENERAL FUND	0	0	0	167,441	0	0	167,441	70,000
TOTAL OTHER SOURCES	0	243,740	0	897,861	0	0	1,141,601	1,728,895
TOTAL REVENUES AND OTHER SOURCES	19,674,399	17,077,690	19,448,625	2,920,130	456,201	1,133,074	60,710,119	59,684,660
AMOUNT NEEDED TO BALANCE	0	0	0	0	0	0	0	0

12/15/2006

Budget Worksheets 2007

Attachment A

	COUNTY DITCH FUND	LAW LIBRARY FUND	ATTORNEY CRIMINAL FORFEITURE	SHERIFF'S CRIMINAL FORFEITURE	POST EMPLOYMENT OBLIGATION	SCDP	2007		2006		TOTAL	TOTAL
							BUDGET	BUDGET	BUDGET	BUDGET	2007 BUDGET	2006 BUDGET
REVENUES												
TOTAL GROSS TAX LEVY	0	0	0	0	0	0	0	0	0	0	26,970,698	26,698,305
TAXES (OTHER)	0	0	0	0	0	0	0	0	0	0	290,000	264,500
SPECIAL ASSESSMENTS	59,648	0	0	0	0	0	59,648	0	0	0	129,000	129,000
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0	0	425,400	365,500
INTERGOVERNMENTAL -												
FEDERAL	0	0	0	0	0	175,000	175,000	0	0	0	300,000	7,293,779
STATE	0	0	0	0	0	0	0	0	0	0	18,569,863	17,775,812
CHARGES FOR SERVICE	0	61,000	0	0	0	0	61,000	0	0	0	3,031,889	2,893,360
FINES AND FORFEITS	0	0	5,000	25,000	0	0	30,000	10,000	0	0	31,500	10,000
INTEREST ON INVESTMENTS	0	0	0	0	0	0	0	0	0	0	825,000	546,000
MISCELLANEOUS	0	0	0	0	0	0	0	0	0	0	3,282,300	3,470,109
TOTAL OTHER REVENUES	59,648	61,000	5,000	25,000	0	175,000	325,648	491,000	0	0	32,923,468	32,748,460
OTHER SOURCES												
BUDGETED USE OF AVAILABLE FUNDS	0	0	0	0	88,457	0	88,457	871,474	1,062,617	1,062,617	2,530,369	
TRANSFER IN												
GENERAL FUND	0	0	0	0	11,543	0	11,543	0	0	0	178,984	70,000
TOTAL OTHER SOURCES	0	0	0	0	100,000	0	100,000	871,474	1,241,601	1,241,601	2,600,369	
TOTAL REVENUES AND OTHER SOURCES	59,648	61,000	5,000	25,000	100,000	175,000	425,648	1,362,474	61,135,767	61,135,767	61,047,134	
AMOUNT NEEDED TO BALANCE	0	0	0	0	0	0	0	0	0	0	0	0

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Budget Worksheets 2007

Attachment A

EXPENDITURES	GENERAL FUND						2007 BUDGET		2006 BUDGET	
	GENERAL FUND	ROAD & BRIDGE FUND	HUMAN SERVICES FUND	CAPITAL IMPROVEMENT FUND	REGIONAL LIBRARY FUND	DEBT SERVICE FUND				
GENERAL GOVERNMENT	8,604,866	0	0	742,263	0	0	9,347,129	9,738,881		
PUBLIC SAFETY	8,094,526	0	792,125	433,460	0	0	9,322,111	9,145,983		
HIGHWAYS	0	17,077,690	0	1,020,000	0	0	18,097,690	18,870,600		
HEALTH & SANITATION	0	0	2,052,001	0	0	0	2,052,001	1,781,451		
HUMAN SERVICES (Inc Maint. And Soc Serv.	0	0	16,604,499	68,000	0	0	16,672,499	15,954,759		
CULTURE & RECREATION	123,229	0	0	26,500	0	0	605,930	561,366		
CONSERVATION OF NATURAL RESOURCES	656,633	0	0	12,000	0	0	668,633	624,622		
ECONOMIC DEVELOPMENT & ASSISTANCE	229,000	0	0	0	0	0	225,000	220,212		
UNALLOCATED	1,335,615	0	0	0	0	0	1,335,615	1,581,793		
DEBT SERVICE -	0	0	0	0	0	650,000	650,000	625,000		
PRINCIPAL	0	0	0	0	0	429,068	429,068	455,891		
INTEREST & FISCAL FEES	0	0	0	0	0	1,079,068	1,079,068	59,560,598		
TOTAL	19,039,869	17,077,690	19,448,625	2,304,223	456,201	1,079,068	59,405,676	59,560,598		
OTHER USES										
TRANSFER OUT -										
CAPITAL IMPROVEMENT FUND	167,441	0	0	0	0	0	167,441	70,000		
POST EMPLOYMENT OBLIGATION FUND	11,543	0	0	0	0	0	11,543	0		
FUND BALANCE INCREASE	455,546	0	0	448,466	0	0	904,012	0		
RESERVED FOR ENHANCED 911	0	0	0	167,441	0	0	167,441	0		
DESIGNATED FOR DEBT SERVICE	0	0	0	0	0	6,070	6,070	6,422		
VETERAN'S BONDS	0	0	0	0	0	47,936	47,936	47,690		
GOVERNMENT SERVICES BLDG	634,530	0	0	615,507	0	54,006	1,304,443	124,102		
TOTAL OTHER USES	19,674,389	17,077,690	19,448,625	2,920,130	456,201	1,133,074	60,710,119	59,694,690		

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Budget Worksheets 2007

Attachment A

	COUNTY DITCH FUND	LAW LIBRARY FUND	ATTORNEY CRIMINAL FORFEITURE	SHERIFFS CRIMINAL FORFEITURE	POST EMPLOYMENT OBLIGATION	SCDP	BUDGET		TOTAL	
							2007	2006	2007	2006
EXPENDITURES										
GENERAL GOVERNMENT	0	54,500	2,500	0	41,900	0	98,900	391,151	9,446,029	10,130,032
PUBLIC SAFETY	0	0	0	15,000	16,100	0	31,100	187,279	9,353,211	9,333,262
HIGHWAYS	0	0	0	0	11,200	0	11,200	116,458	18,108,890	18,987,058
HEALTH & SANITATION	0	0	0	0	7,100	0	7,100	54,991	2,059,101	1,836,442
HUMAN SERVICES (inc Maint. And Soc Serv.	0	0	0	0	22,200	0	22,200	166,818	16,694,699	16,121,577
CULTURE & RECREATION	0	0	0	0	0	0	0	0	605,930	561,366
CONSERVATION OF NATURAL RESOURCES	51,150	0	0	0	1,500	0	52,650	145,777	721,283	770,399
ECONOMIC DEVELOPMENT & ASSISTANCE	0	0	0	0	0	0	175,000	300,000	400,000	520,212
UNALLOCATED	0	0	0	0	0	0	0	0	1,335,615	1,581,793
DEBT SERVICE -										
PRINCIPAL	0	0	0	0	0	0	0	0	650,000	625,000
INTEREST & FISCAL FEES	51,150	54,500	2,500	15,000	100,000	0	398,150	1,362,474	59,803,826	60,923,032
OTHER USES										
TRANSFER OUT -										
CAPITAL IMPROVEMENT FUND	0	0	0	0	0	0	0	0	167,441	70,000
POST EMPLOYMENT OBLIGATION FUND	0	0	0	0	0	0	0	0	11,543	0
FUND BALANCE INCREASE	8,498	6,500	2,500	10,000	0	0	27,498	0	931,510	0
RESERVED FOR ENHANCED 911	0	0	0	0	0	0	0	0	167,441	0
DESIGNATED FOR DEBT SERVICE	0	0	0	0	0	0	0	0	6,070	6,422
VETERANS BONDS	0	0	0	0	0	0	0	0	47,936	47,680
GOVERNMENT SERVICES BLDG	8,498	6,500	2,500	10,000	0	0	27,498	0	1,331,941	124,102
TOTAL OTHER USES	8,498	6,500	2,500	10,000	0	0	27,498	0	1,331,941	124,102
TOTAL EXPENDITURES AND OTHER USES	59,648	61,000	5,000	25,000	100,000	175,000	425,648	1,362,474	61,135,767	61,047,134

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Budget Worksheets 2007

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OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 12/19/2006 FOR PAYMENT 12/19/2006

VENDOR NAME	AMOUNT
A-1 LOCK & KEY LLC	227.95
A'VIANDS LLC	5,657.13
ACCESS TELEVISION	70.00
AMAZON ENVIRONMENTAL INC	6,864.00
AMERICINN FERGUS FALLS	258.44
ARK & SPARK	85.28
BARBER RAZOR BLADE CO	122.50
BATTLE LAKE MOTOR PATROL ASSN	37.50
BCA TRAINING & DEVELOPMENT	50.00
BERTS TRUCK EQUIPMENT OF MHD I	3,736.88
BEXAR CO FORENSIC SCIENCE CENT	35.00
BEYER BODY SHOP INC	150.00
BLESI-EVANS COMPANY	114.65
ARDELL BOLLES	19.58
RIAN BOSSE	93.75
BRANDBORG LAW OFFICE	285.00
HEATHER BRANDBORG	110.33
BRANDON COMMUNICATIONS INC	663.72
KAREN CANNELL	14.93
GORDON CLINE	294.48
CO OP SERVICES INC	2,728.95
DACOTAH PAPER COMPANY	478.00
DAKOTA PRINTER REPAIR LLC	20.00
DEX MEDIA EAST	19.95
ECONO SALES AND SERVICE	34.35
ENVIROTECH SERVICES INC	10,100.20
EVERGREEN EQUIPMENT INC	103.99
FARGO FREIGHTLINER	135.41
FARMERS CO OP OIL ASSN	1,230.20
FARNAM TIRE CENTER	25.00
FARNAM'S GENUINE PARTS INC	13.11
FERGUS FALLS MEDICAL GROUP	475.25
FERGUS FALLS NEWSPAPERS INC	740.03
FERGUS INTERNATIONAL INC	5,581.00
FIRST LAB	39.00
FNMC LLC	11.00
FOTH & VAN DYKE	15,491.08
G & K SERVICES	1,413.35
GALL'S INC	159.28
GE CAPITAL (CA)	372.74
GODFATHERS EXTERMINATING INC	321.08
GOPHER STATE ONE CALL	23.20
GR GRAPHICS INC ST LOUIS	510.74
GRAHAM TIRE ABERDEEN	220.66
CHRISTINE GREENE	59.00
HALL TRUCK CENTER INC	793.87
HEISLERS COUNTRY OIL	725.61
HELP SYSTEMS IL INC	250.00
HENNING AUTO PARTS INC	351.36

12/19/2006 OTTER TAIL COUNTY AUDITOR IFD66
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WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 12/19/2006 FOR PAYMENT 12/19/2006

VENDOR NAME	AMOUNT
HENNING HARDWARE	169.45
RANDY HOFFMAN	119.99
SHELDON HOLM	67.73
SANDY HOLO	68.50
HOWIE'S CLOTHING	89.05
INNOVATIVE OFFICE SOLUTIONS	12.43
INSIGHT PUBLIC SECTOR	1,735.93
INTERSTATE ENGINEERING INC	2,520.50
INTERSTATE INC	689.11
JK SPORTS	26.99
KEEPRS INC CY'S UNIFORMS	344.68
KELLY SERVICES INC	3,165.10
JEFFREY KERR	18.08
KNUTSON ELECTRIC REBUILDING	264.83
SCOTT KOENNICKE	69.35
L & L SERVICE	40.00
LAKEWAY MARKET LLC	1,467.02
LARRY OTT INC TRUCK SERVICE	200.00
LOCATORS & SUPPLIES INC	179.95
THE LOUIS BERGER GROUP INC	389.06
M-R SIGN COMPANY INC.	226.63
MARK'S ELECTRIC	913.77
MERITCARE MEDICAL GROUP	1,809.37
MINN KOTA COMMUNICATIONS INC	87.86
MINNKOTA	29.00
MN CO ATTORNEYS ASSOCIATION	27.16
MN DEPT OF AGRICULTURE	10.00
MOORE MEDICAL LLC	147.60
MSCTC FERGUS FALLS	10,000.00
NANIK'S ELECTRIC	3,050.70
NELSON INTERNATIONAL	575.32
JOYCE NERDAHL	128.00
NORTHWEST DIVERS	553.00
OTTER TAIL CO EMPLOYEES COMMIT	37.00
OTTER TAIL CO PUBLIC HEALTH	227.41
PARK REGION CO OP	1,871.31
PENROSE OIL COMPANY	945.87
PEPSIAMERICAS	389.30
PERHAM CO OP CREAMERY	2,219.71
PERHAM STEEL & WELDING	305.92
PETE'S AMOCO	214.99
CHERYL PETERSEN	59.98
PHILLIPE LAW OFFICE	77.80
PRO AG FARMERS CO OP	890.11
QUICK'S NAPA AUTO PARTS	157.93
R & R READY MIX INC	5,047.14
RAPID CHEK INC	1,069.82
RAY'S OIL COMPANY	619.49
REVIEW ENTERPRISES INC	260.71

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OTTER TAIL COUNTY AUDITOR
 PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
 WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 12/19/2006 FOR PAYMENT 12/19/2006

VENDOR NAME	AMOUNT
RICK LEITCH BACKHOE SRVC & PJ	1,699.00
ROYAL TIRE INC	1,471.49
ESTON SCHWECKE	534.90
SE SERVICE AND CONSULTING	17,000.00
SERVICE FOOD SUPER VALU	27.40
SIGELMAN STEEL & RECYCLING INC	54.32
SIGNWORKS	79.88
SIMPLEXGRINNELL LP	1,486.80
KIRK SJOLIE	15.44
ST MARY'S REGIONAL HEALTH CENT	36.50
STEINS INC	644.62
STEVE'S SANITATION INC	1,108.28
TOOL CRIB OF THE NORTH	181.00
TRI STAR RECYCLING	1,704.60
SUSAN ULSCHMID	67.17
ULTIMATE OFFICE	165.56
UNIFORMS UNLIMITED	75.42
UNIVERSITY OF MN PRINTING SERV	412.34
VARITECH INDUSTRIES	1,078.78
VICTOR LUNDEEN COMPANY	58.31
VIKING COCA-COLA	369.75
VOSS LIGHTING	131.85
WALLWORK TRUCK CENTER	1,053.32
RANDY WASVICK	1,366.00
WELDING SUPPLIES & FIRE EQUIPM	5.27
WEST CENTRAL JAIL ADMIN ASSOC	1,235.00
WEST PAYMENT CENTER	506.15
ZIEGLER INC	376.56
5TH DISTRICT JAIL ADMN ASSN	1,210.00
**** FINAL TOTAL.....	\$139,064.89 ****