

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, November 21, 2006
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, November 21, 2006, at 9:32 a.m., at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, and Bob Block present.

Approval of Agenda

Motion by Mosher, second by Block, and unanimously carried to approve the County Board agenda of November 21, 2006, with the following additions:

10:35 a.m. – Public Health Contract Approval

10:45 a.m. – Personnel Committee Meeting

Wetland Appeal Information

Bill from Everts Township

Approval of Minutes

Motion by Nelson, second by Block, and unanimously carried to approve the County Board minutes of November 14, 2006, as presented.

Approval to Pay Bills

Motion by Block, second by Mosher, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Bioscience Tax Free Zone Designation

City of Fergus Falls Economic Development Committee Chair, Don Westra, requested approval of a resolution in support of a BioScience Zone in the City of Fergus Falls. He stated that there are currently 66 acres to be designated for this zone and this is the application process to be included in the program.

**Otter Tail County Commissioners Bioscience Zone
Resolution to Participate and Designate Property for Tax Free Zone Designation
Otter Tail County Resolution No. 2006 – 80**

Commissioner Mosher offered the following and moved its adoption:

WHEREAS, the Otter Tail County Board of Commissioners has a desire to promote development of bioscience and health related industries within the county boundaries, and

WHEREAS, the State of Minnesota through the Minnesota Department of Employment and Economic Development has created the Bioscience Zones to promote biotechnology and health sciences industries, and

WHEREAS, Otter Tail County desires to participate in a regional application, administered and drafted by the City of Fergus Falls and West Central Initiative, and

WHEREAS, the Otter Tail County Board of Commissioners has reviewed the Bioscience Zone requirements and agrees to provide the applicable tax exemptions within the designated bioscience subzones, and

BE IT RESOLVED, the Otter Tail County Board of Commissioners upon careful consideration and review hereby approve the following specified properties to be included in a regional application for a Bioscience Zone through the City of Fergus Falls and the West Central Initiative Fund.

Owner/Developer	Parcel Number	Acreage
Fergus Falls:		
Lake Region Hospital Corp.	71004990148000	.1291
	71001990157000	1.1703
	71001990176900	1.0165
	71001990183000	1.1499
	71001990454000	.5353
	71001990890000	1.4997
	71001990363000	.0326
	71004990148001	.1291
Lake Region Healthcare Corp.	71004990146000	.1722
	71001990174000	.1489
	71004990432000	.6561
	71001990455000	1.5453
	71004990149000	.2583
	71001990175000	.2127
	71001990173000	.1630
	71001990354000	.0556
Otter Tail Power Company	71002500122903	
Total of 66.08 Acres	71002500126000	
	71002500127901	
	71002500139000	
	71002500139002	
	71002500139004	
	71002990610003	

BE IT FURTHER RESOLVED, the Otter Tail County Board of Commissioners encourages the Minnesota Department of Employment and Economic Development to approve the Bioscience Zone Application being submitted by the City of Fergus Falls and West Central Initiative Fund.

Commissioner Nelson seconded the motion and upon being put to a vote, the above resolution was adopted as follows:

Yes: 4
 No: 0
 Absent: 0

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Green Acres Discussion

Assessor, Bob Moe, presented a Green Acres Property Tax Fact Sheet printed from the Minnesota Department of Revenue website which explains Green Acres to the public. Mr. Moe pointed out that the DOR requires assessors to value property at its estimated market value. Market value reflects the greatest potential use of the land, known as the "highest and best use". Urban sprawl and proximity to a lake causes land to increase in valuation. Agricultural property; however, can be given a deferment under the Green Acres law to pay the agricultural value of the land rather than the market value. Mr. Moe provided an example of how Green Acres is intended to work. Discussion took place regarding the process when a property under Green Acres is sold, criteria determining when Green Acres should be considered, and varying real estate taxes from county to county.

Motion by Mosher, second by Block, and unanimously carried to authorize the County Assessor to proceed with outsourcing the printing and mailing of the assessment notices at a cost of \$0.37 per notice, which is approximately \$20,000.00 annually.

Computerized Fire Arms Training System (FATS)

Sheriff, Brian Schlueter, explained that a FATS is the equivalent of a flight simulator for law enforcement and military combat situations. He stated that use of force is a large issue and this system encompasses everything from a verbal request on up to deadly force. It incorporates the judgment part of these decisions. It is a scenario based interactive simulator. The simulator is portable and would be accessible at the State Colleges in Fergus Falls or Moorhead at all times. Motion by Nelson, second by Block, and unanimously carried to authorize the Otter Tail County Sheriff to enter into an agreement with the MSCTC, Fergus Falls PD, Clay County Sheriff's Department, and Moorhead PD to purchase a Computerized FATS as presented with Otter Tail County's cost of \$10,000.00 to be paid from existing Forfeiture Funds and Gun Permit Funds.

Certificate of Real Estate Value

Motion by Froemming, second by Block, and unanimously carried to approve payment from the Otter Tail County Compliance Fund (Account No. 01-2752) to the Commissioner of Revenue, in the amount of \$7,500.00, for Otter Tail County's contribution to the development of the eCRV System.

Application for Exempt Permit

Motion by Froemming, second by Mosher, and unanimously carried to approve with no waiting period, the LG220 Application for Exempt Permit as submitted by the Pelican Rapids Jaycees for an event scheduled for November 24, 2006 at The Club located at the junction of Highway 59 and County Road 4.

Payment Approval

Motion by Nelson, second by Mosher, and unanimously carried to approve payment from Account 14-063.6687 to Election Systems and Software, in the amount of \$56,260.97, for the remaining 10% balance due on the 2006 election equipment purchase (ES&S Model 100's and ES&S AutoMARKS).

GSC Office Hours

Motion by Nelson, second by Froemming, and unanimously carried to require all departments in the Government Services Center to be open to the public at 8:00 a.m. effective January 1, 2007.

Property Valuation Concern

David Johnson, appearing on behalf of his son, Douglas Johnson, presented a photo with a red x indicating water on the bottom edge of the property. He stated that this will be considered additional lake shore frontage and will cause an increase in market value. Mr. Johnson indicated that the yellow line on the map is quite low in areas and he stated that there isn't a way to get to the area considered for lake shore frontage valuation. He also stated that the water sometimes does not touch his son's property depending on water levels and whether or not the tile in that area is working properly. Assessor, Bob Moe, explained that any body of water that has a DNR number assigned to it creates a reclassification. He stated that it doesn't matter if a road can be built to the area or not; however, if this is a family farm, the owner could apply for Green Acres. The valuations being completed at this time are subject to appeal. The Board requested that Mr. Johnson and the Assessor look at this specific situation in more detail.

Final Plat – Swanson Acres

Motion by Nelson, second by Block, and unanimously carried to approve the Final Plat known as Swanson Acres, GL 2 of Section 25, Gorman Township, Little Pine Lake.

Safe Communities Coalition Grant

Motion by Block, second by Nelson, and unanimously carried to authorize the Board Chairman and the Public Health Director to sign the Safe Communities Grant Agreement between the Minnesota Commissioner of Public Safety and the County of Otter Tail as presented by the Public Health Director. The grant, in the amount of \$20,500.00, will be used to decrease traffic accidents through education related to alcohol impaired driving, seat belt use, and safe driving.

Recess & Reconvene

At 11:10 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a Personnel Committee meeting and lunch break. The meeting was reconvened at 1:00 p.m.

Exit Audit Conference

State Auditor, Bob Johnson, presented the CY2005 Otter Tail County Financial Audit. He stated that a full County Board Exit Conference is a required communication. The State Audit was completed and the County's Financial Statements were deemed materially correct. Mr. Johnson reviewed Fund Balances which were within accepted averages based on required auditing standards.

Bill from Everts Township

County Attorney, David Hauser, provided copies of a bill received from Everts Township for upgrading a Township road near South and North Turtle Lakes. Mr. Hauser will research the facts of the issue and return to the Board with additional information.

Wetland Appeal

Mr. Hauser stated that on December 5, 2006, the County Board is holding a special meeting to hear a Wetland Appeal. He provided the Minnesota Wetland Conservation Act Sequencing Findings of Fact information to be followed for a local government appeal.

RESOLUTION OF SUPPORT FROM SPONSORING AGENCY
Otter Tail County Resolution No. 2006 - 81

Commissioner Mosher offered the following and moved its adoption:

BE IT RESOLVED: that Otter Tail County act as sponsor for a "Transportation Enhancements" project identified as **County Highway No. 1 Trail** and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED THAT: Richard K. West, County Engineer, is hereby authorized to act as agent on behalf of this applicant.

Commissioner Block seconded the motion and upon being put to a vote, the above resolution was unanimously adopted:

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming , Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Adjournment

At 2:16 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, November 28, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming , Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

11/21/2006 11:59:57 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 11/21/2006 FOR PAYMENT 11/21/2006

VENDOR NAME	AMOUNT
A-1 LOCK & KEY LLC	5.86
A'VIANDS LLC	6,378.77
MARLYS ADAMS	98.97
AGGREGATE INDUSTRIES INC	50,353.07
AMERICAN INSTITUTIONAL SUPPLY	69.26
AMERICAN LEGAL PUBLICATIONS	59.85
APACHE GROUP OF MINNESOTA	315.52
BRIAN ARMSTRONG	111.81
ART N SIGN INC	421.40
BALLARD SANITATION INC	87.80
BEN FRANKLIN	4.88
TERRY BENNETT	109.70
BEYER BODY SHOP INC	329.42
HEATHER BRANDBORG	149.52
STEVE BRANDNER	9.00
BRANDON COMMUNICATIONS INC	2,520.00
SANDRA BROWN	67.90
CARGILL INC	9,428.81
CARQUEST AUTO PARTS	30.23
CATCO PARTS AND SERVICE	313.03
CITICORP VENDOR FINANCE INC	379.72
CO OP SERVICES INC	2,124.20
COOPERS TECHNOLOGY GROUP	45.17
CREATIVE FORMS & CONCEPTS INC	429.27
DACOTAH PAPER COMPANY	592.20
DAKOTA FLUID POWER INC	59.27
DAKOTA PRINTER REPAIR LLC	20.00
DAVID ROMANN HAULING & LANDSCP	1,200.64
DELZER CONSTRUCTION INC	449.23
DENZEL'S REGION WASTE INC	2,515.66
DEX MEDIA EAST	19.95
DITCH WITCH OF MINNESOTA INC	104.22
ELECTRIC MOTOR SERVICE	65.30
FARNAM'S GENUINE PARTS INC	266.20
FERGUS ELECTRIC	966.45
FERGUS FALLS POLICE DEPT	274.13
FERGUS TIRE CENTER	15.00
FINANCE AND COMMERCE	255.00
FLEET SUPPLY	12.33
THE FORUM	79.89
FOTH & VAN DYKE	10,091.10
GALL'S INC	103.10
GE CAPITAL (CA)	372.74
GENERAL PARTS & SUPPLY CO	107.50
GODFATHERS EXTERMINATING INC	321.08
GOODIN COMPANY	111.94
GOPHER STATE ONE CALL	29.00
GR GRAPHICS INC ST LOUIS	1,479.65
GRAINGER INC	121.55

11/21/2006 11:59:57 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 11/21/2006 FOR PAYMENT 11/21/2006

VENDOR NAME	AMOUNT
PATRICK GRIFFIN	121.60
HENNING LUMBER INC	130.42
HEYER LAND SURVEYING AND ENGIN	2,515.00
HIGH PLAINS TECHNOLOGY	7,220.71
SANDY HOLO	64.94
IMAGE TECH SERVICES	38.11
INFORMATION SYSTEMS CORP	143.62
INSIGHT PUBLIC SECTOR	905.26
JK SPORTS	277.19
JOHN BUSHMAN EXCAVATING	6,300.00
GARY JOHNSON	34.99
KELLY SERVICES INC	1,545.40
L & L SERVICE	48.00
LAKE REGION ELECTRIC CO OP	20,174.24
LAKE REGION HEALTHCARE CORP	2,452.16
LAKE SUPERIOR COLLEGE	450.00
LAKELAND MENTAL HEALTH CENTER	1,188.00
LAKES AREA PEST CONTROL LLC	79.88
M-R SIGN COMPANY INC.	752.88
MAIN STREET GAS & GOODS	583.62
MARK SAND & GRAVEL CO	95,220.02
MCCC MI 33	3,266.74
MCCOLLOUGH WELDING	148.63
MINNKOTA	54.00
MN CO INSURANCE TRUST	133.00
MN MOTOR COMPANY	7,950.96
NACVSO	120.00
NAPA OF PERHAM	3.77
NELSON BROS PRINTING	35.81
NELSON INTERNATIONAL	20.40
NEWMAN TRAFFIC SIGNS	131.60
OLSEN CHAIN & CABLE INC	443.06
OLSON OIL CO INC	103.26
OTTER TAIL CO TREASURER	303.92
OTTERTAIL TRUCKING INC	5,202.00
PAMIDA PHARMACY	5,624.12
PARK REGION CO OP	1,957.52
PELICAN RAPIDS PRESS	58.00
PEMBERTON SORLIE RUFER KERSHNE	1,590.70
PREMIUM WATERS INC	29.13
PROSWEEP INC	150.00
PUBLIC SAFETY CENTER INC	428.22
RADISSON SUITE HOTEL ST CLOUD	199.38
RAY'S OIL COMPANY	323.77
THE RENTAL STORE	12.00
ROAD EQUIPMENT PARTS CENTER	330.68
SERVICE FOOD SUPER VALU	36.22
SHERWIN WILLIAMS	38.87
STEINS INC	2,091.71

11/21/2006 OTTER TAIL COUNTY AUDITOR IFD66
11:59:57 PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 11/21/2006 FOR PAYMENT 11/21/2006

VENDOR NAME	AMOUNT
STERLING SOLUTIONS INC	900.00
STEVE'S SANITATION INC	596.26
SUPER SEPTIC INC OF PELICAN RA	77.19
SYNERGY GRAPHICS INC	1,148.39
BOE TEBERG	50.00
MARCIA THOMPSON	98.66
TOM'S BODY SHOP	1,056.05
TRI TECH INC	62.25
SUSAN ULSCHMID	213.34
UNIFORMS UNLIMITED	50.95
UNIVERSITY OF MN	16,100.00
UNIVERSITY OF MN PRINTING SERV	110.76
VICTOR LUNDEEN COMPANY	179.46
VISUAL GOV SOLUTIONS LLC	199.00
VOSS LIGHTING	122.69
WADENA ASPHALT INC	21,210.54
WADENA CO AUDITOR TREASURER	1,004.18
WALLWORK TRUCK CENTER	2,998.61
WASTE MANAGEMENT	46,351.49
WILKIN CO HIGHWAY DEPT	271.04
ZIEGLER INC	2,168.36
BYRON ZITZOW	119.99
**** FINAL TOTAL.....	\$359,599.01 ****