

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, October 10, 2006
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, October 10, 2006, at 9:31 a.m., at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Bob Block, and Malcolm Lee present.

Approval of Agenda

Motion by Mosher, second by Block, and unanimously carried to approve the Human Services Board agenda of October 10, 2006, as mailed.

Approval of Minutes

Motion by Nelson, second by Froemming, and unanimously carried to approve the Human Services Board minutes of September 26, 2006, as mailed.

Court Services Department

Court Services Director, Chuck Kitzman, reported on Otter Tail County Court Services Probation Fees. He provided collection rates from 2003 to present. The current Probation Fees collection rate is 86.16%.

Mr. Kitzman presented the "Keys to Innervation" Program contract. He noted that the funding for this program is from the Probation Fees collected. Motion by Lee, second by Nelson, and unanimously carried to authorize the Chairman's signature to execute an agreement between the County of Otter Tail and Lakeland Mental Health Center for a multi-system adolescent chemical dependency program for the period of July 1, 2006 to June 30, 2007.

Public Health Department

Public Health Director, Diane Thorson, and Commissioners Nelson and Froemming reported on the annual Board of Health conference.

Ms. Thorson provided a DVD presentation on the Nurse-Family Partnership Program. The NFP is a national nonprofit organization committed to producing enduring improvements in the health and well-being of low-income, first-time parents and their children. Ms. Thorson stated that this is one of the most successful models in the country in terms of economic returns on the investment. She reported outcome data from use of the program 20 to 30 years ago as excellent in showing positive outcomes with families. Ms. Thorson recommended that the Otter Tail County Public Health Department transition to this model for working with families and reported that four Public Health Nurses would need to be trained. The training is offered in Denver, Co, and would be given in three different sequences. Commissioner Mosher directed Ms. Thorson to request that the trainers come here because there are other surrounding counties also in need of the Nurse-Family Partnership training and it would be more cost effective than sending all of the individuals being trained to Colorado. Motion by Block, second by Nelson, and unanimously carried to support the Nurse-Family Partnership program development for implementation in 2007.

Human Services Department

Human Services Director, John Dinsmore, presented the Human Services quarterly fiscal report dated October 10, 2006. The report showed a deficit of approximately 1.2 million; however, approximately 1.1 million in County levy dollars is expected and not received at the time of the report.

Motion by Mosher, second by Lee, and unanimously carried to approve the following 2006 Provider Contract Amendments to increase reimbursement rates 2.2553% for providers of services effective October 1, 2006, as required by legislative law:

Assisted Living & Elderly Services	
State of MN – MN Extended Treatment Options	Mill Street Residence
Stanley & Karen Synstelien–East Vernon Home	Care 2000 Home Health Services
Tender Hearts Home Care	CK Home Health Care
Lakes Homes & Program Development, Inc.	Spectrum Support Services
Pelican Valley Health Center-Riverfront Manor	Pioneer Home
Pioneer Senior Cottages	Pioneer Day Care
Rich’s EOT Homes Inc-Larry Kempenich	Midwest Community Residential Resources
Our Home Your Home	Nelson House
West Central Community Services	New Dimensions Home Health Care, Inc.
Lake Region Health Care Corp.	
Adult Foster Care	
Norm & Joy Westby	Coleen Houge
Mary Soland	Sandy Laub
Linda Jesinoski	Gerald & Joy Synstelien
Linda Larson	

Motion by Nelson, second by Mosher, and unanimously carried to authorize the Chairman’s signature to execute a Host County Purchase of Service Agreement between the County of Otter Tail and Catholic Charities – Intensive Treatment Unit for the period of January 1, 2007 to December 31, 2007. The contract provides a 4% increase in the per diem to \$332.25 for residential treatment.

Bills & Claims

Motion by Block, second by Lee, and unanimously carried to approve the Human Services bills & claims as presented.

**Recess & Reconvene
 Closed to the Public**

At 10:32 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 10:37 a.m., at which time, Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners closed to the public for the purpose of evaluating the performance of Public Health Director, Diane Thorson, pursuant to M.S. Chapter 13D.05 Subd. 3. All commissioners were present for the evaluation. A summary of performance conclusions will be provided at the next regular County Board meeting.

Adjournment

At 11:00 a.m., upon completion of the performance evaluation, Chairman Froemming declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, October 24, 2006.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, October 10, 2006, at 11:04 a.m. at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Bob Block, Syd Nelson, and Malcolm Lee present.

Approval of Agenda

Motion by Mosher, second by Block, and unanimously carried to approve the County Board agenda of October 10, 2006, as mailed.

Approval of Minutes

Motion by Nelson, second by Lee, and unanimously carried to approve the County Board minutes of October 3, 2006, as presented.

Approval to Pay Bills

Motion by Mosher, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of the official minutes.

Application for Exempt Permit

Motion by Nelson, second by Froemming, and unanimously carried to approve the LG220 Application for Exempt Permit as submitted by the Make-A-Wish Foundation of Minnesota for an event scheduled for July 21, 2007, at Playtime Sports Bar located at 43974 390th St., in Rush Lake Township.

Payment Approval

Motion by Mosher, second by Block, and unanimously carried to approve payment to Wenck Associates, Inc. in the amount of \$16,502.55, for Project Number 1589-01, Blue Heron Bay Development EIS.

Credit Card Application

Motion by Lee, second by Block, and unanimously carried to approve an Otter Tail County credit card for Ryan R. Brasel, Sheriff Deputy, at a limit of \$1,000.00.

Friends of Phelps Mill Committee

Historical Society Executive Director, Chris Schuelke, and Friends of Phelps Mill Committee Member, Rich Osman, submitted a handout and reported on activities of the Committee. They noted that the Mill at Phelps Mill Park is one of the most recognized images in the State

of Minnesota. They discussed the turbine that has been installed, visitor interpretation plans, development of a handbook for volunteers to train people to provide tours of the Mill, security at the Mill and work that needs to be completed. Mr. Osman also discussed hopes of taking apart machines and partition them off so visitors can see how the machines work and incorporate the actual operation as part of the interpretive experience.

Bid Opening – S.P. 56-682-07

After previously advertising for bids, Highway Engineer, Rick West, opened the following bids at 1:00 p.m. on September 6, 2006, for Reconstruction of CSAH No. 82 and replacement of Bridge No. 56J19:

Central Specialties, Inc. Alexandria, MN	\$3,036,416.19
Riley Bros. Const. Inc. Morris, MN	\$3,056,694.13
Mark Sand & Gravel Co. Fergus Falls, MN	\$3,180,003.56
Bauerly Bros., Inc. Sauk Rapids, MN	\$3,401,267.46

Motion by Mosher, second by Lee, and carried with Nelson abstaining, to award S.P. 56-682-07, Reconstruction of CSAH No. 82, to the low bidder, Central Specialties, Inc. of Alexandria, MN in the amount of \$3,036,416.19.

Agreement for S.A.P. 56-651-17 & S.A.P. 56-698-01

Motion by Nelson, second by Lee, and unanimously carried to authorize the Chairman's signature to execute an Agreement between the County of Otter Tail and the City of Perham for repair and replacement of CSAH No. 51 & 98, contingent upon the approval of said agreement by the City of Perham.

Engineering Technician

Motion by Lee, second by Block, and unanimously carried to authorize the Highway Engineer to proceed with the hiring process for an Engineering Technician due to a vacancy.

Final Environmental Impact Statement

The Final EIS completed by Consultant, Wenck & Associates, for Blue Heron Bay on Dead Lake was handed out to the commissioners. Discussion took place regarding the increased cost of the Final EIS over the estimated amount.

Adjournment

At 12:10 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, October 17, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

10/10/2006 OTTER TAIL COUNTY AUDITOR IFD66
12:18:13 PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 10/10/2006 FOR PAYMENT 10/10/2006

VENDOR NAME	AMOUNT
A'VIANDS LLC	8,591.74
JANICE AABERG	67.99
AGGREGATE INDUSTRIES INC	17,345.22
RICHARD AKERMAN	16.18
AMERICAN INSTITUTIONAL SUPPLY	403.46
AMERICAN TOWER CORPORATION	84.37
AMERIGAS	213.37
BRIAN ARMSTRONG	183.71
RUDOLPH AUCH	40.00
AUTO VALUE FERGUS FALLS	208.15
BATTLE LAKE AUTO PARTS	22.60
JANE BAUMGARTNER	189.94
BCA-BTS	750.00
BEAR GRAPHICS INC	202.85
BEST ACCESS SYSTEMS	14.29
BEYER BODY SHOP INC	165.08
BLUESTONE TECHNOLOGIES INC	9,000.00
BOBCAT OF OTTER TAIL COUNTY	13.37
SUSAN BOLSTAD	58.72
BRANDON COMMUNICATIONS INC	504.85
BRAUN VENDING INC	27.44
C & H DISTRIBUTORS LLC	272.95
CANADIAN PACIFIC RAILWAY COMPA	636.31
CARQUEST AUTO PARTS	31.08
CHECKERS	184.27
CLAY CO TREASURER	943.99
CLAY COUNTY HEALTH DEPT	129.31
CO OP SERVICES INC	1,805.54
COOPERS TECHNOLOGY GROUP	563.59
CRS INC DETENTION REPORTER	48.00
DACOTAH PAPER COMPANY	361.16
DENZEL'S REGION WASTE INC	144.10
DITCH WITCH OF MINNESOTA INC	570.37
ECONO SALES AND SERVICE	555.81
EGGE CONSTRUCTION INC	405.00
EVERTS LUMBER CO	4.60
FARMERS CO OP OIL ASSN	4,910.34
FARNAM'S GENUINE PARTS INC	327.70
FARNAM'S GENUINE PARTS INC PR	52.21
FERGUS FALLS NEWSPAPERS INC	4,697.99
CITY FERGUS FALLS	335.48
FERGUS INTERNATIONAL INC	5,237.70
FERGUS POWER PUMP INC	5,720.00
FERGUS TIRE CENTER	508.96
FERRELLGAS	150.96
FINGERPRINT EQUIPMENT LABS INC	50.68
FLOOR TO CEILING STORE	1,387.43
G & R CONTROLS	96.05
GALL'S INC	134.59

10/10/2006 12:18:13 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 10/10/2006 FOR PAYMENT 10/10/2006

VENDOR NAME	AMOUNT
GEORGE'S BODY SHOP & OTTERTAIL	100.00
GODFATHERS EXTERMINATING INC	122.48
GOODIN COMPANY	46.02
GR GRAPHICS INC FARGO	100.00
HALL GMC INC	59.47
NEILL HARDINA	160.00
OLIVER HARRISON	40.00
HEDAHLS HEADQUARTERS	13.36
HENNING AUTO PARTS INC	53.80
HENNING HARDWARE	220.91
HILLTOP LUMBER INC	27.74
HOLIDAY CREDIT OFFICE	42.42
SANDY HOLO	497.09
INDOFF INCORPORATED	180.34
INFORMATION SYSTEMS CORP	795.00
INNOVATIVE OFFICE SOLUTIONS	592.51
INSIGHT PUBLIC SECTOR	1,778.55
INTERSTATE INC	278.67
DEAN JOHNSON	285.94
ERWIN JOHNSON	230.00
JOHNSTON FARGO CULVERT INC	1,207.04
KEEPRS INC CY'S UNIFORMS	561.00
KELLY SERVICES INC	1,914.99
KNUTSON ELECTRIC REBUILDING	325.00
KOEP'S SEPTIC	50.00
LARRY KROHN	301.71
LAKE REGION DENTAL CENTER	636.00
LAKES 99 FIVE	43.20
LAKEWAY MARKET LLC	220.82
LARRY OTT INC TRUCK SERVICE	1,240.00
LITTLE BEAR TOWING	165.08
LOCATORS & SUPPLIES INC	161.52
LONG WEEKEND	135.00
MCCC MI 33	4,529.07
MERCY HOSPITAL & HEALTH CARE C	50.00
GEORGE MEYER	24.21
THE MIDWEEK	322.08
MIDWEST PRINTING CO	259.87
MIDWESTERN MAT RENTAL & SUPPLY	69.60
MINN KOTA COMMUNICATIONS INC	534.74
MN CO ATTORNEYS ASSOCIATION	225.00
MN MOTOR COMPANY	362.23
MN POLLUTION CONTROL AGENCY	720.00
MOORE MEDICAL LLC	135.70
ANNE MUELLER	19.20
JIM MYHRE	95.41
NAPA OF PERHAM	104.65
NAPA STANDARD PARTS OF WADENA	161.78
NELSON BROS PRINTING	62.30

10/10/2006 12:18:13 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 10/10/2006 FOR PAYMENT 10/10/2006

VENDOR NAME	AMOUNT
NELSON DODGE GMC	832.03
NELSON INTERNATIONAL	368.76
NEW YORK MILLS HERALD	87.50
NORTHERN PLUMBING SUPPLY	93.10
OFFICE DEPOT	112.41
OLYMPIC SALES INC	322.62
OSI ENVIRONMENTAL INC	100.00
OTTERTAIL TRUCKING INC	13,079.80
OVERHEAD DOOR COMPANY	82.50
PAMIDA INC 008	144.76
VIRGINIA PAULSON	40.00
PELICAN RAPIDS PRESS	90.10
PEPSIAMERICAS	206.10
PERHAM ACE HARDWARE	50.50
PERHAM ENTERPRISE BULLETIN	142.29
CITY PERHAM	82,402.35
PETE'S AMOCO	1,013.67
PETE'S BODY SHOP & TOWING	127.80
GREGORY PETERSON	750.00
HENRY PRICE	385.00
QUICK'S NAPA AUTO PARTS	140.76
REVIEW ENTERPRISES INC	125.36
ROYAL TIRE INC	6,388.39
RUTTIGERS BAY LAKE LODGE	2,421.90
RENEE SAURER	43.98
CHERI SCHULTZ	119.26
VICKI SCHWANKE	41.83
SCOTT HOFLAND CONSTRUCTION INC	6,300.00
SE SERVICE AND CONSULTING	17,000.00
SERVICE FOOD SUPER VALU	446.52
SEWER SERVICE	250.00
SIGNWORKS	436.90
PAUL SIMENGAARD	60.10
SOUTH MILL SERVICE	584.14
ST JOSEPH EQUIPMENT INC	989.57
STEINS INC	1,180.70
STENERSON LUMBER	9.47
STEVE'S SANITATION INC	232.83
STRAND ACE HARDWARE	49.02
GENEVIEVE STRANDE	75.00
SUPER SEPTIC INC OF PELICAN RA	77.19
THYSSEN KRUPP ELEVATOR CORPORA	675.80
TNT REPAIR INC	75.00
U S POSTAL SERVICE	20,000.00
SUSAN ULSCHMID	147.83
UNIFORMS UNLIMITED	173.47
UNITED BUILDING CENTERS	18.58
UNIVERSITY OF MN PRINTING SERV	148.56
UNIVERSITY OF MN-EXTENSION SER	2,787.00

10/10/2006 OTTER TAIL COUNTY AUDITOR IFD66
12:18:13 PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56
WARRANTS FOR PUBLICATION PAGE 4

WARRANTS APPROVED ON 10/10/2006 FOR PAYMENT 10/10/2006

VENDOR NAME	AMOUNT
VERGAS ACE HARDWARE	28.53
VIKING COCA-COLA	174.00
WACCO	125.00
WADENA ASPHALT INC	95.85
WALLWORK TRUCK CENTER	2,100.06
WELDING SUPPLIES & FIRE EQUIPM	62.77
ZIEGLER INC	723.90
210 LUBE EXPRESS	27.05
4-H PLAT BOOK PROJECT	1,675.00
**** FINAL TOTAL.....	\$255,073.61 ****