

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, March 14, 2006
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, March 14, 2006, at 9:35 a.m. at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Malcolm Lee, Syd Nelson, and Bob Block present.

Approval of Agenda

Motion by Mosher, second by Lee, and unanimously carried to approve the Human Services Board agenda of March 14, 2006, as mailed:

Approval of Minutes

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services Board minutes of February 28, 2006, as mailed.

Court Services Department

Court Services Director, Chuck Kitzman, reported that Governor Pawlenty is promoting Town Hall meetings to talk about underage drinking. A Town Hall meeting on this topic will be held at 7:00 p.m. on March 28, 2006, at the Otter Tail Power rooms in Fergus Falls. He stated that there may also be a meeting held in the East side of the County; however, that meeting is not currently scheduled. Mr. Kitzman stated that his office will be participating in these meetings.

Human Service Department 2005 Annual Report

John Dinsmore, Human Services Director, presented the Human Services Department 2005 Annual Report and highlighted the most important statistics. Areas of discussion included the TANF Program, federal poverty guidelines, food support, and Medical Assistance, which is the largest expense in the Human Services Budget. The majority of the Medical Assistance dollars are spent for long term care in nursing homes.

**Child Abuse Prevention Proclamation
Otter Tail County Resolution No. 2006 - 20**

Commissioner Mosher offered the following and moved its adoption:

WHEREAS, child abuse prevention is a community problem and finding solutions depends on involvement among people throughout the community;

WHEREAS, the effects of child abuse are felt by whole communities and need to be addressed by the entire community.

WHEREAS, effective child abuse prevention succeeds because of partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and the business community;

WHEREAS, family-serving, youth-focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;

WHEREAS, all citizens need to be more aware of child abuse and neglect and its prevention within the community, and be involved in supporting parents to raise their children in a safe, nurturing society.

NOW, THEREFORE, BE IT RESOLVED, That the Otter Tail County Board of Commissioners hereby proclaim April 2006 as Child Abuse Prevention Month in Otter Tail County, and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the communities in which we live.

Commissioner Block seconded the motion, and upon being put to a vote, was unanimously carried.

Adopted and signed this 14th day of March 2006.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Volunteer Transportation Program Update

Volunteer Transportation Program Coordinator, Laurie Hillman, reported that the program consists of about 66 volunteer drivers, who use their own vehicles and rely on their own vehicle insurance. The transportation provided is for medical appointments and serves Medical Assistance and Prepaid Medical Assistance Program clients and the elderly over the age of 65. Ms. Hillman stated that over 380,000 volunteer transportation miles were logged last year.

Human Services Contract Renewals

Motion by Block, second by Nelson, and unanimously carried to authorize the Human Services Chairman to execute the following Human Services Contracts:

Vendor	Program	Funding	Term of Contract
Lutheran Social Services	In-Home Family Preservation Services	County Funds, PMAP, CTSS, & CCSA	January 1, 2006 – Dec. 31, 2006
Karen & Myron Ingebretson	Residential Services/Home Plus/Foster Care Services	AC/EW/CADI/ or TBI Waiver Funds	March 1, 2006 – June 30, 2006

Bills & Claims

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services bills and claims as presented.

Adjournment

At 10:15 a.m., Chairman Froemming declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, March 28, 2006.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, March 14, 2006, at 10:30 a.m. at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Malcolm Lee, Syd Nelson, and Bob Block present.

Approval of Agenda

Motion by Mosher, second by Lee, and unanimously carried to approve the County Board agenda of March 14, 2006, with the following addition:

1:45 p.m. – Wayne Stein for License Renewal Request

Approval of Minutes

Motion by Nelson, second by Block, and unanimously carried to approve the County Board minutes of March 7, 2006, as mailed.

Approval to Pay Bills

Motion by Lee, second by Mosher, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Employment Expansion in City of Fergus Falls

City of Fergus Falls Economic Development Director, Harold Stanislawski, briefed the County Board on a company named Vinco, Inc. that is expanding from Forest Lake to the Fergus Falls area. They have located a piece of property in Aurdal Township, purchased a building, and will be renovating the building, with a potential of adding up to 20 jobs in the community. Mr. Stanislawski reported that Aurdal Township has agreed to the use of the JOBZ Program for this proposed expansion and he requested approval of the following resolution to accommodate the expansion:

**Resolution for Acreage Modification in the Fergus Falls JOBZ Subzone
Otter Tail County Resolution No. 2006 - 20**

Commissioner Lee offered the following and moved its adoption:

WHEREAS, the Otter Tail County Board of Commissioners, on September 9, 2003, passed a resolution approving certain County parcels to be included in a regional application for a Job Opportunity Building Zone; and

WHEREAS, the City of Fergus Falls was a participant in the regional Job Opportunity Building Zone application done by the West Central Initiative Fund; and

WHEREAS, the regional application submitted by the West Central Initiative Fund was approved by the Department of Employment and Economic Development; and

WHEREAS, the City of Fergus Falls wishes to modify the acreage in their Job Opportunity Building Subzone; and

BE IT RESOLVED, the Otter Tail County Board of Commissioners, upon careful consideration and review, hereby approve the modifications as identified in the following table:

Owner/Developer	Parcel Number	Acreage	Modification
Fergus Falls:			
Midwest Regional Development	71003500195007	26.59	Reduced by 1 acre
Merwin Adams	71003500195904	3.45	
Merwin Adams	71003500202005	40.35	
Aasness/Bjorgum	71003500195050	2.81	
Aasness/Bjorgum	71003991519000	.46	
Aasness/Bjorgum	71003500195039	2.47	
DFA	71003500003000	2.7	
DFA	71003500004002	2.03	
DFA	71003500002000	1.96	
DFA	71003500004004	22.44	
Jason Hintermeister	71003500006000	7.17	
Fergus Falls Port Authority	71003990853901	.46	
Fergus Falls Port Authority	71003500004006	2.38	
City of Fergus Falls	71003500004005	6.61	
Burlington Northern Railroad	71001500048000	.99	
State of Minnesota	71003500007000	77.17	
Thiele Technologies	71003991430006	1.38	
Daniel Larson	71003991430901	1.20	
Fergus Falls Port Authority	71003991430005	1.33	
Fergus Falls Port Authority (UPS)	71003991430004	1.32	
Fergus Falls Port Authority	71003991550000	5.88	
Fergus Falls Port Authority	71003500007008	1.01	
Fergus Falls Port Authority	71003991558000	5.13	
Fergus Falls Port Authority	71003991559000	5.36	
Fergus Falls Port Authority	71003991560000	7.52	
TNT Properties LTD	71003991551000	10.38	
Robert Bunkowski	26000320196000	79.40	
Mark Thorson	06000010004003	18.50	
Mark Thorson	06000010008000	56.01	
Mark Thorson	06000010009000	38.61	
Thomas C. Graham and Henry A. Harms	71003991532000	1.03	
Robert W. & Helen D. Johnson	71003991430002	1.32	
ShoreMaster, Inc.	71003991433000	6.42	
Innova Properties	71003991431001	3.29	
T & R Properties	71003991554000	4.14	
T & Properties	71003991555000	.52	
Heritage Properties, LLC	71001500046902	7.27	
Eugene Marquardt Et Al	03000300218030	1.00	Part of Parcel added

Commissioner Mosher seconded the motion and upon being put to a vote, the above resolution was adopted as follows:

Yes: 5
 No: 0
 Absent: 0

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
 Roger Froemming, County Board Chair

Attest: _____
 Larry Krohn, Clerk

Spring Safety Training

Motion by Block, second by Mosher, and unanimously carried to require all employees to attend safety training offered this spring called "Last Call". This is a collaborative educational effort presented by the Public Health and Sheriff Departments.

Performance Evaluation Summary

Motion by Lee, second by Block, and unanimously carried to approve the positive Performance Evaluation Summary of GIS Coordinator, Brain Armstrong, as presented, and to direct that the summary be placed in his personnel file.

Public Meeting

At 10:40 a.m., Chairman Froemming called the Public Meeting to order for the pending issuance of a Minnesota Pollution Control Agency Permit for a swine barn on the Eric Roberts Farm in Amor Township. No one from the public was present; therefore, no comment was offered. Chairman Froemming closed the Public Meeting at 10:45 a.m.

Reclassification Request

Land & Resource Director, Bill Kalar, reported that he has met with the Budget and Personnel Committees regarding reclassification of the positions in his department. He stated that he has received affirmative responses from the committees and requested approval from the County Board. Motion by Mosher, second by Lee, and unanimously carried to proceed with the reclassification process for all positions in the Land & Resource Department.

Blue Heron Bay EQB Request

Mr. Kalar provided copies of a letter received from the Environmental Quality Board dated March 8, 2006, regarding the EQB adequacy decision for the Blue Heron Bay EIS. A letter was sent to the EQB, from Otter Tail County, stating that the County has no objection to their assumption of the adequacy decision. The letter from the EQB dated March 8, 2006, requests that the County Board appoint a representative to attend the March 16 EQB meeting wherein this will be discussed. Motion by Froemming, second by Block, and unanimously carried to request the Land & Resource Director to attend the March 16 EQB meeting regarding the Blue Heron Bay EIS on behalf of Otter Tail County.

Doug Martin, representing the Dead Lake Association (DLA), provided a sample copy of a resolution which he requested that the County Board approve to make a stronger statement in favor of the EQB assuming the adequacy decision on the EIS. Discussion followed. No action was taken.

Blue Heron Bay Land Company Contract

Motion by Nelson, second by Mosher, and unanimously carried to authorize the appropriate County officials' signatures to execute an EIS Reimbursement Agreement between the Blue Heron Bay Land Company and the County of Otter Tail relating to the participation for the Environmental Impact Statement. The contract requires 50% of the total proposed cost of the EIS to be provided by the Blue Heron Bay Land Company before work can be started.

Sidewalk/Bike Path – City of Underwood

Highway Engineer, Rick West, reported that he received a letter from the City of Underwood requesting that Otter Tail County pay for the paving of a bikeway that runs from downtown to Highway 210. Mr. West did not recommend paying for this service because of other construction needs throughout the County and the rising cost of other projects. Commissioner Mosher requested the estimated cost of the paving. Motion by Mosher, second by Froemming, and unanimously carried to table a decision in regards to paving the City of Underwood bike path.

Final Payment – C.P. 05:TM

Motion by Block, second by Mosher, and unanimously carried to approve Final Payment per Estimate No. 9, in the amount of \$9,576.39, payable to AAA Striping Service Co. for the completion of the 2005 traffic marking work.

Bailiff Per Diem Increase

Motion by Mosher, second by Block, and unanimously carried to increase the per diem for the Bailiff's from \$60.00 per day to \$70.00 per day effective January 1, 2006.

Detention Facility Inspection Report

Detention Facility Administrator, Richard Akerman, provided a Detention Facility Inspection Report issued by the Minnesota Department of Corrections relative to an inspection performed on January 24, 2006.

Closed to the Public

At 11:27 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners closed to the public to discuss litigation relative to the Barlow Projects lawsuit as authorized by attorney-client privilege, Chapter 13D.05 Subd. 3b. Present were all five seated Commissioners; Assistant County Attorney, Kurt Mortenson; County Coordinator; Board Secretary; and the Solid Waste Director.

Recess & Reconvene for Video Conference

At 11:50 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed and reconvened at noon at the Star Lake Room at the County Courthouse. Public Health Director, Diane Thorson, provided a video conference by the Minnesota Department of Health regarding the possibility of a Pandemic Flu because of the current worldwide situation with the avian (bird) flu. Discussion took place regarding procedures, quarantine & isolation possibilities, need for volunteers and hospital beds, and the responsibility of state and local government. The federal guidelines are provided on the

Adjournment

At 1:52 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, March 21, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

3/14/2006
14:29:26

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 3/14/2006 FOR PAYMENT 3/14/2006

VENDOR NAME	AMOUNT
A-1 LOCK AND KEY	30.66
A-1 TROPHY	34.08
A'VIANDS LLC	9,555.08
RICHARD AKERMAN	8.20
ALL SEASONS HEATING & AIR COND	347.80
AMERICAN INSTITUTIONAL SUPPLY	132.23
AMERICAN TOWER CORPORATION	84.37
ARVIG COMMUNICATION SYSTEMS	200.00
AUTO VALUE FERGUS FALLS	204.81
BATTLE LAKE AUTO PARTS	99.96
BCA TRAINING & DEVELOPMENT	240.00
BLESI-EVANS COMPANY	90.01
BOB'S STANDARD BULK SERVICE	78.28
BOTNER EXCAVATION SERVICES LLC	517.75
BOUND TREE MEDICAL LLC	15.72
BRANDON COMMUNICATIONS INC	2,165.82
BRAUN VENDING INC	27.44
BUY-MOR PARTS & SERVICE LLC	47.74
CATCO	106.52
CITIZENS ADVOCATE	79.50
CO OP SERVICES INC	31.15
COOPERS TECHNOLOGY GROUP	1,811.81
CULLIGAN WATER COND	222.86
CULLIGAN WATER CONDITIONING	10.65
CUTLER MAGNER COMPANY	9,221.70
DAN'S EXHAUST PROS	25.31
DAN'S TOWING & REPAIR	37.85
DEANS COUNTRY MARKET	14.14
DENZEL'S REGION WASTE INC	112.32
ELLENSON CAULKING CO	374.00
MAYNARD FALK	732.50
FARMERS CO OP OIL ASSN	3,708.21
FARMERS STATE BANK	30.00
FARNAM'S GENUINE PARTS INC	1,064.13
FARNAM'S GENUINE PARTS INC PR	56.91
FERGUS FALLS MEDICAL GROUP	953.25
FERGUS FALLS NEWSPAPERS INC	605.05
FERGUS INTERNATIONAL INC	181.92
FERGUS POWER PUMP INC	1,980.00
FERGUS TIRE CENTER	2,315.18
FORKLIFTS OF MINNESOTA INC	259.18
FRONTIER PRECISION INC	1,350.00
GODFATHERS EXTERMINATING INC	317.88
GOPHER STATE ONE CALL	5.80
GOVERNMENT FINANCE OFFICERS AS	555.00
GRAINGER INC	111.36
H & T CORP OF MINNESOTA	452.10
HALL GMC INC	1,129.89
HANSON'S PLUMBING & HEATING IN	121.53

3/14/2006 14:29:26 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 3/14/2006 FOR PAYMENT 3/14/2006

VENDOR NAME	AMOUNT
HARMS TOWING & SERVICE	169.34
DAVID HAUSER	210.04
HEALTHPARTNERS MEDICAL GROUP	272.00
HEARTLAND AUDIO INC	518.56
HEDAHL'S HEADQUARTERS	382.93
HENNING LUMBER INC	68.88
HENRY'S FOODS INC	539.56
SHELDON HOLM	214.50
IMAGE TECH SERVICES	182.58
INSIGHT PUBLIC SECTOR	448.09
KELLY SERVICES INC	3,159.83
DUSTIN KITZMAN	6.34
KNUTSON ELECTRIC REBUILDING	29.82
L & L SERVICE	39.00
LAKE REGION HEALTHCARE CORP	1,538.16
LAKES 99 FIVE	99.00
LARRY OTT INC TRUCK SERVICE	515.00
LAWSON PRODUCTS INC	150.88
CRAIG LEE	9.96
LITTLE BEAR TOWING	157.09
LITTLE FALLS MACHINE INC	5,240.20
MATTHEW BENDER & COMPANY INC	355.45
JACKIE MCGRAND	105.00
MN MOTOR COMPANY	56.94
MN STATE AUDITOR	1,698.38
MN STATE BAR ASSOCIATION	412.00
CHERYL MUCHOW	19.84
NAPA OF PERHAM	113.96
NAPA STANDARD PARTS OF WADENA	58.39
NELSON FORD LINCOLN MERCURY IN	791.51
NETWORK CENTER INC	132.50
NIEMELA REPAIR	230.00
NORTH UNION TEXACO	42.65
NORTHERN LIGHTS CASINO HOTEL	852.00
NORTHWEST RESPIRATORY SERVICES	49.44
OFFICEMAX CONTRACT INC	468.05
ONE CALL LOCATORS LTD	41.54
OTTER TAIL CO PUBLIC HEALTH	180.00
OTTER TAIL CO TREASURER	316.47
OUTDOOR RENOVATIONS LANDSCAPE	7,407.50
OVERHEAD DOOR COMPANY	399.05
PAMIDA INC 008	25.52
PAMIDA PHARMACY	5,460.46
PEBBLE LAKE TAKE 5	132.91
PEPSIAMERICAS	488.75
PERHAM CO OP CREAMERY	362.88
CITY PERHAM	66,704.22
PETE'S BODY SHOP & TOWING	139.51
PINE PLAZA TV APPLIANCE & CAMP	63.90

3/14/2006 14:29:26 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 3/14/2006 FOR PAYMENT 3/14/2006

VENDOR NAME	AMOUNT
PIONEER JANITORIAL	101.18
PITNEY BOWES	1,008.00
QUILL CORPORATION	119.38
REED BUSINESS INFORMATION	894.64
REVIEW ENTERPRISES INC	169.00
S & S CONSTRUCTION	385.00
CHERI SCHULTZ	41.39
SCOTT HOFLAND CONSTRUCTION INC	2,830.00
SERVICE FOOD SUPER VALU	52.64
SEWER SERVICE	370.00
SHERWIN WILLIAMS	39.92
SIGELMAN STEEL & RECYCLING INC	164.65
SOUTH MILL SERVICE	157.89
ST JOSEPH EQUIPMENT INC	155.37
THE STATE CHEMICAL MFG CO	240.05
STEINS INC	1,618.62
STENERSON LUMBER	428.09
STRAND ACE HARDWARE	57.45
STREICHERS	883.90
SUPER SEPTIC INC OF PELICAN RA	77.19
TRANQUILITY BUILDING SERVICES	926.56
SUSAN ULSCHMID	87.19
UNIFORMS UNLIMITED	511.70
VALLEY SOFT WATER	17.25
VARITECH INDUSTRIES	680.02
VERGAS ACE HARDWARE	4.78
VICTOR LUNDEEN COMPANY	387.42
VIKING COCA-COLA	276.25
VOSS LIGHTING	1,599.93
WADENA CO SHERIFF	41.75
WADENA HIDE & FUR COMPANY	17.86
WASTE MANAGEMENT	486.66
WELDING SUPPLIES & FIRE EQUIPM	4.58
WEST PAYMENT CENTER	59.64
WIDSETH SMITH NOLTING & ASSOC	633.00
WORTHINGTON DIRECT	549.12
911 MAGAZINE	26.95

**** FINAL TOTAL..... \$159,023.25 ****