

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, January 24, 2006
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, January 24, 2006, at 9:31 a.m. at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Malcolm Lee, and Bob Block present. Commissioner Syd Nelson was absent due to inclement weather.

Approval of Agenda

Motion by Mosher, second by Lee, and unanimously carried to approve the Human Services Board agenda of January 24, 2006, with the following change:

Public Health Director Agenda Item - Canceled

Approval of Minutes

Motion by Froemming, second by Mosher, and unanimously carried to approve the Human Services Board minutes of January 10, 2006, as mailed.

Court Services Department

Court Services Director, Chuck Kitzman, presented statistics for Adult Pre-Trial Release Cases for 2005. These are people who have been charged with a DWI and have been placed on daily or weekly monitoring. These cases have been increasing and Mr. Kitzman reported that approximately one-fourth of these cases result in monitoring failures. Mr. Kitzman also reported that a Juvenile Justice Grant has been approved for \$3,500 to be used to operate a Juvenile Restitution Program in Otter Tail County. The grant does not require a local match.

Human Services Department

Human Services Director, John Dinsmore, presented the Human Services CY2005 Budget Report showing total expenses of \$715,331.24 and total revenues of \$661,791.37. Discussion took place regarding expenses and revenues for 2005 that were not included in the Human Services budget.

Mr. Dinsmore presented the American Public Human Services Association (APHSA) federal legislative update, dated December 19, 2005. Lengthy discussion took place regarding proposed legislation with the most concern expressed in the proposed reduction of targeted case management funding and Family Services Collaborative funding.

Motion by Mosher, second by Block, and unanimously carried to authorize the Chairman's signature to execute a Host County Contract between Otter Tail County and The Social Connexion in Moorhead, MN, for the period of January 1, 2006 through December 31, 2006. This is part of the Mental Health Initiative with maximum funding of \$20,000 being provided by the State of Minnesota.

Bills & Claims

Motion by Block, second by Mosher, and unanimously carried to approve the Human Services bills and claims as presented.

Adjournment

At 10:22 a.m., Chairman Froemming declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, February 14, 2006.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, January 24, 2006, at 10:34 a.m. at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Malcolm Lee, and Bob Block present.

Approval of Agenda

Motion by Block, second by Lee, and unanimously carried to approve the County Board agenda of January 24, 2006, with the following change:

Extension Educator Agenda Item - Canceled

Approval of Minutes

Motion by Mosher, second by Lee, and unanimously carried to approve the County Board minutes of January 17, 2006, as presented.

Approval to Pay Bills

Motion by Lee, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Letter Acknowledged

County Attorney, David Hauser, provided a letter from Jim Erickson, Blue Heron Bay Land Company Owner. Mr. Hauser reviewed the letter and stated that, until the proposer is willing to pay for the services of the Consultant approved by the County Board, Wenck & Associates, the EIS cannot move forward.

Resolution Accepting Responsibility as the Sponsoring Agency
Otter Tail County Resolution No. 2006 - 08

Commissioner Lee offered the following resolution and moved its adoption:

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way acquired without prior approval from the FHWA (useful life is typically 10 or more years for a trail and bridges and building facilities are typically 50 years); and

WHEREAS: Transportation enhancement projects receive federal funding from the Surface Transportation Program (STP) of the Transportation Equity Act for the 21st Century (TEA-21) of 1998; and

WHEREAS: the Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with transportation enhancement funds, this requirement should be applied to the project sponsor; and

WHEREAS: Otter Tail County is the project sponsor for the transportation enhancement project identified as Pelican Rapids River Park and Pathway.

THEREFORE, BE IT RESOLVED that the Project Sponsor hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

BE IT RESOLVED that Otter Tail County act as sponsoring agency for a "Transportation Enhancements" project identified as Pelican Rapids River Park and Pathway and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED that Richard K. West, P.E., County Engineer, is hereby authorized to act as agent on behalf of this applicant.

Commissioner Mosher seconded the resolution, and upon being put to vote, it was unanimously adopted.

Adopted this 24th day of January, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Resolution Accepting Responsibility as the Sponsoring Agency
Otter Tail County Resolution No. 2006 - 09

Commissioner Froemming offered the following resolution and moved its adoption:

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way acquired without prior approval from the FHWA (useful life is typically 10 or more years for a trail and bridges and building facilities are typically 50 years); and

WHEREAS: Transportation enhancement projects receive federal funding from the Surface Transportation Program (STP) of the Transportation Equity Act for the 21st Century (TEA-21) of 1998; and

WHEREAS: the Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with transportation enhancement funds, this requirement should be applied to the project sponsor; and

WHEREAS: the Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with transportation enhancement funds, this requirement should be applied to the project sponsor; and

WHEREAS: Otter Tail County is the project sponsor for the transportation enhancement project identified as Phelps Mill Bridge Restoration – Bridge No. L0885.

THEREFORE BE IT RESOLVED that the Project Sponsor hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

BE IT RESOLVED that Otter Tail County act as sponsoring agency for a "Transportation Enhancements" project identified as Phelps Mill Bridge Restoration – Bridge No. L0885 and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED that Richard K. West, P. E., County Engineer, is hereby authorized to act as agent on behalf of this applicant.

Commissioner Mosher seconded the resolution, and upon being put to vote, it was unanimously adopted.

Adopted this 24th day of January, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Highway Engineer Staff Promotion

Motion by Lee, second by Mosher, and unanimously carried to approve the promotion of David Sillerud from an Engineering Technician II to an Engineering Technician III, based on his ability to perform engineering work at a higher level, effective January 1, 2006. This promotion meets with departmental standards for engineering staff.

Recess

At 11:02 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break.

Reconvene – Closed to the Public

At 11:10 a.m., Chairman Froemming reconvened the meeting of the Otter Tail County Board of Commissioners and declared the meeting closed to the public to discuss pending litigation against the Barlow Projects relative to the Perham Resource Recovery Facility as authorized by attorney-client privilege, Chapter 13D.05 Subd. 3b. Present were Commissioners Froemming, Mosher, Lee, and Block; Attorney, Steve Rufer; Solid Waste Director, Mike Hanan; the County Attorney, and Board Secretary.

Reconvene in Open Session

At 11:37 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners reconvened in open session.

Proposed Solid Waste Transfer Station

Solid Waste Director, Mike Hanan, stated that an application relating to the proposed Transfer Station has been submitted to the Minnesota Pollution Control Agency (MPCA). A Special Use Application to the Fergus Falls Township is also required along with a \$50 application fee. Motion by Mosher, second by Block, and unanimously carried to authorize payment of \$50, payable to the Fergus Falls Township, for the proposed Transfer Station Special Use Application.

Vending Machine Report

Physical Plant Manager, Rick Sytsma, presented a 2005 year-end report for the Vending Machines located at the Government Services Center. Net income for the year was reported at \$5,025.18, which reflects an approximate product markup of 11%. With a ten year depreciation schedule included for the machines, the result is revenue neutral. Discussion followed regarding providing machines at the Courthouse and New York Mills locations.

Recess & Reconvene

At 12:10 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch. The meeting was reconvened at 12:59 p.m.

Habitat Easement Acquisition

Don Kleven of the U.S. Fish & Wildlife Service, requested certification of a Habitat Easement in Western Township. Motion by Mosher, second by Lee, and unanimously carried to certify the acquisition of the following Habitat Easement as presented:

Patrick S. Douglass

T. 131 N., R. 44 W., 5th PM

Section 29, as outlined on the corresponding map.

Recess & Reconvene

At 1:04 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a Land & Resource Committee meeting and a Capital Improvement Committee meeting. The meeting was reconvened at 1:39 p.m.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

1/24/2006 12:08:06 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 1/24/2006 FOR PAYMENT 1/24/2006

VENDOR NAME	AMOUNT
ADVANCED SYSTEMS CONCEPTS	250.00
ALL BUILDING CORPORATION	165.00
ALL CREATURES VET HOSPITAL	294.54
ANDERSON LAND SURVEYING INC	4,356.00
GARY ANDERSON	40.00
ASSOCIATED BAG COMPANY	100.75
AUTO GLASS SPECIALISTS INC	241.97
JANE BAUMGARTNER	21.19
BLES1-EVANS COMPANY	98.17
BLUESTONE TECHNOLOGIES INC	236.68
BOB'S STANDARD BULK SERVICE	84.33
SUSAN BOLSTAD	83.26
BRAUN INTERTEC CORPORATION	5,470.00
BRETZ HARDWARE	10.94
BROGARD PLUMBING CO	8,810.00
KAREN CANNELL	7.97
CAROLINA SOFTWARE	250.00
CHECKERS	38.48
CO OP SERVICES INC	54.79
CONSTRUCTION BULLETIN	209.00
COOPERS TECHNOLOGY GROUP	99.91
CULLEN'S HOME CENTER	372.03
CUTLER MAGNER COMPANY	72,291.61
DATABANK IMX	2,680.82
DELZER CONSTRUCTION INC	2,847.00
DENZEL'S REGION WASTE INC	1,298.35
EAGLE POINT	2,583.15
ECONO SALES AND SERVICE	149.74
EGGE CONSTRUCTION INC	75.00
CHUCK EHRENBERG	53.98
SCOTT ELLINGSON	73.78
ENVIROTECH SERVICES INC	12,431.54
FARGO HOSE CO	107.40
FERGUS ELECTRIC	332.48
FERGUS FALLS MEDICAL GROUP	157.25
CITY FERGUS FALLS	18,856.49
FERGUS INTERNATIONAL INC	32.50
FERRELLGAS	172.18
THOMAS FIGLIUZZI	93.69
FRANKLIN FENCE CO INC	317.10
G & R CONTROLS	747.85
GODFATHERS EXTERMINATING INC	317.88
GOODIN COMPANY	377.38
GR GRAPHICS INC FARGO	719.23
GR GRAPHICS INC ST LOUIS	285.75
HALL GMC INC	94.38
MIKE HANAN	209.40
DAVID HOLMGREN	78.65
IMAGE TECH SERVICES	168.47

1/24/2006
12:08:06

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 1/24/2006 FOR PAYMENT 1/24/2006

VENDOR NAME	AMOUNT
INPRO CORPORATION	336.19
INSIGHT PUBLIC SECTOR	700.95
ISANTI COUNTY SHERIFF	200.00
JJ'S GAS AND GROCERIES	59.01
JK SPORTS	82.50
KELLY SERVICES INC	2,960.95
KRIS ENGINEERING INC	5,328.58
LAKELAND MENTAL HEALTH CENTER	1,112.50
LARRY BENNETT CONSTRUCTION	210.00
LARRY OTT INC TRUCK SERVICE	515.00
LITTLE FALLS MACHINE INC	394.09
LOCATORS & SUPPLIES INC	42.00
MATTHEW BENDER & COMPANY INC	183.60
MCCC MI 33	206.81
DARRAN MEYER	121.99
MIDWESTERN MAT RENTAL & SUPPLY	87.65
MILLER'S PRECISION ENTERPRISES	83.61
MINN KOTA COMMUNICATIONS INC	211.73
MN DEPT OF AGRICULTURE	170.00
MN DEPT OF NATURAL RESOURCES O	281.25
MN DNR WATERS	101.00
MN OFFICE OF ENTERPRISE TECHNO	900.00
OFFICE DEPOT	65.06
OFFICEMAX CONTRACT INC	193.10
OTIS ELEVATOR CO	90.48
OTTER TAIL CO HUMANE SOCIETY	167.60
OTTER TAIL CO RECYCLING	200.00
OTTER TAIL CO TREASURER	1,158.40
OTTER TAIL TELCOM	261.09
OVERLAND MECHANICAL SERVICES	471.02
PAMIDA INC 008	22.28
PAMIDA PHARMACY	5,678.88
PERHAM ENTERPRISE BULLETIN	63.78
PERHAM SAND & GRAVEL	144.90
PINE PLAZA TV APPLIANCE & CAMP	255.55
POSTMASTER	26.00
HENRY PRICE	3,904.50
PRO TAINER	17,238.00
PRODUCTIVE ALTERNATIVES INC	123.51
RAY'S OIL COMPANY	2,637.83
RELIABLE OFFICE SUPPLIES	77.00
RICK LEITCH BACKHOE SRVC & PJ	488.00
RICHARD SCHUETZE AND	490.00
CHERI SCHULTZ	29.64
SERVICE FOOD SUPER VALU	8.90
SHESHUNOFF INFORMATION SERVICE	300.95
SIMPLEXGRINNELL LP	766.80
STADUM PLUMBING & GRAVEL LLP	59.50
STEINS INC	1,439.43

1/24/2006
12:08:06

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 1/24/2006 FOR PAYMENT 1/24/2006

VENDOR NAME	AMOUNT
STEVE'S SANITATION INC	156.78
STRAND ACE HARDWARE	18.23
LARRY STRANDE TRUST	2,595.00
ARVID STRANDE	2,025.00
STRATEGIC EQUIPMENT	720.63
SVERDRUP TOWNSHIP	500.00
LANE SWENSON	190.00
TEAM LABORATORY CHEMICAL CORP	177.06
TNT REPAIR INC	290.54
TOUTGES SANITATION	46.80
TRI STAR RECYCLING	9,314.40
UNIVERSITY OF MN-EXTENSION SER	33.50
VICTOR LUNDEEN COMPANY	32.21
VIKING OFFICE PRODUCTS	160.54
VOSS LIGHTING	383.31
WADENA CO AUDITOR TREASURER	512.12
GARY WASKOSKY	47.50
WASTE MANAGEMENT	22,560.28
WELDING SUPPLIES & FIRE EQUIPM	4.58
WEST CENTRAL COMMUNICATIONS IN	453.69
WEST CENTRAL JAIL ADMIN ASSOC	1,720.00
WEST PAYMENT CENTER	1,442.10
SHARON WICKLUND	655.23
ZIEGLER INC	46.22
ZITZOW ELECTRIC	79.46

FINAL TOTAL..... \$233,664.85 ****