

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, December 27, 2005
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, December 27, 2005, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block, Chair; Roger Froemming; Vice-Chair, Dennis Mosher, Syd Nelson, and Malcolm Lee present.

Approval of Agenda

Motion by Froemming, second by Mosher, and unanimously carried to approve the Human Services Board agenda of December 27, 2005, with the following change:

9:35 a.m. – Cancel Agenda Item for Court Services Director

Approval of Minutes

Motion by Nelson, second by Lee, and unanimously carried to approve the Human Services Board minutes of December 13, 2005, as mailed.

Public Health Department

Public Health Director, Diane Thorson, briefed the County Board on the following items:

- Report on State CHS Advisory Committee Meeting Held on December 16, 2005
- Emergency Preparedness
- SCHSAC Executive Committee
- Pandemic Flu
- Local Public Health Block Grant – Accountability Group
- Potential Need to Redesign the Boundaries for Medica and BCBS Managed Care

Human Services Labor Management Committee

Human Services LMC Co-Chairs, Barb Dohrer and Tonya Bergren, reported that they attended training in St. Paul at the Minnesota Bureau of Mediation Services. A handout was provided and they briefed the County Board on goals and accomplishments of the Human Services LMC in 2005. The Hiring Process and Transfers & Promotions Process, were reported as the main accomplishments with Telecommuting identified as a future LMC topic.

Approval – Human Services Positions

Motion by Mosher, second by Lee, and unanimously carried to authorize the Human Services Director to proceed with hiring for the following new positions as requested:

Full Time Adult Foster Care Social Worker Position
Office Support Specialist – New York Mills Offices

Human Services Contracts

Motion by Lee, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute the following Human Services Contract Renewals for CY2006:

Provider	Program	Target Population	Funding
Lakeland Mental Health Center, Inc.	Children's Mental Health Case Management	Children who have severe emotional disturbance and are being served in the Fergus Falls children's day treatment sites	MA Rate – federal & state dollars Non-MA Rate CMH block grant and local dollars
Lakeland Mental Health Center, Inc.	Adult's Mental Health Case Management	Adults with Serious and Persistent Mental Illness	MA Rate – federal & State dollars Rule 78 – CSP Grant and County dollars Non-MA Rate – local dollars
Lakeland Mental Health Center, Inc.	Children's Therapeutic Support Services	Children	County and MA
Lakeland Mental Health Center, Inc.	Community Support Program and Rehab Options	CSP – Adults with Serious and Persistent Mental Illness and Adults with Serious Mental Illness	Rule 78/CSP Grant and County dollars
Willow Creek Senior Living	Residential Services/Assisted Living	Elderly	AC/EW/CADI/TBI or CAC Waiver Funds
Spectrum Support Services	Homemaking Services	Elderly	AC/EW/CADI/TBI or CAC Waiver Funds
Prairie Community Services – Arlington	Residential Services/Assisted Living	Adult Mental Health	Otter Tail County Approved Rate
Lake Region Halfway Home, Inc.	Chemical Dependency Treatment	Eligible Individuals	County of Responsibility-Consolidated CD Treatment Fund and MA
Productive Alternative, Inc.	Sheltered Employment	Persons with Mental Retardation or Related Conditions	County of Responsibility
Productive Alternative, Inc.	Day Training & Habilitation Services	Persons with Mental Retardation or Related Conditions	Waivered Funding
Productive Alternative, Inc.	Supported Employment	Persons with Mental Retardation or Related Conditions	State Waiver Dollars
Productive Alternative, Inc.	CD Transportation Services	CD Individuals	County of Responsibility
Lakeland Mental Health Center, Inc	Mental Health Services – Crisis Responder Program	Adult Mental Health	Adult Mental Health Initiative Funds
Midwest Community Residential Resources	Waivered Services	Persons with Mental Retardation or Related Conditions	State Waivered Dollars & MA
Pill –Alert	Supplies & Equipment	Pill Alert/Supplies for eligible individuals	AC/EW/CADI/TBI or CAC Waiver Funds

Lutheran Social Services	Outpatient Mental Health Services	Families and Children	Determined by Eligibility Criteria of the Agency's CSSP
Moorhead Public Housing	BCOW Bridges Program & BCOW Permanent Supported Housing Program	Adult Mental Health	BCOW Initiative Funds
Dancing Sky Area Agency on Aging	Over 60 Transportation	Elderly	Federal Funding
Alcott Manor	Assisted Living	Elderly	AC/EW or CADI Waiver Funds
Northern Safety & Security	Supplies and Equipment	Eligible Individuals	AC/EW/CAC/TBI/CADI/MRRC Waiver
McCornell Court Assisted Living – St. Wm's	Residential Services/Assisted Living	Elderly	AC/EW/CADI/TBI or CAC Waiver Funds
St. Williams	Residential Services/Assisted Living	Elderly	AC/EW or CADI Funds (OTC approved rate)
St. Williams Annex	Community Support Program Services	CSP – Adults with Serious and Persistent Mental Illness	Adult Mental Health Initiative and Current CSP Program Funds
Lutheran Social Services	Senior Companion Services	Alternative Care and Elderly Waivered Individuals	Otter Tail County, MA – eligibility criteria determined by Agency's CSSP
Pioneer Home, Inc. (Pioneer Main)	Housing with Services/Assisted Living	Elderly	AC/EW or CADI Waiver Funds
Lutheran Social Services	Guardianship Services	Elderly, developmental disabled, Mentally ill or handicapped County Residents who can no longer make sound judgments	Otter Tail County and MSA
Lakeland Mental Health Center, Inc.	Chemical Dependency Outpatient Services	Eligible Individuals	County of Responsibility- Consolidated CD Treatment Fund & MA

Bills & Claims

Motion by Nelson, second by Froemming, and unanimously carried to approve the Human Services bills & claims as presented.

Adjournment

At 10:19 a.m., Chairman Block declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, January 10, 2006.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Roger Froemming, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, December 27, 2005, at 10:30 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block, Chair; Roger Froemming, Vice-Chair; Dennis Mosher, Syd Nelson, and Malcolm Lee present.

Approval of Agenda

Motion by Froemming, second by Mosher, and unanimously carried to approve the County Board agenda of December 27, 2005, as mailed.

Approval of Minutes

Motion by Nelson, second by Mosher, and unanimously carried to approve the County Board minutes of December 20, 2005, with the following correction:

Page 8 under the Heading "High Water Issues – North Turtle/South Turtle Lakes" the references to CH 133 should have stated CH 122.

Approval to Pay Bills

Motion by Mosher, second by Lee, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

State Shoreland Management Standards

Land & Resource Director, Bill Kalar, provided copies of the "Minnesota's Alternative Shoreland Management Standards" dated December 12, 2005, which was developed through a Five County Pilot Project.

Final Plat

Motion by Lee, second by Mosher, and unanimously carried to approve the Final Plat of Bruce Qvammen known as "Puppy Point", GL 8, Section 27 and part of GL's 1, 2 and 3 in Section 34, Township 137N, Range 42W, Dunn Township; Franklin Lake (56-759).

Blue Heron Bay Consultant

Mr. Kalar referred to a handout dated November 21, 2005, with responses to the Blue Heron Bay Consultant Request for Proposal. Mr. Kalar stated that, after review of the proposals and quotations, he felt that Wenck Associates, Inc. would meet the County's needs for the following reasons: Wenck Associates indicated that they could meet the tentative timelines set forth in the scoping document, estimated hours to be spent on the project and cost seemed to fit, their procedure was reasonable and highly recommended by other Counties, and minimum work from the Land & Resource staff would be required.

Developer, Jim Erickson, spoke in favor of an alternate proposal and submitted a proposed motion to the County Board. He spoke at length about the history of the EAW, Court decision

and other factors regarding Blue Heron Bay. He recommended that the County consider Decker Planning & Research as the Consultant for the EIS for Blue Heron Bay as the lowest responsible proposer and because of their expertise and ability to work with the information that has already been completed. Mr. Erickson requested that the County Board speak to the Decker Planning & Research consultants before a decision is made.

Doug Martin, representing the Dead Lake Association, stated that the Decker Planning & Research proposal is to review the draft EIS that has been put together and assist in the EIS process, not to generate new information. He spoke in favor of the County hiring Wenck Associates, Inc. as the most responsible bidder because of their proposed process for completion of the EIS.

County Attorney, David Hauser, spoke in favor of Wenck Associates, Inc. as the most responsible bidder, independent from the proposer. Because they are highly recommended by other counties, there may be more credibility to the public and he recommended Wenck Associates, Inc. as the most responsible bidder.

Bob Deutschman, also representing the Dead Lake Association, encouraged the County Board to approve the proposal from Wenck Associates, Inc. as the consultant.

Motion by Froemming, second by Mosher, and unanimously carried to accept the Request for Proposal of Wenck Associates, Inc. as the Consultant for the Blue Heron Bay EIS Project as recommended by the Land & Resource Director and the County Attorney.

Districting for the County

County Attorney, David Hauser, stated that the County Board has approved proceeding with Districting. This relates to the Supreme Court minority opinion that the County's Ordinance is not effective for clusters because the County did not set up districts in accordance with Minnesota Rules allowing for clusters in certain kinds of Districts. Otter Tail County previously created the entire County as a high density residential district, which was an affirmative decision that was made and the Ordinance was approved by the DNR. Mr. Hauser reiterated that the County Board has directed the Land & Resource Office to gather information to analyze the County and the Districting process is underway.

Local Election Equipment Plan Public Hearing

Auditor, Wayne Stein, opened the Public Hearing for the Otter Tail County Local Election Equipment Plan. No comment was offered by the public. Motion by Nelson, second by Lee, and unanimously carried to approve the Otter Tail County Local Election Equipment Plan as submitted on Monday, December 12, 2005, to the Office of the Secretary of State for review and comment as reviewed on Tuesday, December 27, 2005, at the Public Hearing held before the Otter Tail County Board of Commissioners. The motion included approval of the State of Minnesota's Assistive Voting System Grant Application and Agreement dated December 27, 2005, and authorization for the Chair of the County Board of Commissioners and the County Auditor to sign said agreement on behalf of Otter Tail County.

Tobacco License Applications

Motion by Mosher, second by Nelson, and unanimously carried to approve the following applications for license:

Bluffton Oil Company Bluffton, MN	Tobacco
Dalton Bar & Grill Dalton, MN	Tobacco
Perham Oasis Perham, MN	Tobacco
Underwood Quik-Stop Underwood, MN	Tobacco

Expenditures Approved

Motion by Lee, second by Froemming, and unanimously carried to approve the following expenditures relating to the County's outstanding debt:

Wells Fargo Bank Minnesota NA	Paying Agent Fees	\$ 375.00
Ehlers & Associates, Inc.	Continuing Disclosure Report	1,250.00

Transfer Approved

Motion by Lee, second by Mosher, and unanimously carried to approve a six percent inter-fund loan, in the amount of \$5,389.13, from the General Revenue Fund as follows:

Otter Tail County Drainage System No. 11	\$8,389.87
Otter Tail County Drainage System No. 63	\$9,486.56

County Ditch Annual Maintenance Assessments

Motion by Froemming, second by Nelson, and unanimously carried to authorize the following annual County Drainage System repair/maintenance assessments for payable year 2006:

County Drainage Ditch No. 04	\$3,000.00
County Drainage Ditch No. 05	1,250.00
County Drainage Ditch No. 11	500.00
County Drainage Ditch No. 12	3,000.00
County Drainage Ditch No. 21	2,500.00
County Drainage Ditch No. 29	750.00
County Drainage Ditch No. 37	2,500.00
County Drainage Ditch No. 38	2,500.00
County Drainage Ditch No. 43	750.00
County Drainage Ditch No. 52	1,000.00
County Drainage Ditch No. 53	1,500.00
County Drainage Ditch No. 56	1,500.00
County Drainage Ditch No. 63	1,500.00
Otter Tail Wilkin Judicial Ditch No. 2	3,500.00

**Resolution Adopting Assessment Order for County Drainage System No. 63
Otter Tail County Resolution No. 2005 – 78**

Upon a motion by Lee, seconded by Mosher, and unanimously carried, the Otter Tail County Board of Commissioners adopts the following resolution:

WHEREAS, the County Board of Otter Tail County, acting as the County Drainage Authority, had authorized repairs/maintenance to County Drainage System No. 63 in 2005, and

WHEREAS, the Otter Tail County Board of Commissioners has approved expenditures in the amount of \$13,991.39 for the repair/maintenance of County Drainage System No. 63 as follows:

Corbin Pickar Excavating December 23, 2005 \$13,991.39 Repairs

NOW THEREFORE, BE IT RESOLVED BY THE OTTER TAIL COUNTY BOARD OF COMMISSIONERS, that a special assessment in the amount of \$14,000, be levied against the benefited properties of Otter Tail County Drainage System No. 63, as listed in the Otter Tail County Ditch No. 63 Order Re-determining Benefits dated March 10, 1998, a copy of which is on file in the County Auditor's office is hereby accepted and shall constitute a lien against the lands named therein, and each tract of land therein included is hereby found to be benefited by the above repair/maintenance in the amount of the assessment levied against it as stated in the attached "SpAsmt/Ditch Benefit Modeler" report.

BE IT FURTHER RESOLVED, that such assessments shall be payable in one installment. To this installment shall be added interest, at a rate of 6%, on the entire assessment from December 23, 2005 until December 31, 2006.

BE IT ADDITIONALLY RESOLVED, that the owners of any of the benefited properties so assessed may, on or before Tuesday, January 31, 2006 pay the entire assessment on such property to the County Auditor's office without interest.

Adopted this 27th day of December, 2005.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Sale of County Property

Motion by Nelson, second by Lee, and unanimously carried to authorize the County Auditor to proceed with the sale of the following County property:

That part of Lot A of Rothpletz's Addition to the Village of Perham, said plat is on file and of record in the office of the Recorder in Otter Tail County, Minnesota, described as follows:

Beginning at an iron monument which designates the most easterly corner of said Lot A; thence North 50 degrees 15 minutes 37 seconds West 6.16 feet on an assumed bearing along the northeasterly line of said Lot A to an iron monument; thence South 39 degrees 51 minutes 41 seconds West 75.38 feet to an iron monument on the northeasterly right of way line of County State Aid Highway No. 80; thence South 44 degrees 32 minutes 55 seconds East 6.18 feet along the northeasterly right of way line of said County State Aid Highway No. 80 to an iron monument on the southeasterly line of said Lot A; thence North 39 degrees 51

minutes 41 seconds East 76.00 feet along the southeasterly line of said Lot A to the point of beginning. The above described tract contains 465 square feet.

Sealed bids will be accepted at the Office of the Otter Tail County Auditor until 5:00 p.m. on Monday, February 6, 2006. The sealed bids will be publicly opened and read aloud on Tuesday, February 7, 2006 at 9:30 a.m. in the Otter Tail County Commissioners' Room.

Forgiveness of Penalty and Interest

Motion by Nelson, second by Lee, and unanimously carried to approve forgiveness of interest and penalty, in the amount of \$59.71, for Parcel No. R 28000310243000, as requested by the property owners. The payment had been mailed by an on-line service on May 6, 2005; however, it was returned by the Post Office and because of the on-line service, a physical envelope was not available.

Proposed Ethanol Plant Discussion

Highway Engineer, Rick West, presented a preliminary cost estimate of \$630,989.20, for the required improvements to County Highway 116 for a proposed Ethanol Plant site. Motion by Nelson, second by Mosher, and unanimously carried to approve a County contribution of 50% of the cost of the project not to exceed a total County contribution of \$300,000.

Final Highway Payments

Motion by Mosher, second by Nelson, and unanimously carried to approve Final Payment No. 6, in the amount of \$25,376.88, payable to Mark Sand & Gravel Co. for S.A.P. 56-603-07 and S.A.P. 56-624-12 (CSAH No. 3 & 24)

Motion by Mosher, second by Froemming, and unanimously carried to approve Final Payment No. 23, in the amount of \$55,367.00, payable to Mark Sand & Gravel Co. for S.P. 56-624-10, Reconstruction of CSAH 254.

Out of State Travel Policy

Motion by Mosher, second by Froemming, and unanimously carried to approve the Out of State Travel Policy for Elected Officials as presented by the County Attorney and provided as Attachment B of these minutes.

Website Posting

Motion by Mosher, second by Lee, and carried with Nelson opposed, to approve posting the salaries of the three highest paid employees, not including elected officials, on the Otter Tail County website.

Commissioners' Salary Resolution Otter Tail County Resolution No. 2005 – 79

Upon a motion by Nelson, seconded by Froemming, and carried with Mosher opposed, the following resolution was adopted:

WHEREAS, Minnesota Statutes 375.055 provides that County Commissioners shall receive compensation of annual salaries as set by resolution of the County Board; and

WHEREAS, the current annual salary for County Commissioners is \$25,956.00; and

WHEREAS, the non-union employees received a 3.1% cost of living adjustment effective December 1, 2005, to replace a cost of living adjustment that was not given to non-union employees January 1, 2004, because of levy limits; and

WHEREAS, the non-union employees will receive a 3% cost of living adjustment effective January 1, 2006.

NOW, THEREFORE, BE IT RESOLVED, that the annual salary for Otter Tail County Commissioners shall also be increased by the same percentage as the non-union employees and shall be set at \$27,539.00 annually, effective January 1, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Non Union Employees Salaries

Motion by Nelson, seconded by Froemming, and unanimously carried to approve a 3% cost of living adjustment for non-union employees, excluding the County Attorneys, effective January 1, 2006.

Mileage Reimbursement Rate

Motion by Mosher, second by Froemming, and unanimously carried to approve mileage reimbursement, on a County-wide basis, at the new IRS rate of \$0.44.5 per mile effective January 1, 2006.

Commissioners and Committees Per Diem Resolution
Otter Tail County Resolution No. 2005 – 80

Upon a motion by Mosher, seconded by Froemming, and unanimously carried, the following resolution was adopted:

WHEREAS, Minnesota Statutes 375.055 provides that County Commissioners may receive per diem payments and reimbursement for necessary expenses incurred in performance of the duties of the office, as set by resolution of the County Board; and

WHEREAS, the current per diem rate for Commissioners is \$47.50; and

WHEREAS, the current per diem rate for County Committees, excluding the Ditch Inspectors, is \$47.50.

NOW, THEREFORE, BE IT RESOLVED, that the per diem rate for Commissioners and County Committees, excluding Ditch Inspectors, is established at \$50.00 and necessary mileage reimbursement is set at \$0.44.5 per mile effective January 1, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Board of Commissioners' Meeting Dates Established for 2006

Motion by Nelson, second by Froemming, and unanimously carried to establish the following Board of Commissioners' Meeting Dates for Calendar Year 2006:

**Human Services Board and County Board of Commissioners
Proposed CY2006 Meeting Dates**

	Full Day County Board <u>9:30 a.m.</u>	Human Services Board Followed by County Board <u>9:30 a.m.</u>
January	3 & 17	10 & 24
February	7 & 21	14 & 28
March	7 & 21	14 & 28
April	4 & 18	11 & 25
May	2 & 16	9 & 23
June	6 & 20	13 & 27
July	*5 & 18	11 & 25
August	1 & 15	8 & 22
September	5 & 19	12 & 26
October	3 & 17	10 & 24
November	7 & 21	14 & 28
December	*19	12 & 26

* Board of Commissioners Meetings are scheduled each Tuesday except the fifth Tuesday of a month, July 4th is a Tuesday, so the Board will meet Wednesday, July 5th, and the Board will not meet the first Tuesday in December because of the Annual AMC Meeting.

Letter Received

Commissioner Nelson submitted a letter from Terryll L. Sullivan that was also acknowledged at the Board of Commissioners' meeting of December 20, 2005. The letter is attached to these minutes as Attachment C.

Adjournment

At 12:31 p.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, January 3, 2006.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Roger Froemming, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

CB/kd

12/27/2005
12:06:52

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 12/27/2005 FOR PAYMENT 12/27/2005

VENDOR NAME	AMOUNT
A'VIANDS LLC	4,801.67
BARRETT EMS TRAINING	900.00
BARRY EXCAVATING LLC	250.00
BATTLE LAKE AUTO PARTS	300.36
BATTLE LAKE MOTOR PATROL ASSN	187.50
BATTLE LAKE TOWING	111.83
MARK BECKER	50.97
BEYER BODY SHOP INC	165.53
BLIZZARD BLADE	178.35
BLUESTONE TECHNOLOGIES INC	177.51
BOUND TREE MEDICAL LLC	54.84
DOUG CANNELL	68.37
CITIZENS ADVOCATE	72.00
CLINICAL & FORENSIC PSYCHOLOGY	1,250.00
COMMISSIONER OF TRANSPORTATION	4,904.09
COOPERS TECHNOLOGY GROUP	319.49
CUTLER MAGNER COMPANY	12,122.65
DAKOTA WOOD GRINDING INC	8,400.00
DENZEL'S REGION WASTE INC	4,536.53
DEX MEDIA EAST	19.40
FARNAM'S GENUINE PARTS INC	13.82
FERGUS FALLS MEDICAL GROUP	3,688.00
CITY FERGUS FALLS	3,876.24
FERRELLGAS	22.79
GALL'S INC	26.62
THE INDEPENDENT	31.50
INDOFF INCORPORATED	261.99
KELLY SERVICES INC	784.80
ANDREW KLINNERT	86.30
LAKE REGION DENTAL CENTER	178.00
LAKELAND MENTAL HEALTH CENTER	4,656.00
LAKES COUNTRY TOWING	165.15
LARRY OTT INC TRUCK SERVICE	510.00
LITTLE BEAR TOWING	252.94
LOCATORS & SUPPLIES INC	213.97
MCCOLLOUGH WELDING	68.71
MERITCARE HOSPITAL	61.55
MIDWESTERN MAT RENTAL & SUPPLY	42.81
MINN KOTA COMMUNICATIONS INC	100.84
NANCY MOEN	47.91
MPH INDUSTRIES INC	85.40
OFFICEMAX CONTRACT INC	62.73
OLYMPIC SALES INC	174.21
OTTER TAIL TELCOM	135.44
OTTERTAIL AGGREGATE	29,000.00
LANETTE PRIEM	57.49
PUBLIC SAFETY CENTER INC	223.25
RELIABLE OFFICE SUPPLIES	30.65
RICK LEITCH BACKHOE SRVC & PJ	214.00

12/27/2005 12:06:52 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 12/27/2005 FOR PAYMENT 12/27/2005

VENDOR NAME	AMOUNT
SERVICE FOOD SUPER VALU	7.50
SIGELMAN STEEL & RECYCLING INC	41.01
SIMPLEXGRINNELL LP	640.77
GREGORY SMITH MD	237.04
SOUTHERN FOLGER DETENTION	840.00
STEVE'S SANITATION INC	84.24
STREICHERS	2,273.67
SUMMIT ENVIROSOLUTIONS INC	11,778.44
LETHE TORGERSON	276.76
VALLEY SOFT WATER	23.00
VIKING OFFICE PRODUCTS	91.01
WALTERS PHOTOGRAPHY	4.78
GARY WASKOSKY	47.50
WASTE MANAGEMENT	4,783.52
WEST PAYMENT CENTER	511.68
ZARBOK CONSTRUCTION TRUCKING	675.00
ZIEGLER INC	160.07

**** FINAL TOTAL..... \$106,420.19 ****

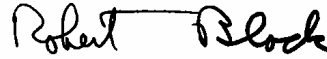
OUT OF STATE TRAVEL POLICY
FOR ELECTED OFFICIALS

Travel out of state by the county's elected officials may be undertaken in accordance with this policy.

1. Out of state conferences, seminars, or representation on organization meetings, must be approved by the County Board in advance. The following criteria will be used:
 - a. Topic has application to the elected official's job.
 - b. Attendance will allow for making essential contacts or obtaining information important to the improved operations and functions of the county.
 - c. Information needed to complete or meet changes in job responsibilities because of statutory changes.
2. Travel within 300 miles of Otter Tail County does not require prior County Board approval.
3. Expenses will be limited to actual costs incurred and subject to the same limiting provisions contained in the Otter Tail County Personnel Rules (Section 8.40).
4. Nothing in this policy shall prohibit or apply to out of state travel by elected officials using non-county funds and in conformity with Minnesota Statute 471.895.

December 27, 2005

OTTER TAIL COUNTY
BOARD OF COMMISSIONERS



Robert Block, Chairman

36357 County Highway 32
Richville, MN 56576

Otter Tail County Board of Commissioners
520 Fir Avenue West
Otter Tail County Government Center
Fergus Falls, MN 56537

Dear Gentlemen:

Soon you will be faced with both the challenge and the opportunity to consider changes in the shoreland ordinances for Otter Tail County lakes. I ask that you courageously set aside political pressures and make decisions that will affect the future of our lakes in a positive nature.

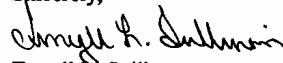
It has been documented that property values and local economics are directly proportional to water quality. Studies in Maine, Wisconsin and Minnesota all attest to this correlation. Should you want specific information from the study through Bemidji State University, you may go to <http://info.bemidjistate.edu/news/currentnews/lakestudy>. Given the number of lakes in Otter Tail County (more than in any other county in the United States) your decisions will affect property values and, hence, the tax base and local economics in our county.

A comment was made at the December 13 meeting, followed by a few chuckles, that a consensus could not be reached on recommendations for change. This may be true of the internal group of five. It may also be true of the group of 45 citizens that met eight times during the moratorium period. This large group, however, was not given the direction to reach a consensus but to explore possible changes.

From the group of 45, twelve individuals, with diverse background and personal and professional agendas, met 17 times. This group did reach a consensus. Stu Peterson, as spokesperson, presented their recommendations to the Board. Included with their input was the rationale for their recommendations. I ask that you not discount their many hours of research and consensus building when you make your decision. I was not one of this group but know the quality and commitment of these volunteers. I ask that you keep in mind their recommendations and the reasoning behind them when you deliberate on the upcoming checklist. The future of one of Otter Tail County's most valuable resource is in your hands.

I ask that you read this at the next meeting and include it in the minutes. Thank you for your consideration.

Sincerely,


Terryll L. Sullivan