

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, September 27, 2005
9:30 a.m.

Call to Order

The Otter Tail County Human Services Board convened Tuesday, September 27, 2005, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block, Chair; Roger Froemming; Vice-Chair, Dennis Mosher, Malcolm Lee, and Syd Nelson present.

Approval of Agenda

Motion by Mosher, second by Froemming, and unanimously carried to approve the Human Services Board agenda of September 27, 2005, as mailed.

Approval of Minutes

Motion by Froemming, second by Nelson, and unanimously carried to approve the Human Services Board minutes of September 13, 2005, as mailed.

Court Services Caseload Statistics

Court Services Director, Chuck Kitzman, provided caseload statistics for 1990 through September of 2005. Average monthly caseload has decreased since 2002. Mr. Kitzman discussed possible reasons for reduced probation caseloads. Pre-trial supervision cases and their impact on the workload of the department were discussed. These cases are not reflected in the statistics.

Public Health Department

Information regarding the recent Community Health Services Conference, which is a meeting with local Public Health Agencies and the Minnesota Department of Health, was provided. Public Health Director, Diane Thorson, reported that the State is interested in managing the licensing process for the Food, Beverage, and Lodging industry and having local government units complete the day to day operations for their county or possibly, on a regional basis. She will bring this matter back to the County Board for future consideration. Ms. Thorson also reported on training for Public Health staff and the collaborative work between the Public Health Department and the local HRA as it relates to lead exposure prevention. Commissioner Nelson and Block attended the conference and reported on a concern for future shortage of healthcare workers and a need for increased awareness of the laws as they relate to Public Health agencies.

Motion by Mosher, second by Froemming, and carried with Lee opposed, to authorize the Chairman's signature to execute a Grant Contract between Otter Tail County and the Minnesota Office of Traffic Safety, in the amount of \$25,300.00, to be used for education to increase the use of passenger restraints, decrease fatalities and serious injuries that are alcohol related, and reduce economic loss to citizens through traffic safety crashes. The Grant Agreement is effective from October 1, 2005 through September 30, 2006.

Human Services Adult Mental Health Program

Human Services Supervisor, Jodi Wentland, reported that October 3 – October 7, 2005, is Mental Illness awareness week. Ms. Wentland and Adult Mental Health Program staff briefed the County Board on the Adult Mental Health program and discussed barriers in the program such as lack of funding for vocational programs, affordable transportation, and prescription copays. They also reported that statistics show that community based services are decreasing re-hospitalizations and there continues to be an emphasis on regional planning to provide mental health services.

**Otter Tail County Proclamation
Family Child Care Provider Week – October 9 – 15, 2005
Otter Tail County Resolution No. 2005 - 61**

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, Otter Tail County has over 150 licensed family child care providers; and

WHEREAS, Otter Tail County's family child care providers serve approximately 1,200 children and their families; and

WHEREAS, children are Otter Tail County's most valuable asset and resource; and

WHEREAS, the care and education of Otter Tail County's children provided by licensed family child care givers is an invaluable occupation; and

WHEREAS, many Otter Tail County families choose child care outside their own homes; and

WHEREAS, licensed family child care providers are highly competent, dedicated, caring, and concerned professionals

NOW, THEREFORE, BE IT RESOLVED, That the Otter Tail County Board of Commissioners hereby proclaim the ***week of October 9 – 15, 2005***, as Licensed Family Child Care Provider Week in Otter Tail County, in honor of its many licensed family child care providers, and asks the community to join in recognizing the valuable contributions these family child care providers make to our community.

Commissioner Lee seconded the motion, and upon being put to a vote, was unanimously carried.

Adopted this 27th day of September, 2005.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Robert Block, Human Services Board Chair

Attest: _____

Larry Krohn, Clerk

Human Service's Biennial Service Agreement – MFIP and CCSA Programs

Human Services Director, John Dinsmore, presented the Biennial Service Agreement for citizens served by the Minnesota Family Investment Program and the Children's Community Services Program. He briefed the County Board regarding the purpose of the document. This Biennial Service Agreement will be submitted to the Department of Human Services, and after their review and approval, it will be used as the Human Services Planning Document.

Chairman Block was absent at 10:35 a.m. with Vice-Chair Froemming assuming the Chair position.

Contract Approval

Motion by Nelson, second by Lee, and unanimously carried to authorize the Chairman's signature to execute the following Residential Services/Assisted Living contracts effective from July 1, 2005, to June 30, 2006:

Perham Memorial Home Care Perham, MN	For eligible persons receiving AC/EW, CAC and CADI Program assistance
Dave & Sandy Fithen Richville, MN	For eligible persons receiving AC/EW, CAC and CADI Program assistance

Chairman Block was present at 10:39 a.m. and assumed the Chair.

Re-Title/Promotion Request

Human Services Director, John Dinsmore, presented information on the organizational structure of other Human Services agencies. He reported that most comparable-sized counties have more Social Service Supervisor positions based on the number of staff, programs and contracts managed by these positions. He requested two additional Human Service Supervisor positions, to be promoted from current Social Worker staff. Cost of both positions is included in the current 2005 budget and the 2006 proposed budget. Motion by Lee, second by Mosher, and unanimously carried to authorize two Human Services Supervisor positions to be filled by current Social Worker staff as recommended by the Human Services Director.

Bills & Claims

Motion by Nelson, second by Lee, and unanimously carried to approve the Human Services bills & claims as presented.

Adjournment

At 10:48 a.m., Chairman Block declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, October 11, 2005.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Robert Block, Human Services Board Chair

Attest: _____

Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, September 27, 2005, at 11:00 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block, Chair; Roger Froemming, Vice-Chair; Dennis Mosher, Malcolm Lee, and Syd Nelson present.

Approval of Agenda

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board agenda of September 27, 2005, with the following addition:

1:25 p.m. – Sheriff, Brian Schlueter

Approval of Minutes

Motion by Nelson, second by Lee, and unanimously carried to approve the County Board minutes of September 20, 2005, as presented.

Approval to Pay Bills

Motion by Mosher, second by Lee, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Planning Commission Recommendations

Preliminary Plat – Terrance E. & Lynn C. Fitzpatrick:

Motion by Lee, second by Froemming, and unanimously carried to approve the Preliminary Plat known as “Fitzpatrick Addition” consisting of 2 lots for single family residential use as presented. The property is described as Lot 1 of Olsons Maplewood – Lida Beach, Section 32 of Lida Township; Lake Lida (56-747).

Preliminary Plat – “Pine Crest”/Dennis Courneya:

Motion by Nelson, second by Mosher, to approve the Preliminary Plat known as “Pine Crest” consisting of 5 lots for single family residential use with conditions as recommended by the Planning Commission. Sue Ulschmid, family member of neighboring property owners, Orville & Darlene Carlisle, presented a handout expressing concerns regarding the environmental affects this proposed development may have on the small unnamed lake (56-359). Lengthy discussion took place. Chairman Block called for a vote. Motion carried unanimously. The property is described as Pt of GL 5, 6 & 7...,Section 8 of Hobart Township; Unnamed Lake (56-359) and Lake Seven (56-358).

Conditional Use Permit – Joshua & Francesca Bakken:

Motion by Nelson, second by Mosher, and unanimously carried to approve a Conditional Use Permit to construct a road to provide access to 4 lots with conditions as recommended by the Planning Commission. The property is located in Pt GL 4...(28.16 AC), Section 30 of Edna Township; McDonald Lake (56-386).

Conditional Use Permit – Jan Pogue:

Motion by Mosher, second by Froemming, and unanimously carried to approve a Conditional Use Permit to fill garage, apron, drive and retaining walls around garage to slow run-off toward neighbors as presented. The property is described as Klar-Jo-Beach Lot 12, Section 1 of Clitherall Township; West Battle Lake (56-239).

Conditional Use Permit – Greenwood Lake Aire Villas/ Robert & Janet Saulsbury:

Motion by Froemming, second by Nelson, and unanimously carried to approve a Conditional Use Permit to remodel a cabin and add a deck as presented. The property is described as Greenwood Lake Aire Villas, Condo #18 Cottage #6, Lots 6 & 19 Blk 1 & Int. in Lots 20 & 35, Blk 1, Section 29 of Otter Tail Township; Otter Tail Lake (56-242).

Conditional Use Permit – Greenwood Lake Aire Villas/ Patrick & Janell Yutzenka:

Motion by Froemming, second by Nelson, and unanimously carried to approve a Conditional Use Permit to remodel cabin #1 as presented. The property is described as Greenwood Lake Aire Villas, Lots 1 & 34 Blk 1 (Condo #18), Section 29 of Otter Tail Township; Otter Tail Lake (56-242).

Conditional Use Permit – Rufe Korman Tst:

Motion by Lee, second by Mosher, and unanimously carried to deny, as recommended by the Planning Commission, a Conditional Use Permit to construct a 66 foot wide road for access to recorded Metes & Bounds tracts. The property is described as GL 2 except tract to State & except tract & NE ¼ NE ¼ and Pt GL 2 & Pt NE ¼ NE ¼..., Section 27 of Dunn Township; Franklin Lake (56-759).

Conditional Use Permit – Dennis Greenwaldt:

Motion by Froemming, second by Mosher, and unanimously carried to approve a Conditional Use Permit to upgrade an existing easement road with a condition as recommended by the Planning Commission. The property is described as Pt of GL 4 & Pt of GL 2, Section 20 of Leaf Lake Township; West Leaf Lake (56-114).

Conditional Use Permit – Royces Resort/ Richard & Priscilla Stegman:

Motion by Nelson, second by Froemming, and unanimously carried approve a Conditional Use Permit to reclassify a resort to a condo status with conditions as recommended by the Planning Commission. The property is described as Lots 1, 2 & 3 Birch Dale Resort, Section 10 & tr 25' N & S & 217' E & W N of adjoining Lot 1 Birchdale Resort, Section 3 in Hobart Township; Wimer Lake (56-355).

Conditional Use Permit – Bryan & Patti Smith:

Motion by Lee, second by Mosher, and unanimously carried to deny, as recommended by the Planning Commission, a Conditional Use Permit to replace old steep, wood steps and landings for the reasons as stated in the Planning Commission minutes of September 22, 2005. The property is described as PT GL 8 (1.30 AC), Section 3 of Dora Township; Loon Lake (56-523).

Conditional Use Permit – Scambler Township:

Motion by Lee, second by Froemming, and unanimously carried to approve a Conditional Use Permit to rebuild a road with conditions as recommended by the Planning Commission. The property is described as 470th Street starting at 30' E of 17021 470th Street to 580' E of 17021 470th Street, Pt of GL 6 & tr in SW cor SW¼ & Lot 4 & NE¼ ex tr, GL 5 ex tr, Section 29 and NE¼ & NW¼ & NE¼, Section 32 of Scambler Township; Pete Lake (56-941).

Extension Requests

Motion by Nelson, second by Lee, and unanimously carried to extend Conditional Use Permit #6204, until November 1, 2006, for Northern Lights Resort on Dead Lake (56-383).

Motion by Lee, second by Mosher, and unanimously carried to extend the filing date for the Final Plat known as Pelican River Estates until October 28, 2005, as requested by Interstate Engineering.

Shoreland Rules Revision Committee

Land & Resource Office Manager, Marsha Bowman, provided comments dated September 22, 2005, from the Shoreland Rules Revision Committee.

Discussion Regarding Development

Roger Neitzke, Chairman of the Little McDonald, Kerbs and Paul Lakes Improvement District, expressed concern with confusing County ordinances as they relate to development. He stated that on the north shore of Little McDonald Lake, a development had been proposed which was denied for various reasons, but the main reason being runoff into the lake. Mr. Neitzke expressed concern that a road is being built in this area and that, if the development is more than 1,000 ft. away from the lake, it can be developed by metes and bounds property description with minimum lot size of 2½ acres without going through the Planning Commission. Mr. Neitzke spoke in favor of zoning and higher fees to pay for additional expenses. Comments were also given regarding the enforcement of violations relative to development.

Recess

At 11:55 a.m., Chairman Block recessed the meeting of the Otter Tail County Board of Commissioners for lunch break.

Public Meeting – Ebersviller Dairy

At 1:00 p.m, Chairman Block opened a Public Meeting for the pending issuance of a Feedlot Permit for Ebersviller Dairy in Section 9 of Candor Township. No comment was received from the public, either in person or in writing, relative to this feedlot permit request. Chairman Block closed the comment period for this Public Meeting at 1:03 p.m.

4-H Update

4-H Coordinator, Tammy Nordick, presented 4-H statistics for Otter Tail County. She reviewed the top ten 4-H projects and introduced Hannah Tysdal, a State 4-H Ambassador.

Veterans Service Budget

Motion by Lee, second by Mosher, and unanimously carried to approve a \$4,200 increase in the Veterans Services 2005 Budget for expenditures that will be made from a recently received grant.

Payment Approval for County Ditch No. 37

Motion by Mosher, second by Froemming, and unanimously carried to approve payment from the County Ditch No. 37 account, in the amount of \$1,045.00, payable to Fergus Power Pump, Inc. for services provided to County Ditch No. 37.

Liquor License Application

Motion by Lee, second by Mosher, and unanimously carried to approve the following application for license:

*Keepers II

On-Sale Liquor and Sunday Liquor

Sale of Vehicle

Sheriff, Brian Schlueter, requested permission to sell a high mileage Crown Victoria vehicle owned by the Sheriff's Department. Motion by Nelson, second by Froemming, and unanimously carried to approve the sale of a high mileage 2000 Crown Victoria squad car with an approximate value of \$3,000.00.

Adjournment

At 1:32 p.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, October 4, 2005.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Robert Block, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

9/27/2005 14:43:04 OTTER TAIL COUNTY AUDITOR
MPEDERSO RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 9/27/2005 FOR PAYMENT 9/27/2005

VENDOR NAME	AMOUNT
A'VIANDS LLC	5,508.60
BEYER BODY SHOP INC	453.30
BRANDT LAW OFFICE	603.40
BRIGGS CORPORATION	65.95
CHECKERS	44.98
COOPERS TECHNOLOGY GROUP	2,377.74
DACOTAH PAPER COMPANY	503.64
DAKOTA FLUID POWER INC	411.04
DAKOTA WOOD GRINDING INC	21,072.70
DEX MEDIA EAST	19.40
EGGE CONSTRUCTION INC	100.64
FARGO GLASS AND PAINT CO	488.97
FARNAM'S GENUINE PARTS INC	32.67
FERGUS ELECTRIC	194.18
FERGUS LOCKER	209.65
ELROY FINKELSON	177.11
FLEETWOOD FINANCIAL CORP	8,273.03
FOTH & VAN DYKE	11,552.06
GALL'S INC	70.07
GR GRAPHICS INC ST LOUIS	503.39
GUNION'S TOWER PAINTING INC.	3,500.00
SHELDON HOLM	189.97
HOOTS SPORTS	116.14
INTERSTATE INC	67.15
J C'S GENERAL STORE	26.99
J.J. KELLER & ASSOCIATES INC	981.00
KELLY SERVICES INC	1,499.06
LAKE REGION DENTAL CENTER	474.00
LAWSON PRODUCTS INC	226.70
LINK RECREATIONAL INC	105.42
LOCATORS & SUPPLIES INC	247.70
MAAO	195.00
MN ASSOC OF DRAINAGE INSPECTOR	25.00
ELDON MOREY PHD	365.00
NELSON BROS PRINTING	110.76
NORTHLAND REBUILDING	235.00
NORTHWEST DIVERS	52.14
OFFICE DEPOT	77.75
OFFICEMAX CONTRACT INC	233.85
OTTER TAIL CO HUMANE SOCIETY	218.60
OTTER TAIL CO TREASURER	726.73
PAMIDA INC 008	24.54
PEPSIAMERICAS	148.75
PERHAM ENTERPRISE BULLETIN	33.00
PHELPS FAMILY FORD	58.78
PHILLIPE LAW OFFICE	319.10
PRODUCTIVE ALTERNATIVES INC	282.78
PUBLIC SAFETY CENTER INC	481.65
QUILL CORPORATION	149.11

9/27/2005
14:43:04

OTTER TAIL COUNTY AUDITOR
MPEDERSO RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 9/27/2005 FOR PAYMENT 9/27/2005

VENDOR NAME	AMOUNT
RAY'S OIL COMPANY	1,393.61
ROAD EQUIPMENT PARTS CENTER	602.25
JACK SANDBERG	180.00
SERVICE FOOD SUPER VALU	194.87
SHERWIN WILLIAMS	50.62
SIGELMAN STEEL & RECYCLING INC	92.02
SOUTHTOWN C-STORE	46.90
STEINS INC	795.74
STEVE'S SANITATION INC	313.56
STREICHERS	139.46
THERMAL TECHNOLOGIES INC	12,048.94
SCOTT THUNSELLE	130.00
THYSSEN KRUPP ELEVATOR CORPORA	1,107.29
TOOL CRIB OF THE NORTH	77.53
TURCHIN PORTABLE TOILET RENTAL	105.30
UNIFORMS UNLIMITED	193.20
UNIVERSITY OF MN	105.00
VIKING COCA-COLA	85.00
VIKING OFFICE PRODUCTS	122.39
VOSS LIGHTING	29.14
WADENA CO AUDITOR TREASURER	392.35
WALLWORK TRUCK CENTER	3,127.46
ROGER WALVATNE	648.00
GARY WASKOSKY	51.28
SHARON WICKLUND	83.68
4-H PLAT BOOK PROJECT	1,675.00

**** FINAL TOTAL..... \$87,624.78 ****
