

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**  
Government Services Center, 500 Fir Ave. W.  
Commissioners' Room  
Tuesday, February 22, 2005  
9:30 a.m.

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, February 22, 2005, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block; Chair, Roger Froemming; Vice-Chair, Dennis Mosher, Malcolm Lee, and Syd Nelson present.

**Approval of Agenda**

Motion by Froemming, second by Lee, and unanimously carried to approve the Human Services Board agenda of February 22, 2005, as mailed.

**Approval of Minutes**

Motion by Nelson, second by Froemming, and unanimously carried to approve the Human Services Board minutes of February 8, 2005, as mailed.

**Court Services Program Overview**

Court Services Director, Chuck Kitzman, provided copies of the Court Services 2005 Program Overview. Mr. Kitzman explained that the document shows an overview of how Court Services fits into the scheme of overall programming within the Court system. He briefed the Board on the various corrections programs.

**Annual Health Meeting**

Public Health Director, Diane Thorson, and Commissioner Syd Nelson attended an annual Public Health meeting recently. At the meeting, each local Board of Health was asked to pass a resolution to submit to the Congressional Delegation for support in maintaining the Preventive Health Block Grant.

**Preventive Block Grant Resolution**  
**Otter Tail County Resolution No. 2005 – 10**

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, the Minnesota Department of Health receives funding from the federal government from the Preventive Block Grant, and

WHEREAS, this funding is flexible in nature and supports some of the direct services to local public health departments, and

WHEREAS, this funding source may be at risk for reduction or elimination as a part of the proposed federal budget.

NOW, THEREFORE BE IT RESOLVED, the Otter Tail County Human Services Board requests our Congressional Delegations support maintaining the funding for the Preventive Health Block Grant.

Commissioner Mosher seconded the motion, and upon being put to vote, was unanimously carried.

Adopted at Fergus Falls, MN, this 22<sup>nd</sup> day of February, 2005.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Robert Block, Human Services Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

### **Regional Preparedness Drill**

Ms. Thorson reported that there will be a regional preparedness drill sometime in March, which will test communications region-wide. The Emergency Operations Center will be opened and used for this drill.

### **Presentation of Plaque**

Ms. Thorson reported that one of her staff, Sally Baglien, has retired after 13 years of service to the County. She expressed her department's gratitude and presented an appreciation plaque that will be given to Ms. Baglien.

### **Fraud and Collection Annual Reports**

Fraud Prevention Specialist, Sandra Holo, reported 143 Fraud referrals for 2004, with 134 Fraud Prevention Investigations completed. Total FPI savings and overpayments for 2004 were reported as \$129,795.

Collections Officer, Sue Ulschmid, provided a handout comparing the past five years of collections. Collections for 2004 amounted to \$679,569.09, of which the County retains approximately \$210,851.00. Additionally, the long term care workers collected \$202,958.90.

Income Maintenance Case Aide, LeeAnn Sudbeck, provided 2004 Collection Statistics for out of home placement fees and detox fees. The total for 2004 was \$190,212.34, with about \$77,000 retained by Otter Tail County.

### **Bills & Claims**

Motion by Froemming, second by Nelson, and unanimously carried to approve the Human Services bills & claims as presented.

### **Adjournment**

At 10:40 a.m., Chairman Block declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, March 8, 2005.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Robert Block, Human Services Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Call to Order – County Board**

The Otter Tail County Board of Commissioners convened Tuesday, February 22, 2005, at 11:01 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block, Chair; Roger Froemming, Vice-Chair; Dennis Mosher, Malcolm Lee, and Syd Nelson present.

**Approval of Agenda**

Motion by Nelson, second by Mosher, and unanimously carried to approve the County Board Agenda of February 22, 2005, with the following additions:

1:20 p.m. – Land & Resource Director – Final Plat  
Red River Valley Development Assn. Discussion

**Approval of Minutes**

Motion by Froemming, second by Mosher, and unanimously carried to approve the County Board minutes of February 15, 2005, as presented.

**Approval to Pay Bills**

Motion by Mosher, second by Nelson, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

**Red River Valley Development Association**

Motion by Froemming, second by Mosher, and carried with Block and Lee opposed, to authorize payment, in the amount of \$800, to the Red River Valley Development Association to continue as a participating member of the Association and to reappoint Commissioner Roger Froemming, effective March 1, 2005 for a three-year term, as the East Otter Tail County representative on the Board of Directors of the Red River Valley Development Association.

**Land Surveyor's Certificate of Correction to Plat**

Motion by Mosher, second by Lee, and unanimously carried to approve the attached Land Surveyor's Certificate of Correction to the plat of Stony Point, which is located in Section 25 of Everts Township on West Battle Lake and attached to the official minutes as Attachment B.

**Premise Permit**

**Otter Tail County Resolution No. 2005 – 11**

Commissioner Froemming offered the following and moved its adoption:

WHEREAS, the responsibility for the regulation of lawful gambling and the issuance of licenses and permits for the conduct of lawful gambling lies with the Minnesota Gambling Control Board; and

WHEREAS, the Henning Lions Club, Henning, MN, has made an application to the Gambling Control Board for a premise permit to conduct lawful gambling at Duffer's Bar and Grill, in Henning Township of Otter Tail County; and

WHEREAS, Minnesota Statute 349.213 provides that the Gambling Control Board may not issue a premise permit unless they receive a resolution from the Otter Tail County Board of Commissioners approving the application for a permit; and



**Recess & Reconvene**

At 11:45 a.m., upon conclusion of the closed session, Chairman Block declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. Chairman Block reconvened the meeting at 12:59 p.m.

**Performance Evaluation Summary**

Motion by Mosher, second by Lee, and unanimously carried to approve the positive Performance Evaluation Summary of Land & Resource Director, Bill Kalar, as presented, and to direct that the summary be placed in his personnel file.

**Review of Proposed State Wildlife Land Acquisition  
Otter Tail County Resolution No. 2005 - 12**

Commissioner Mosher offered the following and moved its adoption:

In accordance with Minnesota Statutes 97A.145 Subd. 2, the Commissioner of the Department of Natural Resources on February 22, 2005, provided the County Board and the appropriate town officers with a description of lands to be acquired by the State of Minnesota for water and wildlife conservation purposes.

Lands to be acquired are described as follows:

NW ¼ of Section 16 of Western Township, T131N., R. 44W

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Otter Tail County on February 22, 2005, that the State's proposed acquisition of the above described property be approved.

Commissioner Lee seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 22<sup>nd</sup> day of February, 2005.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Robert Block, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**WACCO Membership Discussion**

WACCO Executive Director, Laurie Mullen, provided a packet of information regarding the County's use of the organization. Commissioners received a summary of reports regarding usage of WACCO's services from the County's Department Heads. Ms. Mullen talked about the importance of WACCO's meth presentations and the importance of saturating the public, especially youth, with meth education. Commissioner Froemming reported that he had spoken with the Parkers Prairie Principal and he was very supportive of WACCO's meth presentation. Motion by Froemming, second by Mosher, to support the membership of WACCO and authorize payment of the 2005 membership fee, in the amount of \$5,000.

Chairman Block called for a vote. Motion passed 3-2 with Lee and Block opposed. Commissioners opposed were not opposed to WACCO's programs, rather the high membership fee.

**Final Plat**

Motion by Froemming, second by Lee, and unanimously carried to approve the Final Plat of Ricky Stock, known as Stockridge, which is a two lot subdivision located in Section 8 of Otter Tail Township; Otter Tail Lake (56-242) and Long Lake (56-210).

**Adjournment**

At 1:40 p.m., Chair Block declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, March 1, 2005.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Robert Block, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk