

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**
Government Services Center, 500 Fir Ave. W.
Commissioners' Room
Tuesday, November 30, 2004
9:30 a.m.

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, November 30, 2004, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Bob Block, Vice-Chair; Roger Froemming, Dennis Mosher, and Malcolm Lee present.

Approval of Agenda

Motion by Froemming, second by Mosher, and unanimously carried to approve the County Board agenda of November 30, 2004, with the following additions:

10:40 a.m. – Auditor, Wayne Stein

1:30 p.m. – Closed Session for Discussion of Labor Negotiation Strategies

Approval of Minutes

Motion by Froemming, second by Lee, and unanimously carried to approve the County Board minutes of November 23, 2004, with the following correction:

On Page 5 under the heading "Forgiveness of Penalty Request" the motion reads "Motion by Froemming, second by Nelson, and unanimously carried to deny a request from Terry & Jan Elkins for forgiveness of penalty, in the amount of \$100.62, for property located in Otter Tail City of Otter Tail Township". This motion is corrected to read "Motion by Froemming, second by Nelson, and carried with Mosher opposed, to deny a request from Terry & Jan Elkins for forgiveness of penalty, in the amount of \$100.62, for property located in Otter Tail City of Otter Tail Township".

Approval to Pay Bills

Motion by Lee, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of the official minutes.

Approval of Final Plats

Motion by Nelson, second by Lee, and unanimously carried to approve the Final Plat of Johnson, Hopkins, & Canfield known as *Big Sandy Beach* located in Section 31 of Corliss Township; Big Pine Lake (56-130).

Motion by Nelson, second by Lee, and unanimously carried to approve the Final Plat of Herbert & Arlene Wilschewski known as *Herb's Ridge* located in Section 29 of Hobart Township; Long Lake (56-388).

Motion by Mosher, second by Froemming, and unanimously carried to approve the Final Plat of Donald Kersten and Taylor Investment Corporation known as *Bailey's Beach* located in Section 1 of Sverdrup Township; East Lost Lake (56-378).

Solid Waste Issues

Solid Waste Director, Mike Hanan, reported that the Fergus Falls Resource Recovery Facility may close in the near future. He discussed several options including the possibility of

constructing a Solid Waste Transfer Facility in the Fergus Falls area. Commissioner Mosher expressed the need to design a transfer facility with the potential for expansion as increases in population are increasing solid waste in the County. Chairman Nelson directed Mr. Hanan to meet with the Solid Waste Committee to identify a potential building site and return to the County Board with recommendations.

Reclassification

Solid Waste Director, Mike Hanan, requested that two Solid Waste Attendants working at the Pelican Rapids facility be reclassified as Certified Solid Waste Attendants. They have completed the certification training required because the Pelican Rapids facility will be accepting a broader material base. Motion by Lee, second by Mosher, and unanimously carried to reclassify the two Pelican Rapids Solid Waste Attendants, John Good and Gordon Gugal, from Solid Waste Attendants (Grade 6) to Certified Solid Waste Attendants (Grade 8), effective January 1, 2005.

Request for Approval of Highway Agreement

Motion by Lee, second by Mosher, and unanimously carried to authorize the Highway Department to enter into an agreement with Braun Intertec of Fargo, ND, (Proposal FA-04-07736) for the proposed overlay of CSAH No. 1 (S.A.P. 56-601-45) and the proposed replacement of the Bridge on 245th Street over the Otter Tail River (S.P. 56-599-53), in the amount of \$6,835.00.

Bid Award – Salvaged Bituminous Mix Material Crushing

After previously advertising for bids, Highway Engineer, Rick West, opened the bids for crushing Salvaged Bituminous Mix Material at 1:00 p.m. on November 24, 2004 as follows:

	Mark Sand & Gravel Co., Fergus Falls, MN	Central Specialties, Inc. Alexandria, MN	Northstar Materials, Inc. Bemidji, MN	Kingsway Construction Little Falls, MN	Sibson Gravel Beardsley, MN
Item Description	Amount	Amount	Amount	Amount	Amount
Item I: Pit #85 Crushing 18,200 ton	\$2.04/Ton \$37,128.00	\$1.97 /Ton \$35,926.80	\$2.28/Ton \$41,496.00	\$2.33/Ton \$42,406.00	\$2.71/Ton \$49,322.00
Item II: Pit #86 Crushing 13,600 Ton	\$2.04/Ton \$27,744.00	\$1.97/Ton \$26,846.40	\$2.36/Ton \$32,096.00	\$2.37/Ton \$32,232.00	\$2.71/Ton \$36,856.00
TOTAL BID	\$64,872.00	\$62,773.20	\$73,592.00	\$74,638.00	\$86,178.00

Highway Engineer, Rick West, explained that the recommendation for award is by unit bid and the bid of Mark Sand & Gravel is \$1.915/Ton if the MN sales tax is factored out of the bid. Because of a verbal miscommunication, Mark Sand & Gravel added the MN sales tax to their bid while the other vendors did not based on the bid documents/specifications. Motion by Lee, second by Block, and unanimously carried to award the bid for crushing Salvaged Bituminous Mix Material to Mark Sand and Gravel Company, in the unit bid of \$1.915/Ton, which does not include MN sales tax, as recommended by the Highway Engineer.

Lake Improvement District Annual Report

County Coordinator, Larry Krohn, presented, for the record, the Little McDonald, Kerbs and Paul Lakes Improvement District Annual Report for 2003-2004, dated November 12, 2004.

LCSC Annual Membership Dues

Motion by Lee, second by Block, and unanimously carried to approve the CY2005 Lakes Country Service Cooperative membership dues in the amount of \$250.00.

License Applications

Motion by Mosher, second by Froemming, and unanimously carried to approve the following license applications:

Big Chief Inc. Fergus Falls, MN	Tobacco
City of Erhard Erhard Municipal Liquor Store Erhard, MN	Tobacco
Heisler's Country Store, Inc. Vergas, MN	Tobacco
Main Street Gas & Goods Dalton, MN	Tobacco
Pelican Hills Park, Inc. Pelican Rapids, MN	Tobacco

Approval of Final Payment

Motion by Lee, second by Mosher, and unanimously carried to approve Final Payment, in the amount of \$1,045.00, payable to Herzog Roofing, Inc. of Detroit Lakes, MN, for completion of Project #0202, Bid Package 7A, roofing at the Government Services Building.

Annual Performance Evaluation

At 10:46 a.m., Chairman Nelson, asked Jourdan Sullivan, Veterans Service Director, if he wanted the meeting closed for the purpose of his Annual Performance Evaluation pursuant to M.S. Chapter 13D.05 Subd. 3. Mr. Sullivan requested an open meeting. All five seated Commissioners were present for the evaluation. A summary of performance conclusions will be provided at the next County Board meeting on December 14, 2004.

Recess & Reconvene

At 11:01 a.m., upon the conclusion of the performance evaluation, Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 12:31 p.m.

Detoxification Program Discussion

Human Services Director, John Dinsmore, presented a handout with historical statistics and data regarding the Detoxification Treatment rates and total costs. He reported that Otter Tail County Human Services posted a Request for Proposal (RFP) for the program. One response was submitted by the current provider, the Fergus Falls Regional Treatment Center. Their proposal, effective January 1, 2005, includes a 49% rate increase. Lengthy discussion took place regarding options to use other vendors and related transportation issues. The County Board requested that the Human Services Director negotiate an extended contract for 180 days with the FFRTC to allow for continued research of the issues and options.

Closed to the Public

At 1:30 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the Public Health Nursing Unit and Human Services Units. Present were the five seated commissioners, the County Attorney, County Coordinator, Board Secretary, Public Health Director, Public Health Financial Manager, Human Services Director, and the Human Services Business Manager.

Adjournment

At 3:10 p.m., upon completion of the closed session, Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, December 14, 2004.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Sydney Nelson, County Board Chair

Attest: _____
Larry Krohn, Clerk