

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**
Government Services Center – 500 Fir Ave W.
Tuesday, November 9, 2004
9:30 a.m.

Call to Order

The Otter Tail County Human Services Board convened Tuesday, November 9, 2004, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Sydney Nelson, Chair; Bob Block, Vice-Chair; Dennis Mosher, Roger Froemming, and Malcolm Lee present.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board agenda of November 9, 2004, as mailed.

Approval of Minutes

Motion by Mosher, second by Lee, and unanimously carried to approve the Human Services Board minutes of October 26, 2004, as mailed.

Emergency Preparedness Grant Agreement

Motion by Froemming, second by Block, and unanimously carried to authorize the Chairman's signature to execute an Amendment between the Minnesota Department of Health and the County of Otter Tail for FY2005 which provides a total grant amount of \$149,864.00 for Emergency Preparedness.

Leadership Award

Public Health Director, Diane Thorson, was recently recognized and received a state award for leadership in health services from the local public health association for her work on the State Advisory Committee.

Approval of Human Services Contracts

Motion by Mosher, second by Block, and unanimously carried to authorize the Chairman's signature to execute the following Purchase of Service Agreements with the County of Otter Tail for Assisted Living Services for the elderly and disabled:

Pioneer Home, Inc. (Pioneer Main) January 1, 2005 to December 31, 2005
Fergus Falls

Golden Manor of Fergus Falls January 1, 2005 to December 31, 2005
Fergus Falls

Northwestern Manor October 1, 2004 to December 31, 2005
Fergus Falls

Motion by Mosher, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute the following Purchase of Service Agreements with the County of Otter Tail for adult mental health services, with funding from the Adult Mental Health Initiative:

Lakeland Mental Health Center, Inc. January 1, 2005 to June 30, 2005
Fergus Falls

Tran\$Em
Moorhead

January 1, 2005 to December 31, 2005

Motion by Block, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute the following Purchase of Service Agreement with the County of Otter Tail to provide independent living skills services to disabled individuals on the CADI or TBI waiver programs:

Homework Center, Inc.
Fergus Falls

January 1, 2005 to December 31, 2005

Motion by Mosher, second by Lee, and unanimously carried to authorize the Chairman's signature to execute the following Purchase of Service Agreement with the County of Otter Tail for Child Care Services:

Lakes & Prairies Community
Action Partnership, Inc.

January 1, 2005 to December 31, 2005

Motion by Lee, second by Block, and unanimously carried to authorize the Chairman's signature to execute the following Purchase of Service Agreement with the County of Otter Tail for Intensive Treatment Services for children who have severe emotional disturbance:

Catholic Charities
St. Cloud

January 1, 2005 to December 31, 2005

**ADOPTION MONTH PROCLAMATION
NOVEMBER 2004**

Otter Tail County Resolution No. 2004 – 55

Commissioner Mosher offered the following resolution and moved its adoption:

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities, our state, and our Country.

WHEREAS, adoption gives children who have been orphaned, abandoned, or abused a precious second chance at happiness; a chance to love and be loved and to reach their full potential in a secure, supportive environment.

WHEREAS, in 2003, there was an average of 731 children available for adoption, on any given day, in the State of Minnesota.

WHEREAS, in 2004, there is an average of 621 children available for adoption, on any given day, in the State of Minnesota. The decrease that has taken place in one year shows the dedication and commitment of the professionals and families working towards the permanency of children.

WHEREAS, the majority of the families seeking children for adoption are pursuing the adoption of younger children. Of the children waiting to be adopted in the State of Minnesota, 17% are 16–18 years old; 42% are 13–15 years old; 21% are 10–12 years old; 17% are 4-9 years old; and 3% are 0-3 years old.

WHEREAS, there is a continued need for an increased number of families in the State of Minnesota and in Otter Tail County who will adopt older children with special needs.

WHEREAS, both the public and private sectors are working together as a "team" to find adoptive homes for the children throughout the Counties and the State of Minnesota.

NOW, THEREFORE, we, The Otter Tail County Human Services Board, by virtue of the authority vested in us as County Commissioners of Otter Tail County, do hereby proclaim November as **ADOPTION MONTH** in Otter Tail County. In honor of this event, we encourage community agencies, religious organizations, businesses and others to celebrate adoption, honor families that grow through adoption, further an awareness of the changes and issues in adoption, and focus attention on those children who live in the shadow of an uncertain future while they await permanent families.

Commissioner Lee seconded the motion, and upon being put to a vote, was unanimously carried.

Adopted and signed this 9th day of November, 2004.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Sydney Nelson, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Approval of Human Services Bills & Claims

Motion by Block, second by Mosher, and unanimously carried to approve the Human Services bills & claims as presented.

Adjournment

At 10:20 a.m., Chairman Nelson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, November 23, 2004.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Sydney Nelson, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order – County Board

The Otter Tail County Board of Commissioners convened Tuesday, November 9, 2004, at 11:00 a.m. at the Otter Tail County Government Services Center with Commissioners Sydney Nelson, Chair; Bob Block, Vice-Chair; Dennis Mosher, Roger Froemming, and Malcolm Lee present.

Approval of Agenda

Motion by Mosher, second by Lee, and unanimously carried to approve the County Board agenda of November 9, 2004, with the following addition:

11:30 a.m. – Discussion – Amendment to Personnel Rules

Approval to Pay Bills

Motion by Mosher, second by Lee, and unanimously carried to approve payment of the County Board bills per Attachment A of the official minutes.

Approval of Final Plats

Motion by Froemming, second by Block, and unanimously carried to approve the Final Plat of Robert J. and Deborah A. Moll known as "Four Winds" located in GL 1, Section 30, Township 134, Range 39, Otter Tail Township, Otter Tail Lake (56-242).

Motion by Froemming, second by Lee, and unanimously carried to approve the Final Plat of Richard and Debbie Rehm known as "Replat of Reserve 1 of the Plat of Oak Ridge Beach" located in GL 2, Section 14, Township 134 North, Range 40 West, Amor Township, Otter Tail Lake (56-242).

Engineering Services Agreement

Motion by Lee, second by Mosher, and unanimously carried to authorize the Highway Department to enter into an agreement with SRF Consulting Group, Inc. for traffic design work on CSAH No. 1 starting in Fergus Falls at the Fir intersection and going east and north of the Sophus Anderson Road. The agreement is Proposal No. P04433 in the amount of \$10,446.00.

Sheriff's Department Arbitration Award

Motion by Mosher, second by Lee, and carried with Froemming and Nelson opposed, to approve the following:

1. increase the Jail Administrator's salary and employer contribution for benefits to the same level as the negotiated Detention Center Union Contract effective January 1, 2004, as stated in an agreement with the Bargaining Unit.
2. increase the Chief Deputy's salary to the same level as the negotiated Sheriff's Supervisory Union Contract effective January 1, 2004.

West Central MN Housing Partnership Appointment

Motion by Lee, second by Froemming, and unanimously carried to appoint Ms. Wendy Merick to the Board of Directors for the West Central Minnesota Housing Partnership for a term of February, 2003 to February, 2006, as recommended by WCMHP. Ms. Merick is replacing Otter Tail County representative, Mr. Mark McNelly.

Recess

At 12:10 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break.

Reconvene in Closed Session

At 1:00 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners reconvened and closed to the public to discuss pending litigation as authorized by attorney-client privilege, Chapter 13D.05 Subd. 3b. Pending litigation is relative to development on Dead Lake and an Environmental Advocacy Lawsuit. Present were Commissioners Nelson, Block, Mosher, Froemming, and Lee; Attorneys, Mike Rengel and Nick Heydt of the Pemberton, Sorlie, Rufer, & Kershner Law Firm, the County Attorney, County Coordinator, Land & Resource Director, and Board Secretary.

Adjournment

Upon conclusion of the Closed Session, at 2:35 p.m., Chairman Nelson adjourned the meeting of the Otter Tail County Board of Commissioners until 9:30 a.m. on Tuesday, November 16, 2004.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Sydney Nelson, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd