

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, 500 Fir Ave. W.
Commissioners' Room
Tuesday, June 8, 2004
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, June 8, 2004, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Dennis Mosher, Roger Froemming, and Malcolm Lee present. Vice-Chair, Bob Block, was absent.

Approval of Agenda

Motion by Froemming, second by Mosher, and unanimously carried to approve the Human Services agenda of June 8, 2004, with the Human Services Department agenda items presented at 9:35 a.m. and the other scheduled items following.

Approval of Minutes

Motion by Froemming, second by Mosher, and unanimously carried to approve the Human Services Board minutes of May 25, 2004, as presented.

Approval of Human Services Bills & Claims

Motion by Mosher, second by Froemming, and unanimously carried to approve the Human Services bills & claims as presented

Human Services Contract

Motion by Lee, second by Mosher, and unanimously carried to authorize the Chairman's signature to execute the following Purchase of Service Agreements for residential services/assisted living:

Our Home Your Home – Jody Lohse
Lake Region Health Care Corporation
CARE 2000 Home Health Care Services of Fergus Falls, Inc.
Tender Heart Home Care
Vikingland Home Health, Inc.
Greater Staples Hospital & Home Care

Approval of Addendum to Existing Contract

Motion by Mosher, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute an Addendum to the 2004 Agreement with Otter Tail County Human Services for Lutheran Social Services of Minnesota. LSS of Minnesota will add Foster Care as an eligible service to the assisted living sites in Otter Tail County effective May 1, 2004. These sites will be eligible to bill for CAC waived services.

MN Senior Care Pilot Project

Public Health Director, Diane Thorson, presented a handout explaining a proposed pilot program to integrate the delivery of services for low income seniors under the Elderly Waiver and Prepaid Medical Assistance Program. Ms. Thorson stated that the counties working together would be Otter Tail, Clay, Wilkin, and Becker. The pilot project would be a system change to provide long term care services to the elderly living in the community, not in a

Nursing Home. Ms. Thorson stated that 80% of the funding is being spent on the elderly in the Nursing Homes and only 20% on the elderly living in the community even though there are equal numbers. She requested that the County Board support this pilot project in order to allow Blue Cross Blue Shield to commit to the project and then request that the Department of Human Services determine whether or not this will become a pilot project. The Blue Cross Blue Shield proposal is being recommended over the Medica proposal because the BCBS proposal does not contain any risk for the County. Lengthy discussion followed. Motion by Mosher, second by Froemming, and unanimously carried to approve that Otter Tail County enter into a Minnesota Senior Care Services Public-Private Pilot Project collaborative effort between Becker, Clay, Otter Tail, Wilkin counties and Blue Cross Blue Shield to integrate Elderly Waiver Services with a Prepaid Medical Assistance Program (PMAP).

Minnesota Association of County Probation Officers Grant Information

Court Services Director, Chuck Kitzman, briefed the Board regarding the application MACPO submitted to the federal government for pupilometers and laptop computers. MACPO received a grant from the federal government for \$100,000 to place ten computers and meters. This would assist in drug testing to ensure that an offender is in compliance. The device is put on the eyes and can tell whether or not the individual is under the influence. He stated that the only cost to the County is to provide a sitting area for the equipment and process. Motion by Froemming, second by Mosher, and unanimously carried to authorize the Court Services Director to apply for an award from MACPO to provide a pupilometer and laptop computer as described.

Title IV-E Compliance

Mr. Kitzman reported that Minnesota achieved a substantial compliance rating of 97.5% for the initial primary federal Title IV-E Foster Care Eligibility Review.

Adjournment

At 10:19 a.m., Chairman Nelson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, June 22, 2004.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Sydney Nelson, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order – County Board

The Otter Tail County Board of Commissioners convened Tuesday, June 8, 2004, at 11:00 a.m. at the Otter Tail County Government Services Center with Commissioners Sydney Nelson, Chair; Dennis Mosher, Roger Froemming, and Malcolm Lee present.

Approval of Agenda

Motion by Lee, second by Mosher, and unanimously carried to approve the County Board agenda of June 8, 2004, with the following changes:

Coordinator, Larry Krohn, presented the County Auditor's items
11:45 a.m. – Snowmobile Resolutions

Approval of Minutes

Motion by Froemming, second by Lee, and unanimously carried to approve the County Board minutes of June 1, 2004, as mailed.

Approval to Pay Bills

Motion by Mosher, second by Lee, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Adoption and Implementation

After BWSR Approval

Otter Tail County Resolution No. 2004 - 31

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, the Otter Tail County Board of Commissioners has entered into a mutual agreement between Becker County, Becker SWCD, Otter Tail County, East and West Otter Tail SWCD's, Wilkin County, and Wilkin SWCD to cooperate in the conservation of natural resources in the Otter Tail River Watershed.

WHEREAS, an Otter Tail River Watershed Basin Plan was developed through this mutual agreement.

NOW, THEREFORE BE IT RESOLVED, the Otter Tail County Board of Commissioners hereby adopts and will begin implementation of the Otter Tail River Watershed Basin Plan.

BE IT FURTHER RESOLVED, after the adoption of the Otter Tail River Watershed Basin Plan, the Otter Tail County Board shall amend exiting water and related land resources plans and official controls as necessary to conform them to the applicable and locally approved comprehensive water plan.

Commissioner Mosher seconded the motion and upon being put to a vote, the above resolution was adopted 3-1 with Commissioner Lee opposed because Watershed Districts have done a poor job with flood control.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Sydney Nelson, County Board Chair

Attest: _____
Larry Krohn, Clerk

County Building Located at 219 West Cavour Avenue

Motion by Mosher, second by Froemming, and unanimously carried to offer, for sale, the County-owned building located at 219 West Cavour Avenue in Fergus Falls, MN, after a private commercial appraisal of the building is completed.

License Applications

Motion by Froemming, second by Lee, and unanimously carried to approve the following applications for licenses:

Amor Partners Battle Lake, MN 56515	On-Sale Liquor and Sunday Liquor Off-Sale 3.2 Malt Liquor
Collins Landing Dent, MN 56528	Off-Sale 3.2 Malt Liquor
Cozy Cove Resort Dent, MN 56528	On/Off-Sale 3.2 Malt Liquor
Elmer's Authentic Texas BarBQ Battle Lake, MN 56515	On-Sale Liquor and Sunday Liquor
Ethel Beach Resort Chase's Ethel Beach Resort & Rest. Battle Lake, MN 56515	Renewal of Consumption and Display Permit
Koeps Clitherall, MN 56524	Off-Sale Liquor
Lakeside Market Battle Lake, MN 56515	Off-Sale 3.2 Malt Liquor
Lenny's Dining and Dancing, Inc. Underwood, MN 56586	On-Sale Liquor and Sunday Liquor
New Country Manor Motel, Inc. Trackside Restaurant and Lounge Wadena, MN 56482	On-Sale Liquor
Rocky's Resort Dent, MN 56528	Tobacco License On/Off-Sale 3.2 Malt Liquor Renewal of Consumption and Display Permit
T & T Enterprises of Perham, Inc. Silver Moon Lounge and Steakhouse Perham, MN 56573	Off-Sale 3.2 Malt Liquor On-Sale Liquor and Sunday Liquor
Wee Villa Lodge (Resort) Fergus Falls, MN 56537	On/Off-Sale 3.2 Malt Liquor
Ye Olde School Erhard, MN 56534	On/Off-Sale 3.2 Malt Liquor
Zorbaz of Pelican Lake, Inc. Pelican Rapids, MN 56572	Renewal Application for Optional Liquor 2 a.m.

505 Court Street Building Plans

Physical Plant Manager, Rick Sytsma, presented project plans and projected budget for remodeling of the 505 Court Street building. Lengthy discussion took place. Commissioners will review the proposal further.

**Henning Sno Cruisers Trail Association
Otter Tail County Resolution No. 2004 – 32**

Commissioner Froemming offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED, that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for Henning Sno Cruisers Trail Association and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Mosher seconded the motion and upon being put to a vote, the above resolution was unanimously adopted.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Sydney Nelson, County Board Chair

Attest: _____
Larry Krohn, Clerk

**Otter Trail Riders Trail Association
Otter Tail County Resolution No. 2004 – 33**

Commissioner Froemming offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED, that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for Otter Trail Riders Trail Association and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Mosher seconded the motion and upon being put to a vote, the above resolution was unanimously adopted.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Sydney Nelson, County Board Chair

Attest: _____
Larry Krohn, Clerk

Prairie Snow Drifters Trail Association
Otter Tail County Resolution No. 2004 – 34

Commissioner Froemming offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED, that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for Prairie Snow Drifters Trail Association and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Mosher seconded the motion and upon being put to a vote, the above resolution was unanimously adopted.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Sydney Nelson, County Board Chair

Attest: _____
Larry Krohn, Clerk

Phelps Mill Project

After review and approval of the Highway Engineer and County Attorney, a motion was offered by Froemming, seconded by Mosher and unanimously carried, to authorize the Chairman's signature to execute the Grant Proposal Agreement and the Memo of Understanding between Otter Tail County and WesMin RC&D Council for the Phelps Mill Park Improvements project.

Independence Day Parade

Motion by Froemming, second by Mosher, and unanimously carried to approve the annual Independence Day parade and corresponding road closure on the west end of Otter Tail Lake. This motion is subject to the approval of the Sheriff's Department, proof of insurance, and that Otter Tail County is held harmless relative to liability. The parade is being coordinated by Karen Zell-Verhelst.

Recess & Reconvene

At 12:03 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 1:14 p.m.

**Closed to the Public
Adjournment**

At 1:14 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners closed to the public for the purpose of evaluating the performance of Physical Plant Manager, Rick Sytsma, pursuant to M.S. Chapter 13D.05 Subd. 3. Commissioners Nelson, Mosher, Froemming, and Lee were present for the evaluation. A summary of performance conclusions will be provided at the next regular County Board meeting.

Upon conclusion of the Performance Evaluation, at 2:00 p.m., Chairman Nelson adjourned the meeting of the Otter Tail County Board of Commissioners until 9:30 a.m. on Tuesday, June 15, 2004.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Sydney Nelson, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd