

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
New York Mills County Offices – Courtroom
Tuesday, September 16, 2003
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, September 16, 2003, at 9:32 a.m. at the New York Mills County Offices with Commissioners Malcolm Lee, Chair; Syd Nelson, Vice-Chair; Dennis Mosher, Roger Froemming, and Bob Block present.

Approval of Agenda

Motion by Mosher, second by Froemming, and unanimously carried to approve the County Board agenda of September 16, 2003, as mailed.

Approval of Minutes

Motion by Nelson, second by Block, and unanimously carried to approve the County Board minutes of September 9, 2003, as mailed.

**RESOLUTION IN SUPPORT OF
2003 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY
FOR WEST CENTRAL MINNESOTA
Otter Tail County Resolution No. 2003 - 55**

Commissioner Block offered the following and moved its adoption:

WHEREAS, West Central Initiative has prepared a Comprehensive Economic Development Strategy (CEDS) for the region containing Becker, Clay, Douglas, Grant, Otter Tail, Pope, Stevens, Traverse, and Wilkin Counties of Minnesota (west central Minnesota); and

WHEREAS, The CEDS contains analysis, economic data, economic development projects, and goals and objectives for the betterment of the region; and

WHEREAS, Availability of an approved CEDS and related annual updates are a condition for qualifying for grants for local economic development projects from the Economic Development Administration of the U.S. Department of Commerce; and

NOW, THEREFORE, BE IT RESOLVED, That the Board of County Commissioners of Otter Tail County, Minnesota, approves the 2003 Comprehensive Economic Development Strategy for west central Minnesota.

Commissioner Froemming seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 16th day of September, 2003.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Malcolm K. Lee, County Board Chair

Attest: _____
Larry Krohn, Clerk

West Central Initiative Program Update

Donor Relations Director, Kim Embretson, provided program handouts and briefed the Board regarding grants and loans distributed throughout the region, West Central Minnesota's Infrastructure study, Early Childhood Initiative Programs, and the Job Opportunity Building Zones initiative for rural Minnesota.

SUB-ZONE RESOLUTION OF APPROVAL TO AUTHORIZE TAX EXEMPTIONS

Otter Tail County Resolution No. 2003 - 56

Commissioner Mosher offered the following and moved its adoption:

WHEREAS, job creation, business development, and individual wealth growth in the City of Pelican Rapids, Minnesota have been less than the national and state averages; and,

WHEREAS, the resulting affects of such lagging job creation, business development, and individual wealth growth have harmed and are forecasted to continue to harm the economy of the City of Pelican Rapids; and

WHEREAS, the Job Opportunity Building Zone (JOBZ) Program created in Minnesota Session Laws 2003, 1st Special Session, Chapter 21, Article 1 allows for the formation of tax free zones; and

WHEREAS, an application for tax free zone designation in the City of Pelican Rapids is being prepared for submission to the Minnesota Department of Employment and Economic Development via the West Central Initiative.

NOW, THEREFORE, BE IT RESOLVED that the Otter Tail County Commission, at its meeting held on the 16th day of September 2003, upon careful consideration and review, approves the specific areas designated in the application for tax free zones, approves of the use of tax exemptions and tax credits within the designated zones (subject to proper review and approval by the other appropriate taxing authorities within the zones), and encourages the Minnesota Department of Employment and Economic Development to approve the Tax Free Zone Application being submitted by the West Central Initiative.

BE IT FURTHER RESOLVED that the Otter Tail County Commission agrees to provide all of the local tax exemptions and credits required and provided for under the Job Opportunity Building Zones (JOBZ) Legislation and agrees to forego the tax benefits resulting from the local and state tax exemptions and credits provided under the Job Opportunity Building Zones (JOBZ) Legislation. Property to be included in the Pelican Rapids JOBZ Program consist of:

<u>Parcel Number</u>	<u>Description</u>
76 000 990 850 000	Pelican Rapids Industrial Park, Block 1, Lot 2
76 000 990 851 000	Pelican Rapids Industrial Park, Block 1, Lot 3
76 000 990 856 000	Pelican Rapids Industrial Park, Block 1, Lot 8
76 000 990 857 000	Pelican Rapids Industrial Park, Block 1, Lot 9
76 000 990 858 000	Pelican Rapids Industrial Park, Block 1, Lot 10
76 000 990 861 000	Pelican Rapids Industrial Park, Block 2, Lot 1
76 000 990 862 000	Pelican Rapids Industrial Park, Block 2, Lot 2
76 100 005 012 000	Vacant acreage owned by City along Highway 108 west of the City; property is north of #108
76 000 340 086 001	Portion of the vacant land owned by Lake Region Electric Cooperative to the east of the new facility; consists of the Northerly 300 feet of the Southerly 400 feet of the Westerly 900 feet of the Easterly 933 feet of the NE ¼ of the NE ¼ of Section 34, Township 136 North Range 43 West.

Note: The parcel number given is for a larger parcel of land. As the land is subdivided, each parcel will be given its own particular parcel number.

Commissioner Nelson seconded the motion, and upon being put to vote, was unanimously carried.

Adopted and signed this 16th day of September 2003.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Malcolm K. Lee, County Board Chair

Attest: _____
Larry Krohn, Clerk

**RESOLUTION TO PARTICIPATE AND DESIGNATE PROPERTY FOR
TAX FREE ZONE DESIGNATION
Otter Tail County Resolution No. 2003 - 57**

Commissioner Mosher offered the following and moved its adoption:

WHEREAS, Otter Tail County has a desire to promote economic development within the county, and

WHEREAS, the State of Minnesota through the Minnesota Department of Employment and Economic Development has created the Job Opportunity Zones to promote economic development in rural Minnesota, and

WHEREAS, Otter Tail County desires to participate in a regional application, administered and drafted by the City of Perham, City of New York Mills and West Central Initiative, and

WHEREAS, Otter Tail County has reviewed the Job Opportunity Zone requirements and agree to provide the applicable tax exemptions for commercial and industrial qualified businesses within the designated sub-zones, and

BE IT RESOLVED, the Otter Tail County Commissioners, upon careful consideration and review, hereby approve the following specified properties to be included in a regional application for a Job Opportunity Zone through the specified Cities and the West Central Initiative Fund.

CITY OF NEW YORK MILLS			
Owner	Location	Parcel Number	Acres
NYM-A			
Lund American	PT NW ¼ BEG 667.4' E OF SW COR, N 183', W 200', N 1354.75', E 280.29', N 157.4' SE ON HWY 404.32', S 1275.77' W 225', S 283', W 231.7' TO BEG, EX STREET	R73000080004010	21.46
City of New York Mills	PT W ½ NW ¼, BG 433' N & 33' E OF SW COR, N 736.32' E 300' N 366' E 115.29' S 1104.04' W 431.42' TO BG	R73000080004020	8.20
Dale & Kim Karjala	W 333' OF N 300' OF S 1469.2' OF NW ¼	R73000080004914	2.30
Donna & James Larson	PT NW ¼ BG 1469.32' N & 33' E	R73000080004026	2.53
Paul Buendiger	PT W ½ NW ¼, COM W ¼ COR N 1535.2' E 172.44' TO BG E 275.86' N .67' E 280.29' N 157.4' TO SLY LN HWY 10 NWLY ALONG HWY 419.89' S 202.07' W 160.48' S 98.4' TO BG	R73000080004025	2.50
NYM-B			
City of New York Mills	Lot 1, Block 1, Industrial Park	R73000990521000	0.99
City of New York Mills	Lot 6, Block 2, Industrial Park	R73000990529000	0.49
City of New York Mills	Lot 7, Block 2, Industrial Park	R73000990530000	0.52
City of New York Mills	Lot 8, Block 2, Industrial Park	R73000990531000	0.42
City of New York Mills	Lot 9, Block 2, Industrial Park	R73000990532000	0.48
City of New York Mills	Lot 11, Block 2, Industrial Park	R73000990534000	0.70
City of New York Mills	Outlot A	R73000990539000	0.76
City of New York Mills	Sculpture Park	R73000990540000	1.87
Allan Stockwell	Lot 10, Block 2, Industrial Park	R73000990533000	0.37
Tom Elkin	Lot 2, Block 1, Industrial Park	R73000990522000	0.70

Leon Wacker John & Barbara Stone	Lot 3, Block 1, Industrial Park	R73000990523000	0.87
MNDAK Housing Partners	Lot 1, Block 2, Industrial Park	R73000990524000	1.21
Genmar	Lot 5, Block 2, Industrial Park	R73000990528000	0.49
BTM	Lot 2, Block 2, Industrial Park	R73000990525000	0.48
BTM	Lot 3, Block 2, Industrial Park	R73000990526000	0.48
BTM	Lot 4, Block 2, Industrial Park	R73000990527000	0.48
NYM-C			
BTM	S ½ NW ¼ EX PT TO HWY EX PLAT	R73000090075000	69.93
BTM	Lot 1, Block 3, Industrial Park	R73000990535000	0.96
BTM	Lot 2, Block 3, Industrial Park	R73000990536000	0.96
BTM	Lot 3, Block 3, Industrial Park	R73000990537000	0.96
BTM	Lot 4, Block 3, Industrial Park	R73000990538000	1.00
NYM-D			
Richard Anderson	NE ¼ NW ¼ NE ¼ EX HWY	R73000080035000	9.10
Richard Anderson	N 350' OF S 660' OF NW ¼ NE ¼ & NW ¼ NW ¼ NE ¼	R73000080035002	20.60
NYM-E			
BTM	PT S ½, NELY 150' OF BNRR X 2200' BTW EXT NWLY LN TOUSLEY ST AND 2200' SELY FR SWLY EXT OF TOUSLEY ST	R73000080043002	7.28
NYM-F			
BTM	WM V SMITH'S ADDN S 115' OF W 210' OF LOT 15	R73000990341000	0.55
NYM-G			
Warren Janke	S 150' OF NE ¼ NE ¼ EX E 20 RDS & EX W 300'	R73000080001004	2.47
TOTAL ACRES			162.11

	CITY OF PERHAM				
	Owner/Developer	Location	Parcel number	Current zoning	Size Acre
1	CT Enterprises	Lot 1, Block 1, Ind Park	77000990870000	Industrial	1.31
2	Meyers Service, Inc	Lot 2, Block 1, Ind Park	77000990871000	Industrial	1.31
3	City of Perham	Lot 7, Block 1, Ind Park	77000990876000	Industrial	1.22
4	Phossco, LLC	Lot 2, Block 2, Ind Park	77000990879000	Industrial	1.06
5	Steve and Kay Melgard	Lot 3, Block 1, Ind Park 1 st addn	77000990908000	Industrial	1.20
6	Ronald and Sally Tobkin	Lot 2, Block 1, Ind Park 1 st Addn	77000990907000	Industrial	1.20
7	Frederick V. Huebsch	Lot 1, Block 2, Ind Park 2 nd Addn	77000990914000	Industrial	0.63

8	SCA Group	Lot 1, Block 1, Ind Park 3 rd Addn	77000990939000	Industrial	0.78
9	City of Perham	Lot 3, Block 1, Ind Park 3 rd Addn	77000990941000	Industrial	0.80
10	City of Perham	Lot 1, Block 2, Ind Park 3 rd Addn	77000990943000	Industrial	0.67
11	City of Perham	Lot 2, Block 2, Ind Park 3 rd Addn	77000990944000	Industrial	0.67
12	Otter Tail Power	Lot 3, Block 2, Ind Park 3 rd Addn	77000990948000	Industrial	0.67
13	Otter Tail Power	Lot 4, Block 2, Ind Park 3 rd Addn	77000990948000	Industrial	0.67
14	Otter Tail Power	Lot 6, Block 2, Ind Park 3 rd Addn	77000990948000	Industrial	1.43
15	City of Perham	Lot 7, Block 2, Ind Park 3 rd Addn	77000990949000	Industrial	0.67
16	City of Perham	Lot 8, Block 2, Ind Park 3 rd Addn	77000990950000	Industrial	0.67
17	City of Perham	Lot 9, Block 2, Ind Park 3 rd Addn	77000990951000	Industrial	0.67
18	City of Perham	Lot 10, Blk 2, Ind Park 3 rd Addn	77000990952000	Industrial	0.67
19	City of Perham	Lot 11, Blk 2, Ind Park 3 rd Addn	77000990953000	Industrial	1.44
20	City of Perham	Lot 12, Blk 2, Ind Park 3 rd Addn	77000990954000	Industrial	1.44
21	City of Perham	Lot 1, Block 3, Ind Park 3 rd Addn	77000990955000	Industrial	0.75
22	City of Perham	Lot 2, Block 3, Ind Park 3 rd Addn	77000990956000	Industrial	0.75
23	City of Perham	Lot 3, Block 3, Ind Park 3 rd Addn	77000990957000	Industrial	0.75
24	City of Perham	Lot 4, Block 3, Ind Park 3 rd Addn	77000990958000	Industrial	0.75
25	Swanlease, LLC	Lot 5, Block 3, Ind Park 3 rd Addn	77000990959000	Industrial	1.00
26	Swanlease, LLC	Lot 6, Block 3, Ind Park 3 rd Addn	77000990960000	Industrial	1.00
27	Swanlease, LLC	Lot 7, Block 3, Ind Park 3 rd Addn	77000990961000	Industrial	1.00
28	City of Perham	Lot 1, Block 4, Ind Park 3 rd Addn	77000990963000	Industrial	2.39
29	City of Perham	Lot 3, Block 4, Ind Park 3 rd Addn	77000990965000	Industrial	0.72
30	City of Perham	Lot 4, Block 4, Ind Park 3 rd Addn	77000990966000	Industrial	0.72
31	City of Perham	Lot 5, Block 4, Ind Park 3 rd Addn	77000990967000	Industrial	0.72

32	City of Perham	Lot 6, Block 4, Ind Park 3 rd Addn	77000990968000	Industrial	0.72
33	City of Perham	Lot 7, Block 4, Ind Park 3 rd Addn	77000990969000	Industrial	1.55
34	City of Perham	Lot 2, Block 5, Ind Park 3 rd Addn	77000990971000	Industrial	0.52
35	City of Perham	Lot 3, Block 5, Ind Park 3 rd Addn	77000990972000	Industrial	0.52
36	City of Perham`	Lot 4, Block 5, Ind Park 3 rd Addn	77000990973000	Industrial	1.04
37	City of Perham	Lot 5, Block 5, Ind Park 3 rd Addn	77000990974000	Industrial	1.04
38	City of Perham	Lot 6, Block 5, Ind Park 3 rd Addn	77000990775000	Industrial	1.20
39	Beard Industries	Lot 6, Block 5, Ind Park 3 rd Addn	77000990975001	Industrial	2.55
40	City of Perham	Lot 7, Block 5, Ind Park 3 rd Addn	77000990976000	Industrial	1.20
41	City of Perham	Lot 8, Block 5, Ind Park 3 rd Addn	77000990977000	Industrial	2.00
42	City of Perham	Lot 10, Blk 5, Ind Park 3 rd Addn	77000990979000	Industrial	0.67
43	City of Perham	Lot 11, Blk 5, Ind Park 3 rd Addn	77000990980000	Industrial	1.53
44	City of Perham	Lot 12, Blk 5, Ind Park 3 rd Addn	77000990981000	Industrial	1.21
45	City of Perham	Lot 13, Blk 5, Ind Park 3 rd Addn	77000990982000	Industrial	1.21
46	City of Perham	Lot 14, Blk. 5, Ind Park 3 rd Addn	77000990983000	Industrial	1.28
47	City of Perham	Lot 15, Blk 5, Ind. Park 3 rd Addn	77000990984000	Industrial	2.18
48	Phossco, Inc.	Lot C, South of 3 rd St.	77000140007007	Open	10.6
49	Michael & Beth Wasche	Lot 1, Block 5, Country Pine Estates 2 nd Addition	77000991021000	Light-Ind	1.75
50	Mike and Beth Wasche	Lot 2, Block 5, Country Pine 2 nd Addn.	77000991022000	Industrial	0.70
51	Gerald & Lori Neuerburg	Lot 1, Block 2, Country Pine Estates 2 nd Addn	77000991015000	Light-Ind	3.40
52	Terrence & Diane Hepola	Lot 3, Block 2, Country Pine Estates, 2 nd Addn	77000991017000	Industrial	2.90
53	JC Electric Inc.	Portion Lot 3, Blk. 1, Country Pine Estates 2 nd Addn.	77000991014000	Industrial	1.92
54	Ken Nelson	Portion Lot 2, Blk 1, Country Pine Estates 2 nd Addn.	77000991013001	Industrial	4.20

55	Kenny's Candy Co.	Lot 2, Blk 1, Country Pine Est. 2 nd Addn.	77000991013000	Industrial	3.8
56	Kenneth L. Nelson	Lot 1, Block 1, Country Pine Estates 2 nd Addn	77000991012000	Industrial	4.60
57	Barrel O' Fun, Inc.	Westerly portion of parcel	77000100004001	Industrial	8.03
58	Barrel O' Fun, Inc.	Block D and vacated portions of Williams and Kin Str, Luce's Addn	77000990253000	Industrial	1.20
59	Barrel O' Fun, Inc.	RR Lease #375274	77100005009000	Industrial	1.10
60	David A. Wenzel et al	Westerly portion of Lots 3-6 plus lots 7-10 of Blk 4 of Luce's Addn	77000990237000	Light-Ind	0.80
61	PrimEgg, Inc.	Outlot A and Lot 1, Block 6, East Park Addn.	77000991088000	Light-Ind.	4.08
62	PrimEgg, LTD	PT SW1/4 NE1/4; COM SW COR N 273.94' E 184' N 35' TO BG N 65' E 39.71' N 208.71' E 114.11' S 273.71' W 153.82' TO BG	77000140000002	Industrial	0.78
63	Bongards' Creameries	Sub Lot C	77000140001900	Industrial	6.35
64	Bongards' Creameries	Portion of Sub Lot C	77000140001001	Industrial	1.16
65	Tuffy's Pet Foods, Inc.	Block B, Luce's Addn.	77000990250000	Industrial	0.80
66	Schmitz Body and Paint Repair	SE'erly 100' X 76' of Lots 1 & 2 of Block 6 and Lot 6 of Block 5	77000990586001	DC	0.20
67	City of Perham	Lot 2, Block 4, Rothpletz Addn	77000990580000	DC	0.10
68	City of Perham	Lot 3, Block 4, Rothpletz Addn.	77000990581000	DC	0.10
69	William Rose	Lot 4, Block 9, Rothpletz Addn	77000990601000	DC	0.17
70	William Rose	Lot 5, Block 9, Rothpletz Addn	77000990602000	DC	0.17
71	Gary's Electric Repair	RR Lease property	77200996003000	DC	0.10
72	Farmers St. Bank of Dent	W'erly 25' of Lot 3 and all of Lot 4m Block 1, White's Addn	77000990683000	DC	0.25

73	SCA Group	NE'erly 75' of Lot 6, Block 15, Original Townsite	77000990121000	DC	0.08
74	Donald & Donna Meyer	Lots 5 & 6, Block 9	77000990054000	DC	0.34
75	John and Maureen Bergum	East 260' of W 360' of Sub Lot B	77000140006000	Light-Ind	0.54
76	Scott G. Lenius	Lot 1, Block 1, New Morningside Addn	77000990470000	Light-Ind	0.17
77	Scott G. Lenius	Lot 2, Block 1, New Morningside Addn.	77000990471000	Light-Ind	0.17
78	Scott G. Lenius	Lots 3 & 4, Block 1, New Morningside Addn.	77000990472000	Light-Ind	0.34
79	Scott G. Lenius	Lot 12, Block 1, New Morningside Addn	77000990477000	Light-Ind	0.17
80	Scott G. Lenius	Lot 13, Block 1, New Morningside Addn.	77000990478000	Light-Ind	0.17
81	Scott G. Lenius	Lot 14, Block 1, New Morningside Addn.	7700990479000	Light- Ind.	0.17
82	Gerard & Sharon Vorgert	Lot 1, Block 2, New Morningside Addn	77000990480000	Light- Ind.	0.17
83	Gerard & Sharon Vorgert	Lot 2, Bock 2, New Morningside Addn	77000990481000	Light-Ind	0.17
84	Gerard & Sharon Vorgert	Lots 3 & 4, Block 2, New Morningside Addn	77000990482000	Light-Ind	0.17
85	Sorem FamilyTrust	Lots 5, 7 & 10 of Block 2 and Lots 7, 8 and 9 of Block 3, New Morningside Addn.	77000990483000	Light- Ind.	1.03
86	Sorem Family Trust	Lot 6 of Block 2 & Lot 1 and westerly 150' of Lots 2 and 3 of Block 3, New Morningside Addn	77000990484000	Light-Ind	0.51
87	Sorem Family Trust	Lots 8 & 9 of Block 2, New Morningside Addn	77000990486000	Light-Ind	0.34
88	Harold and Marcheta VandeStreek	Pt of Lots 2 and 3 of Block 3, New Morningside Addn	77000990490000	Light-Ind	0.34
89	Harold and Marcheta VandeStreek	Lot 4 of Block 3 and portion of Vacated Beaver St, New Morningside Addn	77000990491000	Light-Ind	0.20
90	Perham Coop Creamery	NW'erly 150' of Block 8 Ex NE'erly 250', Paine's Addn	77000990561000	HC	0.20

91	Richard and Karen Palubicki	Lot 1, Block 1, Palubicki Development	77000991024000	HC	0.69
92	Richard and Karen Palubicki	Lot 3, Block 1, Palubicki Development	77000991026000	HC	0.69
93	Richard and Karen Palubicki	Lot 3, excluding easterly 50' of Block 2, Palubicki Dev.	77000991031000	HC	1.82
94	Venyhabi, Inc.	Lot 1 and E 60' of Lot 2 of block 3 of Palubicki Dev.	77000991033000	HC	1.38
95	United Community Bank	Lot 2, Block 4 ex S 40', Palubicki Dev.	77000991037000	HC	0.49
96	James Palubicki	S 40' of Lot 2 and N 40' of Lot 3 of Block 4 of Palubicki Dev.	77000991037001	HC	0.30
97	James Palubicki	Portion NE ¼ NE 1/3; Com NE Cor Sec 22' W 911.44' S 299.69' to Bg	77000220020003	HC	1.36
98	Harold Haverland	Part NE ¼ NE ¼; Com NE Cor Sec 22, W 911.44' S 332.69' W 260.83 N to Sec Ln E 261.56' to BG	77000220020007	HC	2.00
99	Arvig Enterprises, Inc.	Lots 5, 6, 7, 8 & 9 of Block 14 and SE ½ Vac Jefferson St. and Vac Alley Adj	77000990634001	HC	0.90
100	East Otter Tail Telephone Co.	Lots 3-15 of Block 15 & Vac alley and vac NW ½ of Jefferson St. Adj	77000990638000	HC	2.58
101	City of Perham	SW1/4 SW1/4 EX TRS	77000140002001	Open	29.61
102	Frederick and Germaine Huebsch	Undeveloped land north of Industrial SW1/4 SW1/4 EX TRS	77000140000003	Open	40.58
103	City of Perham	Undeveloped portion of parcel north of Softball Road and south of 450 th Street	77000110000000	Open	246

BE IT FURTHER RESOLVED, Otter Tail County encourages the Minnesota Department of Employment and Economic Development to approve the Job Opportunity Zone Application for West Central Initiative Fund.

Commissioner Nelson seconded the motion, and upon being put to vote, this resolution was adopted by the Commissioners of the County of Otter Tail, Minnesota, this 16th day of September, 2003, by the following vote:

Commission. The property is described as Pt of GL 1 (3.50 AC), Section 20 and Pt of GL 3 & 4 (13.40 AC), Section 21 of Rush Lake Township; Head Lake (56-213).

Conditional Use Permit – Layman R. Milburn et al:

Motion by Lee, second by Block, and unanimously carried to approve a Conditional Use Permit to construct a road as presented on the revised drawing dated August 28, 2003, with conditions as recommended by the Planning Commission. The property is described as Lot 3 ex 800'/W 200' of E 800' of GL 3/W200' of E 600' & W200' of E 400' of GL 3, Section 36 of Dora Township; Star Lake (56-385).

Preliminary Plat – “Janu Shores”/Leo R & Cecelia Y Janu:

Motion by Nelson, second by Mosher, and unanimously carried to approve the Preliminary Plat known as “Janu Shores” consisting of 4 lots for single family residential use with conditions as recommended by the Planning Commission. The property is described as GL 1 & 2 ex trs ex platted, Section 7 of Gorman Township; Silver Lake (56-224).

Preliminary Plat & Conditional Use Permit – “Herb’s Ridge”/Herbert & Arlene Wilschewski:

Motion by Nelson, second by Froemming, and unanimously carried to approve the Preliminary Plat known as “Herb’s Ridge” consisting of 7 lots for single family residential use and a Conditional Use Permit to construct a road to service the plat with conditions as recommended by the Planning Commission. The property is described as Lots 1 ex trs, Lot 2 ex trs & NE ¼ NE ¼ ex trs, Section 29 of Hobart Township; Long Lake (56-388).

Conditional Use Permit – Lisa J Wheeler:

Motion by Lee, second by Mosher, and unanimously carried to approve a Conditional Use Permit for topographical alternations for a retaining wall with conditions as recommended by the Planning Commission. The property is described as E 50' of Lot 6 and all of Lot 7, Haugen’s Knollwood First Addition, Section 8 of Dunn Township; Pelican Lake (56-786)

Preliminary Plat – “Olson’s Oak Haven Subdivision”/K. Conrad & DeAnna Olson:

Motion by Froemming, second by Block, and unanimously carried to approve the Preliminary Plat known as “Olson’s Oak Haven Subdivision” consisting of 12 lots (11 nonresidential backlots and 1 residential backlot) as presented. The property is described GL 1 ex platted ex tract #166 to be attached to #668, Blk 3 of Oak Haven Beach 2nd Addn, Section 23 of Scambler Township; Tamarac Lake (56-931).

Preliminary Plat – “Replat of Reserve 1 of the Plat of Oak Ridge Beach”/

Richard D. & Debra L. Rehm:

Motion by Froemming, second by Mosher, and unanimously carried to approve the Preliminary Plat known as “Replat of Reserve 1 of the Plat of Oak Ridge Beach” consisting of 2 Lots for residential backlots with conditions as recommended by the Planning Commission. The property is described as Oak Ridge Beach Pt Res 1 & Oak Ridge Beach Reserve Lot 1 ex tr, Section 14 of Amor Township; Otter Tail Lake (56-242).

Preliminary Plat – LeMAR/Gary D & Sylvia A Holthusen:

Land & Resource Director, Bill Kalar, reported that the proposed Preliminary Plat known as LeMAR on Lake Lida consists of 8 nonresidential backlots and one single family residential lot. The Planning Commission recommended approval of the revised plan dated September 8, 2003. Richard Sha spoke in opposition of the proposed plat because of

concerns regarding an easement and the fact that the road does not extend beyond either side of the plat. He stated that this is contrary to the current Subdivision Controls Ordinance. He expressed concern about a waterway extending through the plat and that potential drainage easement is not extended in lots 1 & 2 as required. Carl Johnson indicated that a property line dispute regarding Lot No. 1 had not been resolved. Attorney, Steve Rufer, spoke on behalf of the applicants in response to concerns expressed. He stated that all lots are substandard except one. Maplehurst Drive is not an easement and not less than a public road. That issue was addressed at a previous Planning Commission meeting. Mr. Rufer noted that a cul-de-sac would not be required in this case because the existing road does not dead end. Existing drainage is shown on the plat. In response to a property line dispute, Mr. Rufer stated that there is no legal survey or recorded title evidence to suggest a boundary line issue. Joe Maske spoke in opposition of the plat and requested that the County Board send this proposed plat back to the Planning Commission. Applicant, Gary Holthusen, stated that the backlots will be tied to the front lots by law and cannot be divided from the front lots. No one would be able to gather two or three backlots and make a residential lot. He requested approval of the Planning Commission's recommendation. Motion by Froemming, second by Block, and unanimously carried to approve the Preliminary Plat known as LeMAR consisting of 1 single family residential lot and 8 nonresidential backlots as shown on the revised drawing dated September 8, 2003, and subject to the Land & Resource Office receiving a title opinion before the Final Plat is brought to the County Board for approval. The property is described as GL 3 ex Maplehurst & ex tr 4.35 Ac & tri tr in SE cor of 25', Section 26 of Lida Township; Lake Lida (56-747).

Extension Requests

Motion by Lee, second by Mosher, and unanimously carried to authorize two extensions, until December 1, 2003, for the following Conditional Use Permit and Final Plat:

CUP #6057, Constance & James Day, Lake Franklin

Final Plat known as McConachie Addition, Glen & Leona Rodgers, Long Lake (56-388)

Approval of Final Plat

Motion by Lee, second by Block, and unanimously carried to approve the Final Plat known as "Lida View Hills 2nd Addition", located in Section 14 & 23, Twp. 136, Range 42, Lida Township, Lake Lida (56-747).

Public Notice

Motion by Lee, second by Block, and unanimously carried to approve the following Public Notice:

Otter Tail County Human Services Biennial Service Agreement Plan Public Notice

The Otter Tail County Human Service Department is developing the Consolidated Children and Community Services and Minnesota Family Investment Program Plan for 2004-2005. Citizen participation is invited in the development of this plan and the intended use of the Title XX Social Services Fund.

The Minnesota Family Investment Program (MFIP) Consolidated Fund Act and the Children and Community Services Act (CCSA) Consolidated Fund (Minnesota Statutes 256J.626 and 256M, respectively) requires counties to submit a biennial service agreement to the Minnesota Department of Human Services (DHS) to receive these public funds.

The primary purpose of the Biennial Service Agreement is to establish agreed upon outcomes and identify strategies counties will use to achieve these outcomes. The agreement also provides the State with a county needs statement, for populations who may be served with funds covered under the agreement and a county budget for expenditures of those funds. The review and comment period ends on Tuesday, October 15, 2003.

Copies of the proposed plan are available at the address listed above or at our website www.co.ottertail.mn.us/humanservices. Questions and comments concerning the Consolidated Children and Community Services and Minnesota Family Investment Program Plan must be submitted in writing to:

Otter Tail County Human Service Department
Attention: John W. Dinsmore, Director
CCSA and MFIP Plan
Government Service Center, 530 Fir Avenue W
Fergus Falls, MN 56537

Annual Candlelight Vigil

Motion by Block, second by Lee, and unanimously carried to approve the annual Candlelight Vigil as requested, at 7:00 p.m. on Thursday, October 9, 2003, on the Courthouse grounds and first floor of the Courthouse in case of inclement weather.

Adjournment

At 12:15 p.m., Chairman Lee declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, September 23, 2003.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Malcolm K. Lee, County Board Chair

Attest: _____
Larry Krohn, Clerk