

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Otter Tail County Courthouse  
Commissioners' Room, Floor 1-B  
Tuesday, September 24, 2002  
9:30 a.m.**

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, September 24, 2002, at 9:30 a.m. at the Otter Tail County Courthouse with Commissioners Malcolm Lee, Chair; Syd Nelson, Vice-Chair; Dennis Mosher, Roger Froemming, and Bob Block present.

**Approval of Agenda**

Motion by Mosher, second by Froemming, and unanimously carried to approve the Human Services agenda of September 24, 2002, as mailed.

**Approval of Minutes**

Motion by Nelson, second by Mosher, and unanimously carried to approve the Human Services Board minutes of September 10, 2002, as mailed.

**Dental Clinic**

Motion by Mosher, second by Block, and unanimously carried to authorize the Public Health Director to execute an Agreement of Affiliation between the County of Otter Tail and the University of Minnesota for holding a portable dental clinic for the period of October 14, 2002, through October 25, 2002, at a cost of \$1,800 per day.

Public Health Director, Diane Thorson, provided a copy of a letter written to Patricia Glasrud, Assistant to the Dean at the University of Minnesota School of Dentistry, regarding a proposed future for a dental clinic in this region. Ms. Thorson expressed a desire to partner with the North Dakota State College of Science to address dental health issues.

**State Funding Update**

Ms. Thorson briefed the Board on the expected state budget reductions that would affect local funding. The State Health Department is preparing budgets with a 10% reduction which equates to approximately 30 million dollars. The majority of funding reductions will be in state grants to local government agencies. Local Health Agencies have been asked to communicate which grants could be cut with the least amount of impact.

**Contract Variance**

Motion by Block, second by Nelson, and unanimously carried to authorize the Chair's signature to execute a variance from the Adult Foster Care Rules for three existing contracts under the waived program.

**Mental Health Safety Net Redesign Compact**

Human Services Director, John Dinsmore, presented the "Northwest Minnesota Safety Net Redesign Results Initiative Compact Region IV" that provides 50 inpatient mental health beds and 50 inpatient chemical dependency beds in Fergus Falls. He reviewed the components of the compact and stated that the Safety Net Redesign Committee is requesting that the Commissioner of MN DHS sign the compact first with Region IV counties following.

### **State Funding**

Commissioner Nelson expressed concern with the proposed reduction in Temporary Assistance for Needy Families (TANF) dollars from the federal government in Yr2004 & 2005. He stated that MFIP cash assistance, local intervention grant for self-sufficiency, employment services tracking system, and Children, Family & Learning Department would feel a tremendous impact if the trend continues. Concern was expressed regarding mandates and whether or not the State will reduce mandates along with funding reductions. Jim Mulder of the AMC will give a report at the October 11<sup>th</sup> meeting.

### **Approval of Bills and Claims**

Motion by Mosher, second by Nelson, and unanimously carried to approve the Human Services bills and claims as presented.

### **Performance Evaluation Summary**

Motion by Mosher, second by Froemming, and unanimously carried to approve the satisfactory performance evaluation summary of Public Health Director, Diane Thorson, as presented.

### **Adjournment**

At 10:30 a.m., Chairman Lee declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, October 8, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

Attest: \_\_\_\_\_ By: \_\_\_\_\_  
Larry Krohn, Clerk Malcolm Lee, Human Services Chair

### **Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, September 24, 2002, at 11:00 a.m. at the Otter Tail County Courthouse with Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

### **Approval of Agenda**

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board agenda of September 24, 2002, with the following additions:

11:00 a.m. – Hwy Engineer and Land & Resource Director – CUP Issue

11:10 a.m. – Bill Kalar – CUP Extension Requests

11:20 a.m. – Auditor, Wayne Stein

Road Discussion

### **Approval of Minutes**

Motion by Lee, second by Block, and unanimously carried to approve the County Board minutes of September 17, 2002, as presented.

### **Approval to Pay Bills**

Motion by Froemming, second by Lee, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

### **Extension Agriculture Update**

Extension Educator, Doug Holen, briefed the Board regarding the soybean harvest and several other ag programs. He reported that the Extension office is working to educate people on the farm bill.

### **Conditional Use Permits**

Highway Engineer, Rick West and Land & Resource Director, Bill Kalar, discussed a culvert replacement project in Bluffton Township. The Highway Engineer will apply for a Conditional Use Permit for the project.

Motion by Nelson, second by Froemming, and unanimously carried to extend the following Conditional Use Permits until November 1, 2002:

Conditional Use Permit #5944, Hobart Township Bridge Replacement  
Conditional Use Permit #5781, Gorman Township Bridge Replacement  
Conditional Use Permit #5813, Leaf Lake Township Bridge Replacement

### **Conditional Use Permit Modification**

Motion by Froemming, second by Lee, and carried with Nelson opposed, to grant a modification of CUP #5973 for Richard & Rebecca Rice on Paul Lake, to allow an additional 100 cubic yards of material on site to complete the driveway project.

### **Snowmobile Agreement**

Motion by Froemming, second by Nelson, and unanimously carried to approve a modified Minnesota Trail Assistance Program Snowmobile/Cross-Country Ski Grant Agreement between the County of Otter Tail and the State of Minnesota. The grant agreement provides the Prairie Snow Drifters Snowmobile Trail \$3,500 rather than \$5,500 previously granted.

### **Recess & Reconvene**

At 11:40 a.m., Chairman Mosher recessed the meeting of the Otter Tail County Board of Commissioners for lunch break. The meeting was reconvened at 12:46 p.m.

### **Payment Approval**

Motion by Froemming, second by Block, and unanimously carried to approve payment to Delzer Construction, Inc., in the amount of \$10,685.00 for work completed on County Drainage System #43, Indian Lake.

### **Credit Card Approval**

Motion by Lee, second by Block, and unanimously carried to approve the following request for an Otter Tail County credit card:

Michael Alan Schreader

Sheriff's Department - \$1,000

### **Payment Approval**

Motion by Nelson, second by Lee, and unanimously carried to authorize the County Auditor to enter into an agreement with National Business Systems for the printing of the payable 2003 Truth in Taxation statements. The cost of the services is as follows:

\$0.1233 per notice  
Typesetting and proofing - \$110.00  
Administrative Fee - \$155.00 plus postage

**Disclosure Reporting Service Agreement**

Motion by Lee, second by Nelson, and unanimously carried to authorize the County Auditor to send a letter to Springstead Incorporated canceling our annual continuing disclosure reporting services agreement as recommended by Carolyn Drude of Ehlers and Associates.

**Reclassification of Positions**

Motion by Lee, second by Block, and unanimously carried to approve the reclassification of the position of Waste Management Director (#2701) from a Grade 24 to Grade 25 effective July 1, 2002.

Motion by Nelson, second by Froemming, and unanimously carried to approve the reclassification of the Administrative Assistant in the Solid Waste Department from a Grade 10 to a Grade 11 effective July 1, 2002.

**Budget Requests for CY2003**

Motion by Nelson, second by Lee, and carried with Froemming opposed, to approve \$500 in CY2003 Budget for the Minnesota Red River Development Association.

Motion by Nelson, second by Froemming, and unanimously carried to approve \$4,000 in CY2003 Budget for the History Museum of East Otter Tail County.

The Partners Program has requested \$2,000 for CY2003 from Otter Tail County. The organization services several Townships and the City of Rothsay servicing the elderly to keep them in their homes rather than being placed in Nursing Homes. Motion by Froemming, second by Nelson, and unanimously carried to table the budget request of the Partners Program for further research.

Motion by Froemming, second by Lee, and unanimously carried to deny the budget request of the Minnesota Heartland Tourism Association. Otter Tail County has budgeted funds for the Otter Tail Country Tourism organization.

**Road Name Change Discussion**

Commissioner Bob Block expressed concern regarding the people who live along 425<sup>th</sup> Street. Discussion took place regarding the fact that the people who live along the road should sign off that they are in favor of a road name change to Fort Thunder Road as their postal addresses and drivers licenses would need to be changed again. Also, the expense resulting from the change was not discussed. Motion by Block, second by Froemming, and unanimously carried to direct GIS Coordinator, Brian Armstrong, to write a letter to the Perham Town Board and the residents living along 425<sup>th</sup> Street to invite them to attend a County Board meeting regarding this issue.

**Adjournment**

At 2:02 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, October 1, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_ By: \_\_\_\_\_  
Larry Krohn, Clerk Dennis R. Mosher, County Board Chair