

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, September 3, 2002
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, September 3, 2002, at 9:40 a.m. at the Otter Tail County Courthouse with Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the County Board agenda of September 3, 2002, with the following changes:

- 9:50 a.m. – Add Rent Discussion at the NYM Building
- 10:30 a.m. – Plat Filing Extension and Approval of Snowmobile Agreements
- 11:00 a.m. – Approval of Highway Contracts
- Correspondence Discussion

Approval of Minutes

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board minutes of August 27, 2002, as mailed.

Approval to Pay Bills

Motion by Nelson, second by Lee, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

County Ditch System No. 43

County Ditch System No. 52

Ditch Inspector, Randy Wasvick, reported that work is scheduled to start next week to install a structure for a control unit on Ditch System No. 43. If the DNR determines that they need a permit, the project would be delayed 3-4 weeks. Water is currently up on CH 33 with passage for only one vehicle.

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Ditch Inspector to proceed with removal of beaver dams in Ditch No. 52 and work with the County Auditor to charge back the Ditch System for the cost.

Bid Award – Civil Package

Motion by Block, second by Mosher, and unanimously carried to award the Civil Package for the County building located at 1500 North Union (underground work, utilities, earthwork, curb & gutter, and asphalt) to the low bidder, Mark Sand & Gravel Acquisition Co., in the amount of \$492,000.

Rent Discussion – New York Mills Building

Physical Plant Manager, Rick Sytsma, Economic Development Consultant, Terry Stallman, and the County Board discussed various options relative to space and rental fees for the current tenants at the New York Mills building.

Recess & Reconvene

At 10:37 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. At 10:45 a.m., Vice-Chair Lee assumed the chair and reconvened the Board of Commissioners meeting with Chairman Mosher absent.

Schedule Change – Canvassing Board

Commissioners Block and Nelson have been appointed to the Canvassing Board for the State Primary Election. The Canvassing Board will meet at 9:30 a.m. on Friday, September 13, 2002, rather than the previous time stated.

Credit Card Approval

Motion by Nelson, second by Froemming, and unanimously carried to approve the following request for an Otter Tail County credit card.

Jail Administrator, Richard Akerman	\$5,000.00
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Approval of Highway Contracts

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a contract between the County of Otter Tail and Central Specialties, Inc. of Alexandria, MN, for work on S.A.P. 56-667-28 & Etc., on CSAH No. 67 from CSAH No. 8 to the Becker County Line.

Motion by Lee, second by Block, and unanimously carried to authorize the Chair's signature to execute a contract between the County of Otter Tail and Central Specialties, Inc. of Alexandria, MN, for work and labor in the construction of S.P. 56-090-04 & S.P. 26-090-02, MN Project No. TEAX 5600(174), Central Lakes Trail.

Snowmobile Trail Agreements

Motion by Froemming, second by Nelson, and unanimously carried to authorize the Chair's signature to execute grant agreements between Otter Tail County and the State of Minnesota for the following Snowmobile Clubs:

Otter County Trail Association (OCTA)	\$2,000.00
Henning Snow Drifters	\$6,000.00
Prairie Snow Drifters	\$5,500.00
Otter Trail Riders	\$2,000.00

Conditional Use Permit Extension – “Franklin Lake Resort”

Motion by Lee, second by Nelson, and unanimously carried to extend the Conditional Use Permit of Michael Klindt for “Franklin Lake Resort” in Section 26 of Dunn Township on Franklin Lake (56-759) until January 1, 2003.

Adjournment

At 12:03 p.m., Vice-Chair Lee declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, September 10, 2002.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: _____

Larry Krohn, Clerk

By: _____

Dennis R. Mosher, County Board Chair