

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**

**Otter Tail County Courthouse  
Commissioners' Room, Floor 1-B**

**Tuesday, May 28, 2002**

**9:30 a.m.**

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, May 28, 2002, at 9:35 .m. at the Otter Tail County Courthouse with Commissioners Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

**Approval of Agenda**

Motion by Lee, second by Nelson, and unanimously carried to approve the Human Services Board agenda of May 28, 2002, as mailed.

**Approval of Minutes**

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board minutes of May 14, 2002, as mailed.

**MACPO Conference and Legislative Update**

Court Services Director, Chuck Kitzman, attended the recent Minnesota Association of County Probation Officers annual meeting and provided a brochure explaining the three different correction systems in the State of Minnesota. He updated the County Board regarding legislative changes affecting the funding of various corrections programs.

**Legislative Update**

**Bioterrorism & Dental Discussion**

Public Health Director, Diane Thorson, updated the Board regarding public health legislative funding changes. Bioterrorism funding and regional dental issues were discussed. Dental access issues were also discussed at the recent AMC meeting. Ms. Thorson reported that the consensus was to meet on a regional basis to identify what could be done to improve access to dental services.

**Child and Family Services – 2001 Annual Report**

Human Services Supervisor, Brad Vold, and staff members presented their annual report and discussed various challenges in the child protection field.

**Personnel Request**

Motion by Lee, second by Froemming, and unanimously carried to approve five unfilled Human Services positions that were placed into the year 2002 Human Services budget with most of the salary reimbursement paid by federal and state funding sources, as presented by the Human Services Director. The five positions are Financial Worker, Child Support Officer, two Social Worker positions, and a Case Aide position working with the basic sliding fee childcare program.

**Family Service Collaborative Insurance**

Motion by Nelson, second by Block, and unanimously carried that Otter Tail County sponsors the Otter Tail Family Services Collaborative for Minnesota Counties Insurance Trust membership.

### **Approval to Pay Bills & Claims**

Motion by Lee, second by Mosher, and unanimously carried to approve the Human Services bills and claims as presented.

### **Adjournment**

At 10:48 a.m., Chairman Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, June 11, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Dennis Mosher, Human Services Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

### **Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, May 28, 2002, at 11:05 a.m. at the Otter Tail County Courthouse with Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

### **Approval of Agenda**

Motion by Froemming, second by Block, and unanimously carried to approve the County Board agenda of May 28, 2002, with the following additions:

Discussion about the Little McDonald, Paul Lakes Improvement District  
Wayne Stein – added at 1:20 p.m.

### **Approval of Minutes**

Motion by Lee, second by Froemming, and unanimously carried to approve the County Board minutes of May 21, 2002, with the following correction: The motion on the May 21, 2002, County Board minutes on Page 2 under the heading "Extension Update" should read "Motion by Block, second by Froemming, and carried with Mosher opposed, to provide funding generated from the Dairy Diagnostics program for GPS equipment to map the research area as described."

### **Approval to Pay Bills**

Motion by Lee, second by Froemming, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

### **Public Meeting – Bruhn Turkey Farm**

Commissioner Mosher opened the public meeting at 11:05 a.m. for the pending issuance of a Minnesota Pollution Control Agency Construction Short Form Permit for the Bruhn Turkey Farm in Sections 31 & 32 in Hobart Township in Otter Tail County. With no one from the public in attendance at this public meeting and no written comment having been received, a motion was offered by Block, seconded by Mosher, and unanimously carried to close the public meeting at 11:10 a.m.

### **Little McDonald, Paul Lakes Improvement District**

Commissioner Lee stated that modifying the proposed LPD Lakes Improvement District boundaries was an option communicated to the County Board at the May 21, 2002, County Board meeting held at the New York Mills offices. At that meeting, the County Board passed a motion to establish

a Lake Improvement District including Little McDonald, Paul, and Kerbs Lakes and excluding Devils and Little Devils Lakes. He stated a desire to “back up” to let the proponents of the five lake improvement district debate the issue of reducing the boundaries of the proposed district. County Attorney, David Hauser, stated that the proponents of the original proposed district can petition for a referendum on the issue within thirty days or they can seek to expand the boundaries. Discussion followed. Motion by Lee, second by Block, to rescind the motion and the Order to Establish the Otter Tail County Little McDonald and Paul Lakes Improvement District approved on May 21, 2002, and to schedule another meeting with both parties (those in favor of a five lakes improvement district and those asking to be excluded from the lakes improvement district – specifically Devils and Little Devils lakes). Chairman Mosher called for a roll call vote:

Commission District 5	Block	Yea
Commission District 2	Lee	Yea
Commission District 3	Mosher	Nay
Commission District 1	Nelson	Yea
Commission District 4	Froemming	Nay

Motion passed 3 – 2. The previous motion to approve the resolution for the Order to Establish the Otter Tail County Little McDonald and Paul Lakes Improvement District (resolution no. 2002 – 39) has been rescinded and, at this point, there is no Lake Improvement District established.

### **County Board of Equalization Soil Survey CER Proposal**

Assessor, Bob Moe, provided a handout detailing the duties of the County Board for the County Board of Equalization meeting scheduled on June 17, 2002.

Mr. Moe reported that for the county to actually use the Soil Survey that has been completed, the county needs to have the soil types established. The University of Minnesota has created the Crop Equivalency Ratios for most of the other counties around the state. He requested approval of using \$4,160.00 from the Assessor’s Department Budget to establish these rates. This is the next vital step in order to use the soil survey. By consensus, commissioners directed Mr. Moe to move forward with this process.

### **Resolution Authorizing Sponsorship of Snowmobile Trails Operated by Prairie Snow Drifters Otter Tail County Resolution No. 2002 - 41**

Commissioner Froemming offered the following and moved its adoption:

BE IT RESOLVED that Otter Tail County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for snowmobile/ski trails managed by Prairie Snow Drifters.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Otter Tail County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that Bill Kalar is hereby authorized to serve as the fiscal agent for the above referenced project.



Peak Supper Club  
 Clitherall, MN 56524

Wine  
 On/Off Sale 3.2 Malt Liquor

Perham Oasis  
 Perham, MN 56573

Off Sale 3.2 Malt Liquor

Tom's Amoco  
 Henning, MN 56551

Off Sale 3.2 Malt Liquor

Woodland Beach Resort  
 Battle Lake, MN 56515'

On/Off Sale 3.2 Malt Liquor

Zorbaz of Little Pine Lake  
 Perham, MN 56515

On Sale Liquor and Sunday Liquor

All applications are subject to the approval of the County Attorney's office.

**Postal Verification Cards**

Motion by Froemming, second by Nelson, and unanimously carried to approve a contract with InterTechnologies Group of the Department of Administration, for the production of Postal Verification Cards, at a cost of \$.24 per card through June 30, 2002, and at a cost of \$.30 per card from July 1, 2002 through June 30, 2003.

**Proposed LPD Lakes Improvement District**

Chairman Mosher opened discussion regarding the proposed LPD LID. He stated that there was discussion and a motion earlier today to rescind the motion that established the boundaries of the LID and there are differences of opinion and thoughts on this issue. Commissioner Lee stated that he received several calls because he had made the motion that changed the proposed boundaries of the LID. The callers were upset that the County Board took the action to establish the boundaries other than the proposed boundaries. Chairman Mosher stated that the County Board has the authority to establish the boundaries of a LID and that is what the Board did May 21<sup>st</sup>. Discussion continued. Motion by Lee, second by Nelson, to approve the original proposed boundaries of the five lakes in the LPD LID and to adopt the Order to Establish the LPD Lakes Improvement District including Little McDonald, Kerbs, Paul, Devils, and Little Devils Lakes. Chairman Mosher called for a roll call vote:

Commission District 5	Block	Nay
Commission District 2	Lee	Yea
Commission District 3	Mosher	Nay
Commission District 1	Nelson	Yea
Commission District 4	Froemming	Nay

Motion failed 2 - 3.

Motion by Froemming, second by Mosher, to approve the "Order Establishing the Otter Tail County Little McDonald and Paul Lakes Improvement District which includes Little McDonald, Kerbs, and Paul Lakes. Chairman Mosher called for a roll call vote:

Commission District 5	Block	Nay
Commission District 2	Lee	Nay
Commission District 3	Mosher	Yea
Commission District 1	Nelson	Nay
Commission District 4	Froemming	Yea

Motion failed 2 - 3.

**Bid Award – S.A.P. 56-619-10 & Etc.**

After previously advertising for bids, Highway Engineer, Rick West, opened the following bids at 1:00 p.m., on May 22, 2002, for overlay projects, S.A.P. 56-619-10 & Etc:

Mark Sand & Gravel Acquisition Co. Fergus Falls, MN	\$1,111,680.00
Tri-City Paving, Inc. Little Falls, MN	\$1,168,758.10
Central Specialties, Inc. Alexandria, MN	\$1,194,337.06

Motion by Nelson, second by Froemming, and unanimously carried to award S.A.P. 56-619-10 & Etc. to the low bidder, Mark Sand & Gravel Acquisition Co., in the bid amount of \$1,111,680.00 less \$36,545.00 (Dead Lake Township Alternate Bid) for a total bid amount of \$1,075,135.00.

**Contract Approval**

Motion by Lee, second by Mosher, and unanimously carried to authorize the Chair's signature to execute a contract between the County of Otter Tail and Traffic Marking Service, Inc. for the 2002 Countywide Traffic Marking.

**Adjournment**

At 2:22 p.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, June 4, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_ By: \_\_\_\_\_  
Larry Krohn, Clerk Dennis Mosher, County Board Chair