

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Otter Tail County Courthouse  
Commissioners' Room, Floor 1-B  
Tuesday, April 9, 2002  
9:30 a.m.**

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, April 9, 2002, at 9:33 a.m. at the Otter Tail County Courthouse with Commissioners Dennis Mosher, Chair; Bob Block, Vice-Chair; Syd Nelson, Malcolm Lee, and Roger Froemming present.

**Approval of Agenda**

Motion by Lee, second by Froemming, and unanimously carried to approve the Human Services Board agenda of April 9, 2002, as mailed.

**Approval of Minutes**

Motion by Nelson, second by Froemming, and unanimously carried to approve the Human Services Board minutes of March 26, 2002, as mailed.

**New York Mills Office Update  
Labor Management Committee Update**

Human Services Director, John Dinsmore, reported that the Human Services Office in New York Mills is in full operation. Furniture is in place and the last computer was installed yesterday for the new financial worker.

Mr. Dinsmore reported that one topic the Human Services Labor Management Committee has been discussing is delivery of services. He presented a copy of a survey sent to eleven counties of comparable size relative to how their Human Services agencies deliver services/programs. He will report back to the Board after the surveys have been returned. The LMC will also be working with Lori Morrell from the Bureau of Mediation Services regarding the decision making process of the Human Services Department and the role the LMC within the agency.

**Department of Corrections Report  
West Central Regional Juvenile Center Report & Other Correspondence**

Court Services Director, Chuck Kitzman, presented a document entitled "Supervising Offenders in Minnesota". The document presented facts and solutions about what works and what doesn't work in the field of probation and supervision of offenders. Mr. Kitzman provided the West Central Regional Juvenile Center 2001 yearly report, statistics from Minnesota Kids 2002 Databook, and a report of the types of assessed fees other counties are charging for probation services.

**Community Health Services Advisory Committee Appointments**

Motion by Nelson, second by Froemming, and unanimously carried to appoint the following individuals to the Otter Tail County CHS Advisory Committee for a two year term ending December 31, 2003:

Dale Roy Fergus Falls, MN	Consumer/Persons of Color
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Veronica Bordeaux Fergus Falls, MN	Consumer/Persons of Color
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**Letter of Support - MDH Bioterrorism Grant**

Public Health Director, Diane Thorson, requested approval to send a letter of support to the Minnesota Department of Health for a federal grant to be used for bioterrorism funding. The grant proposal is being developed and will be sent to the Department of Health April 15, 2002. The State is proposing \$1.00 - \$1.25 per capita for local bioterrorism planning. Ms. Thorson anticipates hiring a part time person to work with the County's local bioterrorism planning after funds are encumbered in May, 2002. Motion by Block, second by Mosher, to authorize the Public Health Director to submit, to the MDH, the letter supporting federal bioterrorism grant funding as presented. Chair Mosher called for a roll call vote:

Commissioner Block	Fifth District	Yea
Commissioner Lee	Second District	Nay
Commissioner Froemming	Fourth District	Yea
Commissioner Nelson	First District	Yea
Commissioner Mosher	Third District	Yea

Motion carried 4-1.

**Approval to Pay Bills & Claims**

Motion by Block, second by Lee, and unanimously carried to approve the Human Services bills and claims as presented.

**Adjournment**

At 10:48 a.m., Chair Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, April 23, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Dennis Mosher, Human Services Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, April 9, 2002, at 11:20 a.m. at the Otter Tail County Courthouse with Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

**Approval of Agenda**

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board agenda of April 9, 2002, with the following change:

Cancel Highway Engineer, Rick West's Agenda Item

**Approval of Minutes**

Motion by Block, second by Mosher, and unanimously carried to approve the County Board minutes of April 2, 2002, as presented.

**Approval to Pay Bills**

Motion by Lee, second by Nelson, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

### Letter of Intent to Enter into Solid Waste Contract

The County Attorney, read for the record, a letter of intent for the County to enter into a contract with the City of Fergus Falls for the incineration of approximately half of Otter Tail County's solid waste. By consensus the County Board authorized the letter to be sent to the City of Fergus Falls and other participating counties.

### Ditch No. 17

Ditch Inspector, Randy Wasvick, met with three property owners to discuss the situation of flooding in Section 9 & 10 of Blowers Township. The property owners would be willing to clean out Ditch No. 17 in Section 10 at their own expense. Motion by Nelson, second by Froemming, and unanimously carried to authorize Property Owners, David Siltala, Dick Siltala, and Wayne Putikka, to clean out Ditch No. 17 in Section 10 of Blowers Township at their expense.

### Ditch No. 19

Mr. Wasvick reported that he found information to support the fact that Ditch No. 19 flows all the way to South Maple Lake as described by several gentlemen at the recent public hearing. Ditch No. 19 does not end at private Ditch No. 9 as previously stated.

### Certification of Wetland Easements

Motion by Froemming, second by Lee, and unanimously carried to certify the following wetland easement acquisitions by the U. S. Fish and Wildlife Service for purposes of waterfowl management:

Verle D. Blaha  
T. 132 N., R.39W., 5<sup>th</sup> P.M.  
Section 25, SW<sup>1</sup>/<sub>4</sub>, SW<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
Section 26, S<sup>1</sup>/<sub>2</sub>NE<sup>1</sup>/<sub>4</sub>, N<sup>1</sup>/<sub>2</sub>SE<sup>1</sup>/<sub>4</sub>

Dale Wussow et al  
T. 132N., R. 38W., 5<sup>th</sup> P.M.  
Section 32, E<sup>1</sup>/<sub>2</sub>SE<sup>1</sup>/<sub>4</sub>

Dale N. Wussow et al  
T. 131N., R.38W., 5<sup>th</sup> P.M.  
Section 4, Lot 6  
T.132N., R.38W., 5<sup>th</sup> P.M.  
Section 33, SW<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

Dale N. Wussow  
T. 131N., R. 38W., 5<sup>th</sup> P.M.  
Section 5, NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>, SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

Douglas D. Blaha  
T. 132N., R. 39W., 5<sup>th</sup> P.M.  
Section 25, N<sup>1</sup>/<sub>2</sub>SE<sup>1</sup>/<sub>4</sub>, SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
Section 36, NE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
T. 132N., R. 38W., 5<sup>th</sup> P.M.

Michael J. Klinnert  
T. 136N., R.42W., 5<sup>th</sup> P.M.  
Section 24, S<sup>1</sup>/<sub>2</sub>NE<sup>1</sup>/<sub>4</sub>, NW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

Section 30, Lots 3 and 4, E<sup>1</sup>/<sub>2</sub>SW<sup>1</sup>/<sub>4</sub> except that part of the Southwest Quarter (SW<sup>1</sup>/<sub>4</sub>) of Section Thirty (30), Township One Hundred Thirty-two (132), Range Thirty-eight (38) sold to Roman Suchy and wife described as follows: That part of the Southwest Quarter (SW<sup>1</sup>/<sub>4</sub>) of Section Thirty (30), Township One Hundred Thirty-two (132), Range Thirty-eight (38) lying northerly of the following described line: Commencing at the Southeast corner of said Southwest Quarter (SW<sup>1</sup>/<sub>4</sub>), thence on an assumed bearing of North on the easterly line thereof for a distance of 2015.98 feet to point of beginning of line to be described; thence South 29 degrees 40 minutes 10 seconds West 323.25 feet; thence South 86 degrees 18 minutes 03 seconds West 2129 feet more or less to the westerly line of said Section Thirty (30) and there terminating, containing 49.6 acres more or less, subject to the rights of the public in County Road No. 59 over the easterly 50 feet of said Southeast Quarter (SE<sup>1</sup>/<sub>4</sub>), Otter Tail County, Minnesota.

### **Lake Improvement District - Discussion**

Tim and David Moenkedick, property owners on Little McDonald Lake, presented several handouts and expressed opposition to lowering the lake levels of Devils, McDonalds, and Paul Lakes as was described by Houston Engineering and the proposed Lake Improvement District. They expressed concern for the environment and the actual cost to lower the lake levels. If the Lake Improvement District is formed, David Moenkedick expressed a desire to be appointed to the Board of Directors because of the large amount of land owned by his family.

### **Bid Award - Asbestos Removal at the RTC**

After previously advertising for bids, Physical Plant Manager, Rick Sytsma, opened the following bids for asbestos removal at the Regional Treatment Center building:

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternate</u></b>
Twell Environmental	\$85,222	\$8,600
VCI Asbestos Abatement	\$94,415	\$66,000
Horsley Specialties	\$111,306	Remove all ACM
Envirotech Remediation	\$115,479	\$72,480
Vruno Williams Contracting	\$122,188	\$42,363
Advanced Environmental	\$122,648	\$92,193
ACCT	\$122,960	\$75,340
Enviro-Safe Air	\$126,900	\$74,300
Champion Environmental	\$129,500	\$123,575
Envirobate	\$135,000	\$81,300
Qaud States	\$281,000	\$187,000

Architect, David Shultz, explained that the base bid would require less containment and the heat pipes would be removed at the same time. That is an advantage if construction starts late summer. The alternate plan provides the option to maintain heat if the construction process does not start this summer. Mr. Sytsma recommended award of project to the low bidder. The low bidder is prepared to begin the project April 18, 2002, and anticipates completion in one month. Discussion followed. Motion by Lee, second by Block, and unanimously carried to award the asbestos removal project to the low bidder, in the amount of \$85,222 if the base plan is used, and an additional \$8,600 if alternate plan is used. The plan used will be a decision of the RTC Remodeling Committee.

Motion by Block, second by Lee, and unanimously carried to authorize the Chair's signature to execute a contract between the County of Otter Tail and Legend Technical Services, Inc. to provide oversight and required documentation during the asbestos removal project at the RTC. The estimated cost of these professional services is \$8,800 based on an established cost of \$550 per day and estimated completion of four weeks.

### **Public Meeting - Proposed Burkel Turkey Farms, Inc.**

At 11:50 a.m., Chairman Mosher called the Public Meeting to order for the pending issuance of a State of Minnesota General Livestock Production Permit for Burkel Turkey Farms, Inc. pursuant to Minnesota Statute §116.07, Subd. 7. Burkel Turkey Farms, Inc. proposed location is the SW¼ of the NE¼ of Section 35 in Edna Township, Otter Tail County. Jeffrey D. Pederson, Attorney representing Burkel Turkey Farms, was present. With no one from the general public present, Chairman Mosher closed the Public Meeting.

**Recess & Reconvene**

At 11:55 a.m., Chairman Mosher recessed the meeting of the Otter Tail County Board of Commissioners for lunch break and a committee meeting. The meeting was reconvened at 1:20 p.m.

**Annual Boat and Water Safety Grant Contract & Supplemental Agreement**

Motion by Nelson, second by Froemming, and carried, with Lee opposed because of the reduced funding from the previous year, to authorize the Chair's signature to execute the Annual County Boat and Water Safety Grant Contract, in the amount of \$44,512 for CY2002.

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute the CY2002 Supplemental Grant Contract between the State of Minnesota and the County of Otter Tail, in the amount of \$5,000 (federal funding), for additional evening water patrols.

**Credit Card Application  
Payment Approval**

Motion by Nelson, second by Froemming, and unanimously carried to approve the following request for an Otter Tail County credit card:

Mary Beth Dinius	County Attorney's Office	\$700.00
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Motion by Lee, second by Block, and unanimously carried to approve payment to Else Malbraaten, in the amount of \$500.00, for services provided under the provisions of Minnesota Statute 609.35.

**Closed to the Public  
Adjournment**

At 1:45 p.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the County's three Human Services collective bargaining units. Commissioners Nelson, Lee, Mosher, Froemming, and Block were present along with the County Attorney, County Coordinator, and Recording Secretary. At 2:47 p.m., upon conclusion of the closed session, Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, April 16, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Dennis Mosher, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk