

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**

**New York Mills Courtroom
Main Avenue, New York Mills
Tuesday, August 14, 2001
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, August 14, 2001, at 9:30 a.m. at the New York Mills Office Building with Commissioners Dennis Mosher, Chair; Bob Block, Vice-Chair; Syd Nelson, Malcolm Lee, and Roger Froemming present.

Approval of Agenda

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services Board agenda of August 14, 2001, with the following addition:

9:30 a.m. - Rex Stoutenberg of New York Mills

Approval of Minutes

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board minutes of July 31, 2001 as mailed.

Old Building - Possible Health Hazard

Rex Stoutenberg of New York Mills reported that there is a building on a piece of property on Centennial that the County has acquired by default. He stated that the building's roof has caved in and may be a health hazard. He requested that the County remove the building. The Public Health Director will look at the property and declare the building a nuisance if it is a health hazard.

Juvenile Detention Service Contract

Motion by Lee, second by Nelson, and unanimously carried to authorize the Chair's signature to execute a contract to renew the Juvenile Detention Service Subsidy Program grant in the amount of \$11,842 per year for the next two years. These funds are used to operate the juvenile temporary hold facility.

Public Health Worksite Labor Management Committee

Public Health Director, Diane Thorson, reported that the Public Health Worksite Committee has been upgrading job descriptions, developed an evaluation form to receive input from staff regarding the effectiveness of the committee, and working on a new performance evaluation system.

Medicare Letter from MN Department of Health

Ms. Thorson briefed the Board regarding a letter received from the Department of Health relative to medicare certification. Because Otter Tail County is no longer providing home care services, the Public Health Department will voluntarily decertify from the medicare program at the end of this year. Once decertified from the program, the Public Health Dept. can work with BCBS and Medica to correct their contracts that have required medicare certification.

Dental Clinic Contract

Motion by Block, second by Lee, and unanimously carried to authorize the Chair's signature to execute a contract between the County of Otter Tail and the University of Minnesota to allow the University to provide a dental clinic for low-income residents from October 8, 2001 through

October 19, 2001, at a cost of \$15,000. The County receives reimbursement of those funds by billing Medical Assistance, Minnesota Care, or other 3rd party insurers.

CSSA Update

Human Services Director, John Dinsmore, updated commissioners regarding the Community Social Services Act and the CSSA plan each County is required to submit to the DHS every two years. Otter Tail County's preliminary CSSA plan will be submitted to the Board in two weeks and, if approved, forwarded to DHS for review.

Children's Day Treatment Contract

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a contract between the County of Otter Tail, Perham School District, and Lakeland Mental Health Center for a Day Treatment Program in the Perham School District for the 2001-2002 school year. The contract involves special education funds from the school district and county funding. Otter Tail County will provide financial support of up to 30% of the program cost of \$123,134 for the upcoming school year. County funding will be obtained from savings from the Fergus Falls Day Treatment Program, supplemental funds from DHS, and Medical Assistance reimbursements.

Child Support Program Overview

Human Services Supervisor, Brooks Anderson, provided handouts describing the County's Child Support program. He reviewed current staffing, purpose of the Child Support Program, and the many issues relative to child support such as, paternity, locating parents, medical coverage, day care expenses and the need to freeze assets. He noted that a large amount of dollars pass through the Child Support program; over 5 million dollars in CY2001.

Otter Tail Residence Closure Agreement Contract with Homework Center

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a closure agreement between the County of Otter Tail and Beverly Enterprises. The Otter Tail Residence will be closed November 1, 2001.

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute an addendum to a contract between the County of Otter Tail and the Homework Center in Fergus Falls for a 3% COLA rate increase for the SILS program effective July 1, 2001.

Family Services Governance Agreement

Motion by Nelson, second by Block, and unanimously carried to authorize payment of \$250.00 per participating member to the Otter Tail Family Services Collaborative from each participating member's budget and to authorize the County official responsible for that participation to sign the Otter Tail Family Services Collaborative Governance Agreement.

Bills & Claims

Motion by Lee, second by Block, and unanimously carried to approve the Human Services bills and claims as presented.

Adjournment

At 10:44 a.m., Chair Mosher adjourned the meeting of the Otter Tail County Human Services Board until 9:30 a.m. on Tuesday, August 28, 2001.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Dennis Mosher, Human Services Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, August 14, 2001, at 10:56 a.m. at the New York Mills Office Building with Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Malcolm Lee, and Bob Block present.

Approval of Agenda

Motion by Mosher, second by Nelson, and unanimously carried to approve the County Board agenda of August 14, 2001 with the following additions:

- Pine LID - Request to Transfer Fiscal Responsibility for the Challenge Grant
- Discussion - WACCO Membership

Approval of Minutes

Motion by Block, second by Mosher, and unanimously carried to approve the County Board minutes of August 7, 2001.

Approval to Pay Bills

Motion by Nelson, second by Mosher, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

Certification of Land Acquisition

Don Kleven of the U.S. Fish & Wildlife Service, requested certification of land purchased from the Fergus Falls Fish & Game Club, Inc. Motion by Mosher, second by Lee, and unanimously carried to certify the purchase agreement for the U.S. Fish & Wildlife Club to secure the following described lands:

Fergus Falls Fish & Game Club, Inc.

T. 132 N., R. 44 W., 5th P.M.

That portion of Section 16 described as follows: Beginning at the point 1180.9' east of the southwest corner of the NW¹/₄; th. east on said one quarter line a distance of 200'; th. N.3°04' W a distance of 1325'; th. N.89°20' W a distance of 350'; th. S.09°28' E a distance of 1343.3' to POB and there terminating, and containing 8.25 acres (more or less), after acreage reductions in the tract that have been made for a strip of land 25' north of and parallel to the ¹/₄ line at the south limits of the tract. Together with an easement for the purpose of ingress to and egress from the tract as follows: A strip of land 25' wide north of and parallel to the south line of the NW¹/₄ beginning at the west quarter corner and continuing east approximately 1900'. Together with an easement for the purpose of stockpiling stripping from the pit area as follows: A strip of land 100' wide westerly and parallel to the west limits of the tract.

Rural Health Network Budget Request

County Coordinator, Larry Krohn, reported that the Rural Health Network is a statewide organization that provides emergency services to individuals that may or may not qualify for other programs. It is direct assistance to the individual whereby they are able to respond more quickly than other organizations/programs. The organization is based out of Elbow Lake. Funding is being reduced by the State; therefore, they are requesting funding from counties where they have provided services. They have spent approximately \$4,000 in Otter Tail County and are requesting that amount from the County. Lengthy discussion followed with concern of duplication of services as many of the programs such as Farm Business Management are being offered through the County Extension office. Motion by Mosher to table this budget request until next year, and further research the programs offered. Motion died for lack of a second. Motion by Mosher, second by Froemming, to offer the Rural Health Network \$1,000 from the CY2001 budget. Chair Froemming called for a roll call vote:

Commission District 2	Lee	Nay
Commission District 3	Mosher	Yea
Commission District 5	Block	Yea
Commission District 1	Nelson	Yea
Commission District 4	Froemming	Yea

Motion carried.

Planning Commission Recommendations

Conditional Use Permit - Timothy G. & Amy S. Lindgren:

Motion by Lee, second by Mosher, and unanimously carried to approve a Conditional Use Permit to install a retaining wall per the modified drawing as submitted by the applicant and with conditions as recommended by the Planning Commission. The property is described as Lot 14 Abie's Acres, Section 35 of Dora Township; Star Lake (56-385), GD.

Conditional Use Permit - Jeffrey J. & Beth Voels:

Motion by Lee, second by Froemming, and unanimously carried to approve an after-the-fact Conditional Use Permit to replace and repair retaining wall to prevent shoreline erosion with conditions as recommended by the Planning Commission. The property is described as Washburn Beach Lot 27, Section 20 of Dunn Township; Lake Lizzie (56-760), RD.

Preliminary Plat - "Rolling Oaks Estates"/Merrel Morrel & John Ahlgren:

Motion by Mosher, second by Lee, and unanimously carried to approve the preliminary Plat known as "Rolling Oaks Estates" consisting of 15 single family residences as presented to the Planning Commission at their August 8, 2001 meeting. The property is described as Gov. Lots 3, 4, & 5, Section 21 of Tordenskjold Township; Long Lake (56-428), NE.

Conditional Use Permit - Merrel Morrel & John Ahlgren:

Motion by Mosher, second by Block, and unanimously carried to approve a Conditional Use Permit to construct a road to service the proposed plat of "Rolling Oaks Estates" with conditions as recommended by the Planning Commission.

Conditional Use Permit - Gerald & Deborah Moltzan/Taylor Investment Corp:

Motion by Lee, second by Nelson, and unanimously carried to approve a Conditional Use Permit to construct approximately 1,381 feet of roadway according to Township and County specifications as presented. The property is described as Pt. of SE $\frac{1}{4}$ SW $\frac{1}{4}$; Pts of Gov. Lots 8 & 10, Section 21 of Candor Township; Hook Lake (56-547), NE.

Conditional Use Permit - "North Ten Mile Estates"/Taylor Investment Corp:

David Landecker representing Taylor Investments, expressed appreciation to the Planning Commission for approval of the "North Ten Mile Estates" Preliminary Plat and Conditional Use Permit; however, he objected to the 66 ft. right of way requirement for the road to be built that leads to the plat. Tim Lundquist attorney representing Tumuli Township, stated that the 33-ft. right of way request was for Township reasons and presented a letter to the Board in favor of Mr. Landecker's position. Mr. Landecker stated that the 33-ft. requirement conforms with the Subdivision Controls Ordinance. They requested that the Board approve the Conditional Use Permit with removal of the 66-ft. right of way recommendation. Lengthy discussion followed.

Motion by Mosher, second by Lee, to approve a Conditional Use Permit for the construction of approximately 1,125 feet of roadway within the plat of "North Ten Mile Estates" and construction of 660 feet of cartway road within 1,000 feet of North Ten Mile Lake as presented. This motion removes the Planning Commission recommendation that a 66' right-of-way is required for the roadway to the plat. The property is described as Sub Lots 19, 20, & 25 of State Sub of W½, Section 16 of Tumuli Township; North Ten Mile Lake (56-604), NE. Chair Froemming called for a roll call vote:

Commission District 2	Lee	Nay
Commission District 3	Mosher	Yea
Commission District 5	Block	Yea
Commission District 1	Nelson	Nay
Commission District 4	Froemming	Yea

Motion carried.

Preliminary Plat - "Haugen's Point First Addition"/Christine Malstrom, Trustee:

Motion by Lee, second by Mosher, and unanimously carried to approve the Preliminary Plat of "Haugen's Point First Addition" consisting of 3 single-family residential lots as presented. The property is described as Pt Gov. Lot 2 & Pt Gov. Lot 3, Section 17 of Dunn Township; Bass Lake (56-770), GD.

Preliminary Plat & Conditional Use Permit - "Southern Exposure"/Randy & Vicky Arntson:

Motion by Lee, second by Nelson, and unanimously carried to approve the Preliminary Plat known as "Southern Exposure" consisting of 11 single family residential lots and a Conditional Use Permit to construct a road to service the proposed plat with conditions as recommended by the Planning Commission. The property is described as Pt. of GL 1 & 2 and Pt of the NE¼ of the NW¼, Section 29 of Scambler Township; Pete Lake (56-941), NE.

Preliminary Plat & Conditional Use Permit - "Western Exposure"/Wesley Hagen & Rodney Hagen:

Motion by Lee, second by Mosher, and unanimously carried to approve the Preliminary Plat known as "Western Exposure" consisting of 10 single family residential lots and a Conditional Use Permit to construct 3,030' of gravel road to service the plat with conditions as recommended by the Planning Commission. The property is described as Pt. of GL's 3, 4, 5, & 6, Section 29 of Scambler Township; Pete Lake (56-941), NE.

Conditional Use Permit - Arlin & Bonnie Henkelman:

Motion by Mosher, second by Lee, and unanimously carried to approve a Conditional Use Permit to level a hill as presented with correction (application should have read cubic yards rather than cubic feet). The property is described as 3.36 Ac - N 1583.43' of S 1943.77' of GL 7 E of Ded Public Rd Ex S 973.3', Section 9 of Dane Prairie Township; Wall Lake (56-658), GD.

Conditional Use Permit - Craig Seydel:

Motion by Nelson, second by Block, and unanimously carried to approve a Conditional Use Permit to construct a driveway with conditions as recommended by the Planning Commission. The property is described as Pt GL 5, known as Tract K, Section 28 of Hobart Township; Long Lake (56-388), RD.

Conditional Use Permit - Dennis & Bonnie Cheesebrow:

Motion by Nelson, second by Lee, and unanimously carried to approve a Conditional Use Permit to construct a driveway with conditions as recommended by the Planning Commission. The property is described as Pt. GL 5 & Pt GL 6, known as Tract R, Section 28 of Hobart Township; Long Lake (56-388), RD.

Extension Request - "Park View"/James Allaire et al:

Motion by Lee, second by Mosher, and unanimously carried to approve an extension of Conditional Use Permit #5865 for earthmoving to September 12, 2001, for the plat of "Park View" on Lake Lida.

Recess & Reconvene

At 11:57 a.m., Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 1:00 p.m.

**Pelican Group of Lakes Improvement District
Otter Tail County Resolution No. 2001 – 43**

IN THE MATTER OF THE PELICAN GROUP OF LAKES IMPROVEMENT DISTRICT:

At the regular meeting of the Board of County Commissioners for Otter Tail County, Minnesota, on August 14, 2001, Commissioner Lee moved that the County Board adopt the following Resolution of Intent:

WHEREAS, on October 5, 1993, the Board ordered the establishment of the Pelican Group of Lakes Improvement District effective June 6, 1994; and

WHEREAS, the Board of Directors of the District ("Directors") has asked the Board to consider amending the order establishing the District to include delegation of powers and authorities specifically allowed by Minnesota Statutes Section 103B.551; and

WHEREAS, the Directors make their request in order to clarify the District's role and function and in order to simplify the processes by which the District undertakes to implement programs and projects of benefit to the District and the County,

NOW, THEREFORE, the Board of County Commissioners for Otter Tail County, Minnesota resolves and states its intent to consider amending the order establishing the Pelican Group of Lakes Improvement District as requested by the District's Board of Directors. The County Board and staff shall proceed according to the procedures contained in Minnesota Statutes Chapter 103B:

1. In consultation with the County Board and staff, the District's Board shall publish notice of a public hearing on a proposed amendment to the order establishing the District.

2. In consultation with the County Board and staff, the District's Board shall provide written notice to Dunn and Scambler Townships of the proposed amendment to the order establishing the District and encourage each to comment on the proposed amendment.

Commissioner Block seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 14th day of August, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

Proposed Amended Order Establishing the Pelican Group of the LID

20. The order establishing the Pelican Group of Lakes Improvement District is amended as indicated below in bold:

- a. The boundaries of the Pelican Group of Lakes improvement District shall encompass all parcels of real property any part of which is located within 500 feet of the ordinary high water mark of Bass, Big Pelican, Fish and Little Pelican Lakes in Scrambler and Dunn Townships of Otter Tail County, to include the entire tax parcels, except for all such parcels classified for agricultural use.
- b. The water and related land resource management programs to be under taken in the district include the following:
 - i. develop and implement a comprehensive plan to eliminate water pollution;
 - ii. receive financial assistance from and participate in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and related demonstration programs;
 - iii. undertake research to determine the condition and development of the body of water included within the lake improvement district and to transmit the studies to the Department of Natural Resources, the Minnesota Pollution Control Agency and other interested authorities;
 - iv. make cooperative agreements with the United States or state government or other county or city to effectuate water and related land resource programs;
 - v. conduct programs of water improvement and conservation;
 - vi. implement a water monitoring system;
 - vii. serve as local sponsor for state and federal projects or grants;
 - viii. regulate water surface use as deemed necessary and reasonable; or
 - ix. such other programs, plans, studies, developments and implementations as are allowed or permitted by law; and approved by the County Board from time to time.
- c. The Board delegates to the Pelican Group of Lakes Improvement District the power and authority to:
 - i. **acquire by gift or purchase an existing dam or control works that affects the level of waters in the district;**
 - ii. **construct and operate water control structures that are approved by the commissioner of natural resources under the section 103G.245;**
 - iii. **undertake projects to change the course current or cross section of public waters that are approved by the commissioner of natural resources under section 103G.245 ;**

- iv. **acquire property, equipment, or other facilities, by gift or purchase to improve navigation;**
 - v. **contract with a board of managers of a watershed district within the lake improvement district or the board of supervisors of a soil and water conservation district within the district for improvements under chapters 103C and 103D;**
 - vi. **undertake research to determine the condition and development of the body of water and the water entering it and to transmit the results of the studies to the pollution control agency and other interested authorities;**
 - vii. **develop and implement a comprehensive plan to eliminate water pollution;**
 - viii. **conduct a program of water improvement and conservation;**
 - ix. **construct a water, sewer, or water and sewer system in the manner provided by section 444.075 or other applicable laws;**
 - x. **receive financial assistance from and participate in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and related demonstration programs;**
 - xi. **make cooperative agreements with the United States or state government or other counties or cities to effectuate water and related land resource programs;**
 - xii. **maintain public beaches; public docks, and other public facilities of access to the body of water;**
 - xiii. **provide and finance a government service of the county or statutory or home rule city that is not provided throughout the county or, if the government service is provided, the service is at an increased level within the district;**
 - xiv. **regulate water surface use as provided in sections 86B.205, 103G.605. and 103G.621;**
 - xv. **finance sewer, water, joint sewer and water, storm water and related improvement programs and projects as provided in chapter 429 and section 444.075; and**
 - xvi. **exercise those related functions necessary to effectuate the powers and authorities listed above.**
- d. **The programs of the lake improvement district will be financed by:**
- i. **assessing the costs of projects upon benefited property within the district in the manner provided under chapter 429;**
 - ii. **imposing service charges on the users of lake improvement district services within the district;**
 - iii. **issuing obligations as provided in section 429.091;**
 - iv. **levying an ad valorem tax solely on property within the lake improvement district, to be appropriated and expended solely on projects of special benefit to the district;**
 - v. **imposing or issuing any combination of service charges, special assessments, obligations, and taxes; or**
 - vi. **imposing any of the finance mechanisms provided for in section 444.075.**
- e. The Administrator of the Otter Tail County Department of Land and Resource Management shall be responsible for supervising the programs of the district.
- f. The Board of Directors of the Pelican Group of Lakes Improvement District shall consist of nine members, who must be owners of property located within the district. The initial director shall be appointed to alternating terms of one, two, and three years each. Thereafter, three directors shall be elected each year to serve three year terms. No director may serve more than two successive complete terms. An individual shall be eligible for re-election to the Board of Directors after three years absence.
- g. Directors may be removed by a two-thirds vote of the remaining board member or by a vote of the majority of the property owners present at an annual meeting. Vacancies in the Board of Directors may be filled by a majority vote of the remaining directors, subject to approval by

a majority vote of the property owners present at the next annual meeting. A director elected to fill a vacancy shall serve the unexpired term

21. This Order shall be published once in the official newspaper of the county.
22. The effective date of the amendment to the order establishing the lake improvement district shall be 30 days form the date of publication.
23. A copy of this Order shall be filed with the Secretary of State, the Pollution Control Agency and the Commissioner of Natural Resources.

Henning Township Road

Solid Waste Director, Mike Hanan, presented a draft letter regarding the County's position relative to the Henning Township Road. Discussion followed. Commissioners requested that the letter be sent to the Henning Township Board.

Resolution of Intent to Amend the Order Establishing Otter Tail County Pine Lakes Improvement District Otter Tail County Resolution No. 2001 - 44

Commissioner Nelson introduced the following resolution and moved its adoption:

WHEREAS, the Otter Tail County Board of Commissioners by an order dated August 10, 1999, established the Otter Tail County Pine Lakes Improvement District pursuant to Minnesota Statute §103B.501 to §103B.581; and

WHEREAS, the boundaries of the district were established to include: Any and all parcels that include lake/water frontage along the shores of Big Pine Lake and Little Pine Lake; and property within 300 feet from the shores of the Otter Tail River from the Becker County line to Big Pine Lake, and property within 300 feet of the shores of the Toad River from the Becker County line to Big Pine Lake; and

WHEREAS, the property owners that own property within 300 feet of the shores of the Otter Tail River and the Toad River as described above have petitioned to be removed from the Lake Improvement District; and

WHEREAS, the Lake Improvement District will enhance the water quality of our natural resources in Big and Little Pine Lakes and at the same time, protect lakeshore property values; and

WHEREAS, the Lake Improvement District provides more benefit to lakeshore property owners than that of the river-shore property owners; and

WHEREAS, the water quality of the Otter Tail and Toad Rivers and Little and Big Pine Lakes can be protected and enhanced through the County Shoreland Management Ordinance with technical assistance and cooperation from the East Otter Tail County Soil & Water Conservation District.

NOW, THEREFORE, BE IT RESOLVED by the Otter Tail County Board of Commissioners that it intends to amend its Order establishing the Otter Tail County Pine Lakes Improvement District to read as follows:

That the Boundaries of the district shall be: Any and all parcels that include lake/water frontage along the shores of Big Pine Lake and Little Pine Lake in Otter Tail County.

Representation on the Board of Directors will be changed to delete references to river property owners and will provide for four members who own property on Big Pine Lake, four members who own property on Little Pine Lake, and one member at large from either lake.

A public hearing shall be held.

Commissioner Lee seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 14th day of August, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

**Resolution to Transfer Fiscal Responsibility to the Pine Lakes
Improvement District for the Challenge Grant
Otter Tail County Resolution No. 2001 - 45**

Commissioner Nelson introduced the following resolution and moved its adoption:

WHEREAS, the Board of Water and Soil Resources (BWSR) and the Legislative Commission on Minnesota Resources (LCMR) has established a challenge grant program to improve water quality, and

WHEREAS, the Otter Tail County Pine Lakes Improvement District, through Otter Tail County, applied for and has been awarded a grant starting in fiscal year 2002, and

WHEREAS, the BWSR and LCMR are now requiring that funds be channeled through the Natural Resources Block Grant unless resolutions are passed delegating authority to another local unit of government or county entity, and

WHEREAS, the Otter Tail County Board of Commissioners enacted an order establishing the Pine Lakes Improvement District, and

WHEREAS, the property owners will be served more efficiently by involving fewer organizations for any one grant program and both the County and the LID will have less administrative work.

NOW, THEREFORE, BE IT RESOLVED that the Otter Tail County Board of Commissioners hereby delegates any authority it may have under the above mentioned grant to the LID to administer the 2002 BWSR/LCMR Challenge Grant and naming the Otter Tail County Pine Lakes Improvement District as the fiscal agent for said grant.

Commissioner Froemming seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 14th day of August, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

Challenge Grant Requests

Commissioner Nelson submitted two Challenge Grant requests that were considered at the most recent Budget Committee meeting. The Fergus Falls Historical Society has requested \$10,000 through the Challenge Grant to assist with their parking lot project. The History Museum of East Otter Tail County has submitted two requests through the Challenge Grant; one for \$2,000 and one for \$8,000 (each for specific projects). Lengthy discussion took place. Motion by Nelson, second by Block, to allocate \$5,000 to the Otter Tail County Historical Museum located in Fergus Falls and \$5,000 to the History Museum of East Otter Tail County from the CY2001 Challenge Grant budget. Chair Froemming called for a roll call vote:

Commission District 2	Lee	Nay
Commission District 3	Mosher	Yea
Commission District 5	Block	Yea
Commission District 1	Nelson	Yea
Commission District 4	Froemming	Yea

Motion carried.

Western Area City County Cooperative

Commissioner Nelson submitted information from the Western Area City County Cooperative and expressed support to belong to the organization. This request for the County's membership will be placed on the agenda after further research of materials provided and additional Department Head input.

Authorization of Exemption for Lawful Gambling

Motion by Froemming, second by Nelson, and unanimously carried to receive and approve with no waiting period the Ducks Unlimited Spring Migration #162's application for exempt permit for an event scheduled for September 7, 2001 at the Pier on Otter Tail Lake.

Health Insurance Renewal for 2002

County Coordinator, Larry Krohn, reported that, last Thursday, the Lakes Country Service Cooperative held their annual meeting. BCBS reported average health insurance trend increases at 14.5%. Otter Tail County's increase for CY2001 will be 13%. Prescription drug utilization is climbing dramatically as well as use of non-formulary drugs. One of the goals of our C/C/OGA pool is common health plan(s) for all members of the pool.

West Central Initiative - Letter of Support

Mr. Krohn reported that the West Central Initiative is planning to look at city water systems to take a collaborative approach to the issues small cities will be facing relative to their city water systems. He requested a letter of support on their behalf. Motion by Lee, second by Mosher, and unanimously carried to authorize a letter of support from the Otter Tail County Board of Commissioners to the West Central Initiative for this planning.

New York Mills Building Update

Physical Plant Manager, Rick Sytsma and Human Services Director, John Dinsmore, presented a floor plan to accommodate the Human Services Department's proposed increased staffing in the New York Mills building as well as other requests for space from non-county entities.

Adjournment

At 3:05 p.m., Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, August 21, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

Enc.

