

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**

**Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, July 17, 2001
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, July 17, 2001, at 9:30 a.m. at the Otter Tail County Courthouse with Commissioners Roger Froemming, Chair; Syd Nelson, and Malcolm Lee present. Dennis Mosher, Vice-Chair, and Commissioner Bob Block were absent.

Approval of Agenda

Motion by Nelson, second by Lee, and unanimously carried to approve the Human Services Board agenda of July 17, 2001 as mailed.

Approval of Minutes

Motion by Lee, second by Nelson, and unanimously carried to approve the Human Services Board minutes of June 26, 2001 with the following addition:

Under School Nurse Professionals add:

"...Reclassify the current School Health Aide position, (grade 10), to a Licensed Practical Nurse position, which is a grade 12."

Election of Officers - Human Services Board

Motion by Froemming, second by Lee, and unanimously carried to elect Commissioner Mosher as Chair of the Human Services Board and Commissioner Bob Block as Vice-Chair. Due to the absences of Commissioners Dennis Mosher and Bob Block, they will assume their duties on July 31, 2001, and in their absences, Roger Froemming will act as Human Services Board Chair.

Approval of Grant Agreement with the Department of Corrections

Motion by Lee, second by Nelson, and unanimously carried to authorize the acting Chair's signature to execute a grant agreement between the County of Otter Tail and the Minnesota DOC for grant funding provided to the County for FY2002 and FY2003 in the amount of \$141,832. The funding is for Caseload/Workload Reduction, Juvenile Restitution program, and the Electronic Monitoring program.

**State of Minnesota
Joint Powers Agreement**

Motion by Froemming, second by Nelson, and unanimously carried to authorize the acting Chair's signature to execute a joint powers agreement between the County of Otter Tail and the Minnesota Department of Corrections for shared secretarial services to the State Agent officed in New York Mills, not to exceed twenty hours per week, effective July 1, 2001, through December 31, 2001. The total obligation of the State under this agreement will not exceed \$8,000.

WIC Program

Public Health Director, Diane Thorson, presented the contract agreement for administration of the Minnesota Special Supplemental Nutrition Program for Women, Infants and Children (WIC Program). Motion by Froemming, second by Nelson, and unanimously carried to authorize the acting Chair's signature to execute a contract agreement between the State of Minnesota and Otter Tail County Public Health, for the period of October 1, 2001 through September 30, 2003.

Public Health Secretary/Receptionist Position

Ms. Thorson reported that the secretarial/receptionist position had been filled by recall from lay-off. She indicated an employee who had been laid off in June 2000, was subject to, and accepted recall. Ms. Thorson stated that since the person was qualified for the job, she automatically was hired for the position.

Legislative Update

Ms. Thorson gave a legislative update. She reported that the department will receive increased funding for Youth Risk Behavior and tuberculosis follow-up. Other grant programs appear to have received the same appropriations from prior years. Details on all legislative issues are not yet available.

Public Health Nuisances

Ms. Thorson provided an update on properties that are currently in the process of abatement. Some discussion occurred with regard to buildings that are used for storage and property that has an accumulation of items that may be an "eyesore" but not a public health hazard.

Worksite Labor Management Committee Update

Human Services Director, John Dinsmore, reported that the worksite Labor Management Committee had "brainstormed" a variety of topics for the Committee to address. This resulted in 26 proposed topics. The Committee decided to tackle the top six ranked most important. These included: flex time hours, vacation requests, Hepatitis B shots, New York Mills, clean windows, and food machines for the 505 Court Street building. Mr. Dinsmore reported that all Human Services staff now have picture ID's.

Summary of Commissioner O'Keefe's Visit

Mr. Dinsmore reported that a cross section of his staff, representing the various programs, met with Department of Human Services Commissioner Michael O'Keefe on July 11, 2001. Discussion included how the programs operate individually and how the programs can coordinate to work together to work more effectively on the local level, as well as on the state level.

Detoxification Service Planning

Mr. Dinsmore reported on the letter he had received from the Fergus Falls Regional Treatment Center stating that the FFRTC detox program has been operating with a negative cash flow for over a year. Therefore, they must increase the current rate of \$275 per day to \$561 per day. Brad Vold, Human Services Supervisor, and Mr. Dinsmore have been attending meetings internally and with Lake Region Hospital to consider different options. Options included renegotiating to a lesser rate increase, relocating the detox program to a county operated site, contracting with another provider, or creating a county operated detox program.

Family Services Collaborative

Ms. Thorson reported that Caring Connections is now in operation. She indicated there were a few areas that needed to be addressed. Truancy prevention/school attendance was discussed. All school districts are using the same school attendance policy.

Adjournment

At 10:44 a.m., acting Chair Froemming adjourned the meeting of the Otter Tail County Human Services Board until 9:30 a.m. on Tuesday, July 31, 2001.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Dennis Mosher, Human Services Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, July 17, 2001, at 10:57 a.m. at the Otter Tail County Courthouse with Roger Froemming, Chair; Syd Nelson; and Malcolm Lee present. Dennis Mosher, Vice-Chair and Commissioner Block were absent.

Approval of Agenda

Motion by Froemming, second by Lee, and unanimously carried to approve the County Board agenda of July 17, 2001 with the following addition:

Performance Evaluation Summaries

Approval of Minutes

Motion by Nelson, second by Lee, and unanimously carried to approve the County Board minutes of July 10, 2001, with the following corrections:

Under Wetland Mitigation for US Fish & Wildlife Service, the statement should read: "Mr. West will proceed to purchase approximately 20 acres (wetland area) of the 40-acre tract."

Under Bid Award - S.A.P. 56-682-07, the statement should read "Motion by Nelson, second by Block and unanimously carried to award the low bid to Anderson Land Surveying, Inc."

Ditch No. 17

Ron Ehnert, Chair of Homestead Township Board, was present to request more clean-out of Ditch No. 17. Tiny Holm, former Ditch Inspector, explained that an extension from the authorized mile-and-a-half of clean-out is needed. Motion by Nelson, second by Froemming, and unanimously carried to extend to clean-out Ditch No. 17 as it was originally designed, if needed.

Planning Commission Recommendations

Conditional Use Permit - Sunset Bay Resort/Mark & Jocelyn Kerr:

Motion by Nelson, second by Lee, and unanimously carried to approve a Conditional Use Permit to a revised plan allowing: 1 residence (located in the 2nd tier), eight rental cabins and four camping units (grandfathered-in) being located S&E of the driveway. The property is described as S 550' of GL 4, Section 16 of Dead Lake Township; Dead Lake (56-383), NE.

Conditional Use Permit - Hollywoods Resort/Steven & Holly Omberg:

Motion by Lee, second by Nelson, and unanimously carried to approve with conditions a Conditional Use Permit to replace existing rental units with five duplexes, add an addition to existing dwelling and relocate a bathhouse and build a storage building. The property is described as all that Part of Gov. Lot 4, Section 34, Dora Township; East Silent Lake (56-517).

Conditional Use Permit - Ev. Lutheran Church of Candor:

Motion by Lee, second by Froemming, and unanimously carried, to approve Conditional Use Permit to construct a 36' x 32' addition to the rear (west) end of St. Paul's Lutheran Church. This

addition will consist of two offices and a meeting room, with a basement. The property is described as Pt GL 2...(6.98 AC), Section 34 of Candor Township; Loon Lake (56-523).

Conditional Use Permit - Barbara Anton:

Motion by Nelson, second by Lee, and unanimously carried to uphold the Planning Commissions' recommendation to deny a Conditional Use Permit to elevate lot. The property is described as Nedberg-Nye Survey Lots, GL 1, 2 & 3, 75' on lake (called Lots 40 & 41), section 1 of Edna Township; Devil's lake (56-245).

Preliminary Plat - Lake Ridge Estates:

Motion by Froemming, second by Lee, and unanimously carried to uphold the Planning Commissions recommendation to deny a Preliminary Plat to construct 400' of gravel road. The property is described as Lot 17 Auditor's Subdivision No. 116, Section 22 of Leaf Lake Township; East Leaf Lake (56-116).

Discussion - West Silent Lake Retreat/West Silent Lake (56-519):

The applicants appealed the County's decision to deny the Preliminary Plat of West Silent Lake Retreat. This decision was appealed to District Court. County Attorney, David Hauser, reported that the County had received an order from the Court. The judge invited the petitioners to apply for summary judgement. The County lost on the 60 Day Ruling. It appears that the County had misinterpreted the timeline. A possible appeal is being explored by the County.

Discussion - Clear Lake Resort/Clear Lake (56-559):

Tim Griep, Assistant Administrator for Land & Resources, reported that a surveyor's drawing is needed for a proposal to add additional units to Clear Lake Resort.

BEST Food Contracts

Gary Waskosky, Jail Administrator, presented a contract for approval with BEST, Inc. for Detention Facility Food Service. Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a contract agreement between BEST, Inc. and the County of Otter Tail for Detention Facility Food Service from July 1, 2001, through June 30, 2002. The County agrees to pay BEST, Inc. for meals furnished as indicated on the following schedule, which includes a 2% increase:

Census/Meal	50-65	66-80	81+
Breakfast	\$3.17	\$3.05	\$2.95
Lunch	\$4.25	\$4.15	\$3.58
Supper	\$3.50	\$3.42	\$3.32
Special Meal	\$4.25	\$4.15	\$3.58
Work Release	\$4.25	\$4.15	\$3.58
SDS Work Credit	10.92	\$10.62	\$9.85
	<u>-\$1.00</u>	<u>-\$1.00</u>	<u>-\$1.00</u>
	\$9.92	\$9.62	\$8.85

Approval to Pay Bills

Motion by Nelson, second by Lee, to approve payment of bills per Attachment A of these minutes, which includes the following lodging payments:

Hawthorne Suites
 Madden Resort

HHW Region Program Manager, David Stadum
 Assistant County Attorney, Deven Nice

Best Western

Land Title Specialist, Nancy Moen

Motion carried.

Approval of License Application

Motion by Froemming, second by Nelson, and unanimously carried to approve the following for license:

*St. James Catholic Church
Underwood, MN

Temporary On-Sale 3.2 Malt Liquor

*Subject to the approval of the Sheriff, County Attorney, Township, and completion of application and fee.

Recess & Reconvene

At 11:45 p.m., Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 12:46 p.m.

Grant In Aid Program Snowmobile Clubs

Bruce Winterfeldt, Department of Natural Resources, was present at the request of County Coordinator, Larry Krohn, to update the County Board on snowmobile clubs. Mr. Winterfeldt reported that they had changed from the standard grant-in-aid program in Otter Tail County to the performance-based grant-in-aid program. There are three trail systems in Otter Tail County: 1) Lake Runners Trail Association, which started in 1991 and has 77 miles, 2) Otter Country Trail Association, which started in 1988 and has 116 miles, 3) Otter Trail Riders Association, which started in 1997 and has 137 miles of trails. There are 18,000 miles of trails in the State. Mr. Winterfeldt provided handouts which included the history and information on how the trails are funded. It is funded through State snowmobile registration fees and the unrefunded portion of State gas tax used in snowmobiles which is currently three-quarters of one percent. Legislation this year increased that to one per cent. Mr. Winterfeldt stated that this is a very unique program in that you have a volunteer organization (local club), sponsored by a local unit of government, being partially funded by the State through the DNR. The DNR covers 65% of the maintenance cost and 90% of the grooming and liability insurance costs. Clubs have to generate 35% of the maintenance cost and 10% of the insurance and grooming cost. It is unique as it is a volunteer program that is actually providing a tourist benefit to the entire County. The process for funding involves: the Club identifies a need and finds a sponsor, the sponsor applies to the DNR, the DNR then offers a contract, the sponsor then signs the contract and returns contract to the DNR, when the State signs the contract; the contract is in effect. The Performance Based grant-in-aid program started in 1997. Under the old system, clubs were funded for what the individual did for trail maintenance and grooming. If it was a year with poor snow conditions, the clubs did not receive funds for grooming. With the new performance-based GIA program, the clubs are funded for achieving four benchmarks, which includes having the required permits, preseason maintenance and repair, and adequate grooming.

Public Hearing

Lake Region Healthcare Corporation

At 1:20 p.m., Chair Froemming opened the public hearing. Present for the hearing were Commissioners Froemming, Nelson, and Lee, County Attorney, David Hauser; Coordinator, Larry Krohn; Auditor, Wayne Stein; Council for Lake Region Healthcare Corporation, Kent Matson,; CEO for Lake Region Healthcare Corporation, Ed Mehl,; and Accounting Manager for Lake Region Healthcare Corporation, Mark Gaworski. Mr. Matson explained that this was a preliminary resolution. The final resolution comes after the documents are negotiated by the lending agency.

Mr. Stein presented the paperwork, which included the resolution, the Chair's statement, and the application. At 1:35 p.m., Chair Froemming closed the public hearing.

Commissioner Lee introduced the following resolution and moved its adoption:

**Lake Region Healthcare Corporation
Otter Tail County Resolution No. 2001 - 37**

RESOLUTION GIVING PRELIMINARY APPROVAL TO A PROJECT UNDER MINNESOTA STATUTES, SECTIONS 469.152 THROUGH 469.165 REFERRING THE PROPOSAL TO THE MINNESOTA DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT FOR APPROVAL, AND AUTHORIZING PREPARATION OF NECESSARY DOCUMENTS

BE IT RESOLVED, by the Board of County Commissioners (the "Board") of Otter Tail County, Minnesota (the "Issuer"), as follows:

Section 1. General Recitals. The purpose of Minnesota Statutes, Sections 469.152 through 469.165 as amended, relating to municipal industrial development (the "Act"), as found and determined by the legislature, is to promote the welfare of the State of Minnesota (the "State") by the active promotion, attraction, encouragement and development of economically sound industry and commerce through governmental action to prevent, so far as possible, the emergence of blighted and marginal lands and areas of chronic unemployment.

Section 2. Description of the Project.

a. Lake Region Healthcare Corporation commonly known as Lake Region Hospital and Lake Region Skilled Nursing Facility (the "Corporation") located at 712 South Cascade Street in Fergus Falls, Minnesota, a Minnesota nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") has proposed issuance of revenue obligations, in one or more series, in an amount not to exceed \$6,000,000 (the "Note"), to undertake and finance the following project located in Fergus Falls, Minnesota (the "City"): general updating, remodeling and equipping of its nursing home and 108-bed hospital; remodeling and equipping a portion of its nursing home for use as an in-patient rehabilitation unit, reducing the number of skilled nursing home beds from 44 to 14; and construction of an approximately 4,273 square foot addition to the hospital and nursing home facilities to house rehabilitative services (the "Project").

b. The Project will be owned and operated by the Corporation.

Section 3. Recitals Relating to the Joint Exercise of Powers.

a. Under the Act, the Issuer and the City are each authorized and empowered to issue revenue bonds or a revenue note to undertake and finance all or any part of the costs of a project consisting of the acquisition and betterment of health care facilities or revenue-producing facilities of organizations described in Section 501(c)(3) of the Code and to refund bonds previously issued under the Act.

- b. The Corporation has requested that the Issuer and the City cooperate through a joint powers agreement (as permitted by Minnesota Statutes, Section 471.59) to finance the Project through the issuance of the Note pursuant to the Act.
- c. A draft copy of the Joint Powers Agreement between the Issuer and the City (the "Joint Powers Agreement") has been submitted to the Board and is on file in the office of the Clerk.

Section 4. Recital of Representations Made by the Corporation.

- a. The Issuer has been advised by representatives of the Corporation that: (1) conventional financing to pay the capital cost of the Improvements is available only on a limited basis and at such high costs of borrowing that the economic feasibility of operating the Project would be significantly reduced; (ii) on the basis of information submitted to the Corporation and their discussions with representatives of area financial institutions and potential buyers of tax-exempt bonds, the Note could be issued and sold upon favorable rates and terms to finance the Project; (iii) the Corporation will experience a significant debt service cost savings through the Refunding; and (iv) the Improvements and the Refunding would not be undertaken in their present form but for the availability of financing under the Act.
- b. The Corporation has agreed to pay any and all costs incurred by the Issuer in connection with the issuance of the Note, whether or not such issuance is carried to completion.
- c. The Corporation has represented to the Issuer that no public official of the Issuer has either a direct or indirect financial interest in the Project nor will any public official either directly or indirectly benefit financially from the Project.

Section 5. Public Hearing.

- a. As required by the Act and Section 147(f) of the Code, an initial resolution was adopted by the Board on June 19, 2001, scheduling a public hearing on the issuance of the Note and the proposal to undertake and finance the Project.
- b. As required by the Act and Section 147(f) of the Code a Notice of Public Hearing was published in the *Fergus Falls Daily Journal*, the Issuer's official newspaper, and the *Midweek*, a newspaper of general circulation, calling a public hearing on the proposed issuance of the Note and the proposal to undertake and finance the Project.

Section 6. Findings. It is hereby found, determined, and declared as follows:

- a. The welfare of the State and the Issuer requires the provision of necessary health care facilities so that adequate health care services are available to residents of the State and the Issuer at reasonable cost.
- b. The Issuer desires to facilitate the selective development of the community and help to provide the range of services and employment opportunities required by the

population. The Project will assist the Issuer in achieving those objectives; help to stabilize market valuation of the Issuer; help maintain a positive relationship between assessed valuation and debt; and enhance the image and reputation of the community.

- c. On the basis of information made available to this Board by the Corporation it appears, and this Board hereby finds, that: (1) the Project constitutes properties, real and personal, used or useful in connection with a revenue producing enterprise within the meaning of Subdivision 2 of Section 469.153 of the Act; (2) the Project furthers the purposes stated in Section 469.152 of the Act; (3) the Project would not be undertaken but for the availability of financing under the Act and the willingness of the Issuer to furnish such financing; and (4) the effect of the Project, if undertaken, will be to: (i) encourage the development of economically sound industry and commerce, (ii) assist in the prevention of the emergence of blighted and marginal land, (iii) help prevent chronic unemployment, (iv) provide the range of service and employment opportunities required by the population, (v) help prevent the movement of talented and educated persons out of the State and to areas within the State where their services may not be as effectively used, (vi) promote more intensive development and appropriate use of land within the City, eventually to increase the tax base of the community; and (vii) provide adequate health care services to residents of the Issuer at a reasonable cost.
- d. The Issuer acknowledges, finds, determines and declares that the provision of necessary health care facilities so that adequate health care services are available to residents of the State at a reasonable cost is a public purpose.

Section 7 Approval.

- a. The Project and the Note are hereby given preliminary approval by the Issuer.
- b. In accordance with Subdivision 3 of Section 469.154 of the Act, the Chair or the Clerk, or their designee, is authorized and directed to submit the proposal for the Project to the Department of Trade and Economic Development of the State ("DTED") requesting approval, and other officers, employees and agents of the Issuer are hereby authorized to provide DTED with such information as it may require.
- c. The Corporation is hereby authorized to enter into such contracts, in their own names and not as agents of the Issuer, as may be necessary for the transactions described herein by any means available to them and in the manner they determine without advertisement for bids, but the Issuer will not be liable on such contracts.

Section 8. Limited Obligation. The Note, when and if issued for the Project, shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the Issuer or the City. (There will, however, be a charge, lien or encumbrance on the Project, which is not an asset of the Issuer or the City.) The Note, when and if issued, shall recite in substance that the Note and the interest thereon, are payable solely from revenues received from the Project and property pledged for payment thereof, and shall not constitute a debt of the Issuer or the City.

Section 9. Approval and Execution of Joint Powers Agreement.

- a. The Joint Powers Agreement is hereby made a part of this Resolution as though fully set forth herein and is hereby approved in substantially the form presented to the Issuer Board. The Chair and the Clerk are authorized and directed to execute, acknowledge, and/or deliver the Joint Powers Agreement on behalf of the Issuer with such changes, insertions, and omissions therein as the Issuer's Attorney may hereafter deem appropriate, such execution to be conclusive evidence of approval of such document in accordance with the terms hereof.
- b. The Chair and Clerk are authorized and directed to execute and deliver such other documents or certificates needed from the Issuer for the sale of the Note.
- c. The approvals in this Section are specifically subject to approval of the Joint Powers Agreement by the City and approval of the Project by DTED.

The motion of the adoption of the foregoing Resolution was duly seconded by Commissioner Froemming and, upon vote being taken, the following voted in favor thereof:

Commission District 2	Lee	Yea
Commission District 1	Nelson	Yea
Commission District 4	Froemming	Yea

the following voted against the same: None

the following were absent:

- Commissioner Dennis Mosher, District 3
- Commissioner Bob Block, District 5

whereupon, said Resolution was declared duly passed and adopted, and approved and signed by the Chair and attested by the Clerk.

Adopted this 17th day of July, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

Ditch No. 4

Tiny Holm, former Ditch Inspector, informed the Board that a public meeting is scheduled for July 18, 2001, at Parkers Prairie City Hall regarding Ditch No. 4. The Ditch Viewers report will be given and then open to the public for comments. Mr. Holm explained issues that would be coming up. He clarified that the original cost was \$64,000 for the total project, the cost of the benefits of the new ditch redetermination is \$74,000. Lengthy discussion followed. No decision can be made at the public meeting. This item will be put on the agenda for July 24, 2001.

Request for Approval of Resolution with the City of Fergus Falls

Solid Waste Director, Mike Hanan, reported that he had received a memo from the City of Fergus Falls requesting that the County adopt a resolution supporting their application for grant funding for 50% of the capital cost associated with the upgrade of air pollution control equipment.

**County Resolution in Support of the Resource Recovery
Combustor Facility Air Pollution Control System Replacement
Otter Tail County Resolution No. 2001 - 38**

Commissioner Lee offered the following and moved its adoption:

RESOLUTION SUPPORTING THE FILING OF AN APPLICATION TO THE STATE OF MINNESOTA REQUESTING STATE FUNDING IN THE YEAR 2002 BONDING BILL FOR THE FERGUS FALLS RESOURCE RECOVERY WASTE COMBUSTOR FACILITY AIR POLLUTION CONTROL SYSTEM REPLACEMENT.

WHEREAS, the Fergus Falls Resource Recovery combustor facility is intended to serve the City of Fergus Falls and all or part of eight Minnesota counties: Otter Tail, Stevens, Traverse, Wilkin, Grant, and Tri-County (part of Stearns, Benton, and Sherburne); and

WHEREAS, the Fergus Falls Resource Recovery waste combustor facility is essential to counties in West Central Minnesota that closed their landfills to fulfill a statewide goal of reducing the number of landfills in Minnesota; and

WHEREAS, the Fergus Falls Resource Recovery waste combustor facility is designated as a primary municipal solid waste processing alternative in each county's solid waste management plan; and

WHEREAS, the Fergus Falls Resource Recovery waste combustor facility creates steam that is used to heat and cool the State of Minnesota's Regional Treatment Center located in Fergus Falls; and

WHEREAS, the Fergus Falls Resource Recovery waste combustor facility must replace the existing air pollution control system with more advanced technology in order to meet future state and federal air quality standards; and

WHEREAS, the Fergus Falls Resource Recovery waste combustor facility provides significant contributions to the state's objective of reducing air and water pollution.

THEREFORE BE IT RESOLVED, the Otter Tail County Board of Commissioners authorize and supports the filing of the application to the State of Minnesota requesting that state bond funding be appropriated to fund the Fergus Falls Resource Recovery Waste Combustor Facility Air Pollution Control System Replacement in the 2002 State Bonding Bill.

Commissioner Nelson seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 17th day of July, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

Delinquent Waste Hauler's Application

Mr. Hanan reported that he had sent renewal notices to waste haulers on November 16, 2000, and reminder notices on December 20, 2000. Additional letters were sent to Peltz Group, Inc. from Milwaukee, Wisconsin, on January 23rd and March 20th, since an application had not been received from them to renew their license. On June 25, 2001, Mr. Hanan followed one of their trucks and spoke with the driver regarding their expired license, which is a violation of OTC ordinance. Mr. Hanan then sent a letter to the County Attorney's office to take legal action. On June 28, 2001, Mr. Hanan received a completed application. Motion by Lee, second by Froemming, and unanimously carried, to deny the application for Peltz Group, Inc. from Milwaukee, Wisconsin, for failure to comply with Otter Tail County's ordinance.

Battle Lake Landfill

Commissioners discussed increasing the capacity at the Battle Lake landfill. Equipment and earthmoving costs would be approximately \$27,000, which the Commissioners felt was acceptable.

Contract Approval - C.P.99:SALT-1 - Foundation Work

Motion by Lee, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a contract between Otter Tail County and Heitkamp Construction, Inc. in the amount of \$143,261.00 for C.P. 99:SALT-1, Fergus Falls Salt Storage Building Foundation work as recommended by the Highway Engineer and contingent upon the approval of the County Attorney.

Contract Approval - C.P.99:SALT-2 - Trusses and Roof

Motion by Lee, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a contract between Otter Tail County and Greystone Construction Company, in the amount of \$125,250.00 for C.P. 99:SALT-2, Fergus Falls Salt Storage Building trusses and roof as recommended by the Highway Engineer and contingent upon the approval of the County Attorney.

MnDOT Training Session

Mr. West reported that MnDOT has allocated some money to conduct training sessions on road restrictions and the damage that overweight truck loads do to roads. MnDOT is looking for five counties in each district to host the training by providing a location. Mr. West will provide a draft resolution at a later time for approval.

Removal of Petroleum Storage Tanks

Motion by Lee, second by Nelson, and unanimously carried to approve an agreement with Widseth, Smith, Nolting for environmental services related to the removal and testing of two aboveground storage tanks. Estimated cost for these services is approximately \$3,763 per site.

Reclassification

Motion by Lee, second by Froemming, and unanimously carried to authorize a reclassification of the Administrative Secretary position in the Detention Facility from Grade 9 to Grade 12, as recommended by DMG/MAXIMUS effective May 23, 2001.

Performance Evaluation Summaries

Chair Froemming acknowledged, on behalf of the County Board, the positive performance evaluation summaries of Veterans Service Officer, Jourdan Sullivan and Physical Plant Manger, Rick Sytsma. Additionally, Chair Froemming requested that the performance summaries be placed in their respective personnel files.

Adjournment

At 2:36 p.m., a motion was offered by Froemming, second by Nelson, and unanimously carried to declare the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, July 24, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/ab

Enc.