

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, January 9, 2001
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, January 9, 2001 at 9:30 a.m. at the Otter Tail County Courthouse with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Malcolm Lee, and Bob Block present.

Approval of Agenda

Motion by Block, second by Nelson, to approve the Human Services Board agenda of January 9, 2001 as mailed. Motion carried.

Approval of Minutes

Motion by Mosher, second by Lee, to approve the Human Services Board minutes of December 26, 2000 as presented. Motion carried.

Court Services Caseload Statistics

Court Services Director, Chuck Kitzman, provided monthly caseload statistics. The year 2000 caseload of 324 is up slightly from 319 in 1999.

Minority Health Assessment Report

Public Health Director, Diane Thorson, introduced Carolyn Tonneson of ProAct Professional Resource Corporation. Last year, the Public Health Department received a special grant for a minority health needs assessment and contracted with ProAct to complete the assessment. Ms. Tonneson explained that the grant from the Minnesota Department of Health allowed an assessment of four minority populations that included African American, Asian, Hispanic/Latino, and Native American. Ms. Tonneson reviewed the assessment process and submitted a summary of findings as well as recommendations to assist in meeting the health needs of these minority populations in Otter Tail County.

Children's Mental Health Services Contract

Motion by Nelson, second by Block, to authorize the Chair's signature to execute a contract between the Otter Tail County Department of Human Services and Lakeland Mental Health Center for the period of January 1, 2001, to December 31, 2001, to provide case management services for children experiencing severe emotional disturbance. The motion is subject to the approval of the County Attorney. Motion carried.

Male Responsibility and Fathering Resource Contract

Human Services Director, John Dinsmore, requested approval of a contract for the Father's Resource Program. This is the second year of a two-year grant received from the Department of Children, Families, and Learning. The grant received from the State for the two-year period is \$73,000 and is matched with federal dollars for a per year total of approximately \$120,000. Motion by Block, second by Mosher, to authorize the Chair's signature to execute a contract between the Otter Tail County Department of Social Services and Lakes Country Community Resources, Inc.

for the period of January 1, 2001, to December 31, 2001, for the Male Responsibility and Fathering Resource program. Motion carried.

“Patch-Through” Telephone Services

Mr. Dinsmore reported that last July, Lake Country Community Resources requested \$1,750 to defray cost that the organization incurs providing patch-through telephone services utilizing an 800# and then transferring the call to Otter Tail County. This is referred to as “First Call for Help” services which is an 800# anyone can use to obtain referral information. The primary users have been departments in the Otter Tail County Human Services Agency. Statistical information was provided by LCCR showing an average of 343 “patch-through” calls per month to the Human Services Department. The request is for the county to pay for this service. Lengthy discussion followed. Motion by Lee, second by Nelson, to authorize payment of \$2.00 per phone call, or an average of \$686 per month not to exceed \$8,228 for CY 2001, to Lake Country Community Resources, Inc. for phone transfer services from the Human Services Telephone Fund and to authorize approval of said contract between Human Services and LCCR. Motion carried.

Chemical Dependency Treatment Services Contract

Mr. Dinsmore reported that some changes have occurred relative to the Regional Treatment Center chemical dependency contract and therefore, Mr. Dinsmore is requesting approval of a new contract with the admission costs deleted and other charges increased. Lengthy discussion followed regarding services provided by the RTC and the lack of service for medical detoxification as well as third party payor issues. Motion by Mosher, second by Block, to authorize the Chair’s signature to execute a host county contract between the County of Otter Tail and the Fergus Falls Regional Treatment Center for the period of January 1, 2001, to December 31, 2001, to provide chemical dependency treatment services. Motion carried.

Family Service Collaborative

Mr. Kitzman reported that the truancy work group is scheduled to meet monthly and are currently working on a truancy plan. Ms. Thorson briefed the board on the home visiting proposal which is soon ready for presentation to the CEO group. Mr. Dinsmore reported that he attended a meeting with the quartet group which is a liaison between the CEO group and the Executive Council. Mr. Dinsmore will serve as Chair of the CEO group for a two-year term. He reported that the collaborative plans to request that participants help build the integrated fund. The Governing Board will request contributions of \$250 per member to this fund. Otter Tail County has five members. One member represents the Human Services Board (Otter Tail County) as a whole. Mr. Dinsmore asked if that participant could represent the County Attorney’s office or Law Enforcement so that the participant would be attached to a county department. County Attorney, David Hauser, responded that the county as a member of the whole must be a participant of the Family Services Collaborative and that cannot be changed.

Bills & Claims

Motion by Nelson, second by Block, to approve the Human Services bills and claims as presented. Motion carried.

Adjournment

At 10:45 a.m., Chair Froemming declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, January 23, 2001.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
 Roger Froemming, Human Services Board Chair

Attest: _____
 Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, January 9, 2001 at 10:52 a.m. at the Otter Tail County Courthouse with Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Malcolm Lee, and Bob Block present.

Approval of Agenda

Motion by Mosher, second by Lee, to approve the County Board agenda of January 9, 2001, with the following changes: Commissioner Nelson, by direction of the County Board, will be attending a meeting in Perham with Senator Dayton and Representative Peterson at 1:00 p.m. this afternoon; and, cancel the Budget Committee meeting scheduled for 1:00 p.m. Motion carried.

Approval of Minutes

Motion by Nelson, second by Block, to approve the County Board minutes of January 2, 2001, as mailed. Motion carried.

Department Head Liaison Committee

Motion by Nelson, second by Block, to eliminate the Department Head Liaison Committee from the list of County Board Committees for CY 2001, as the Personnel/Labor Relations Committee deals with personnel issues. Motion carried.

Request for Approval to Hire Employees

Detention Facility Administrator, Gary Waskosky, requested approval to hire one additional detention officer. The cost of an additional staff person has been approved in the CY 2001 budget. Mr. Waskosky will also need to replace three detention officers because of promotions to the dispatch area. Motion by Mosher, second by Lee, to approve the Detention Facility staffing requests as presented by the Administrator. Motion carried.

Solid Waste Haulers

Motion by Nelson, second by Mosher, to approve the following Solid Waste Haulers applications for license for year 2001:

Meyers Garbage Service
 Perham, MN 56573

Waste Management
 Detroit Lakes, MN 56501

Severence Enterprises
 Herman, MN 56248

C & J's Lake Service
 Pelican Rapids, MN 56572

Fuchs Sanitation
 Glyndon, MN 56547

Denzel's Region Waste
 Dalton, MN 56324

Steve's Sanitation
 Perham, MN 56573

City Dray Sanitation
 Wadena, MN 56482

Ken's Garbage Service
 Clitherall, MN 56524

Toutges Sanitation
 Henning, MN 56551

Motion carried.

Solid Waste Advisory Committee Reappointments

Solid Waste Director, Mike Hanan, reported that the terms of four members of the Solid Waste Advisory Committee ended December 31, 2000. Membership of the committee is made up of two citizens from each Commission District, one representative for cities, and one representative for townships in the county. Motion by Lee, second by Mosher, to reappoint the following to the Solid Waste Advisory Committee for a three-year term effective January 1, 2001: Cecil Femling, Bert Olson, Howard Goese, and Hilbert Isaacson. Motion carried.

Request for Forgiveness of Penalty

On behalf of Mexican Specialties, Treasurer, Steve Andrews, requested forgiveness of penalty of \$912.99 for Mexican Specialties. Mr. Andrews stated that the business had stated that they could not pay the penalty amount. Commissioner Mosher suggested that Mexican Specialties contact the City of Fergus Falls Project 2000 in case an opportunity exists for that program to help them. Motion by Block, second by Lee, to deny the forgiveness of penalty request of \$912.99 for Mexican Specialties because late payment was not a result of county error. Motion carried.

Change in County Board Committee Appointment

Chair Froemming removed Commissioner Mosher from the Computer Steering Committee and appointed Commissioner Nelson for CY 2001. The following is the revised County Board committee list for CY 2001:

2001 County Board Committee Appointments

AMC Delegates	Five Seated Commissioners County Coordinator/County Attorney/Hwy Engineer
Bois de Sioux Watershed District Committee	Mosher
Budget/Audit Committee	Nelson Lee
Building Committee, New York Mills (statutory)	Nelson Froemming
Building Committee, Fergus Falls (statutory)	Lee Block
Computer Steering Committee	Block Nelson
Highway Committee	Mosher Nelson
Capital Improvement Committee	Mosher Froemming
Community Partners	Block Mosher
Employee Relations/Labor Negotiations/Personnel Committee	Mosher Lee
Employee Safety Committee	Froemming
Extension Committee (statutory)	Froemming Mosher
Family Services Collaborative Executive Committee	Block Nelson

GIS/E911 Committee	Block Lee
Human Services Labor/Management Committee	Froemming
International Coalition	Lee
Joint Powers Board (Solid Waste)	Lee Froemming
Judicial Ditch No. 2	Mosher Lee
Labor/Management Committee	Nelson Lee
Lakeland Mental Health	Block
Land & Resource Committee	Mosher Lee
Law Library (statutory)	Froemming
Long Range Planning Task Force	Mosher
Minnesota Rural Counties Caucus (MRCC)	Delegate - Nelson Alternate - Froemming
Noxious Weed Appeal (statutory)	Mosher - West Froemming - East
Pomme de Terre Joint Powers Board	Mosher
Public Health Internal Labor/Mgmt. Committee	Block
Transportation Advisory Committee (TAC) (Regional MnDOT)	Lee
Wadena Community Action Council	Nelson
Water Planning Committee	Mosher
West Central Area Agency on Aging (WCAAA)	Block
WCR Juvenile Center Advisory Board	Nelson
West Central MN EDD (economic development)	Lee

Shoreland Management Ordinance

Motion by Nelson, second by Mosher, and carried to amend the minutes of November 14, 2000, under "Other Shoreland Management Ordinance Revisions" - Proposed Amendments to the Otter Tail County Shoreland Management Ordinance: this section should have included "Motion carried" which was inadvertently omitted. Land & Resource Director, Bill Kalar, presented the amended Shoreland Management Ordinance to the County Board for official signatures.

Planning Commission Reappointments

Motion by Lee, second by Nelson, to reappoint Joe Maske of Pelican Rapids to the Otter Tail County Planning Commission for a three-year term effective January 1, 2001. Motion carried.

Motion by Nelson, second by Mosher, to reappoint Frank Lachowitz of Perham to the Otter Tail County Planning Commission for a three-year term effective January 1, 2001. Motion carried.

Motion by Block, second by Nelson, to reappoint Leona Zimmerman of Fergus Falls to the Otter Tail County Planning Commission for a three-year term effective January 1, 2001. Motion carried.

Motion by Mosher, second by Block, to reappoint Les Estes of Battle Lake to the Otter Tail County Planning Commission for a three-year term effective January 1, 2001. Motion carried.

Recess & Reconvene

At 11:36 a.m., Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for committee meetings and lunch break. The meeting was reconvened at 1:35 p.m. with Commissioners Lee, Mosher, Froemming, and Block present. Commissioner Nelson was absent to attend a meeting in Perham.

Five Year Highway Plan Project Update

Highway Engineer, Rick West, presented the current five year highway plan approved on April 11, 2000, and reviewed the changes to the plan as follows:

Year 2001

- The project at the intersection of CSAH 8 & 67 (NE corner) - moved to 2002 so completed in conjunction with overlay project
- CSAH 45 bridge and CSAH 52 bridge moved to 2001 from 2002
- Change on the 2001 map - in Parkers Prairie was proposed to do CSAH No 5. The City did not receive funding. Some work will be completed on CSAH No. 42 in lieu of the proposed work on CSAH No. 5.

Year 2002

- CSAH 52 moved to 2001 from 2002
- CSAH 12 rescheduled with City of Dalton project
- CSAH 52 from 2001 to 2002 - not ready, need aerial work to be done.

Year 2003

- Only change is adding on CSAH 35 RailRoad crossing west of Perham to be paid from Federal Rail Safety dollars for crossings.
- Project on CSAH 35 in Underwood may be delayed because of high cost of City water and utility improvements.

Year 2004

- Rescheduled RailRoad signals and gates at crossing in Richville on CSAH 14. Proposed for 2000; however, the county may receive federal dollars in 2004.

Year 2005 and 2006

No Changes

Motion by Lee, second by Mosher, to approve the revisions to the five-year highway plan as presented by the Highway Engineer. Motion carried.

Mr. West provided a project update for construction and design projects and reviewed the status of each project.

Approval of License Applications

Motion by Mosher, second by Block, to approve the following applications for license:

Big Chief Inc.
22518 Big Chief Road
Fergus Falls, MN 56537
(Raymond Rogers)

Tobacco

Carr Enterprise, Inc.
Dbc Carr's Lake Country Supermarket
Highway #78
PO Box 250
Ottertail, MN 56571
(Atma Carr)

Tobacco

Don's Service
102 West Broadway
Elizabeth, MN 56533
(Scott Schake)

Tobacco

Lakeland General Store
22438 Old 59 Road
Pelican Rapids, MN 56572
(Robin D. Johnson)

Tobacco

Schroeder's Grocery and Hardware
105 W Main St.
PO Box 537
Dalton, MN 56324
(Mary Jo Schroeder)

Tobacco

Ten Mile Lake Resort, Inc.
12303 County Rd 35
Dalton, MN 56324
(Gerald M. Schultz)

Tobacco

Underwood Municipal Liquor Store
210 Main Street South
Underwood, MN 56586
(Deb Klovstad)

Tobacco

Motion carried.

Payment Approval - Fergus Falls Housing & Redevelopment Authority

Motion by Lee, second by Block, to approve payment to the Fergus Falls HRA, in the amount of \$2,862.72, for reimbursement of Section 8 Administrative Funds for the period of July 1, 2000 to December 31, 2000. Motion carried.

Conveyance of Tax Forfeited Property

Motion by Mosher, second by Block, to approve the City of Battle Lake's application for the conveyance of the following described tax-forfeited lands for an authorized public use:

Moen's Second Addition
City of Battle Lake
Lot 6, Block 1

Public Use – Green space and utility purposes.

Motion carried.

Payment Approval - Coalition of Utility Counties

Motion by Lee, second by Mosher, to approve payment to the Goodhue County Auditor/Treasurer, in the amount of \$1,083.60, for Otter Tail County's share of the Coalition of Utility Counties'

contract with DKM Consulting for the period of January 3, 2001 through June 30, 2001. The total contract amount is \$36,000.00. Motion carried.

**Closed to the Public
Adjournment**

At 2:11 p.m., Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the county's three Sheriff Department collective bargaining units. Commissioners Lee, Mosher, Froemming, and Block were present along with the County Coordinator, County Attorney, and Recording Secretary. At 2:46 p.m., upon conclusion of the closed session, a motion was offered by Block and seconded by Lee, to adjourn the meeting of the Otter Tail County Board of Commissioners until 9:30 a.m. on Tuesday, January 16, 2001. Motion carried.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

